

FY2024 AFG Grant Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into between Truckee Meadows Fire Protection District, a fire district organized pursuant to 474.460 and political subdivision of the State of Nevada (“TMFPD”), and Sparks Fire Department, a department of the municipal corporation (City of Sparks), Nevada (SFD), to come together collectively (the “parties”) to collaborate and to make an application for Assistance to Firefighters Grant; and

WHEREAS the parties listed above have agreed to enter into a collaborative agreement in which TMFPD and SFD will be partners in this grant application and

WHEREAS, both entities serve an essential public safety function by providing emergency fire and medical services protection for the public and

WHEREAS, both entities’ personnel work as regional partners, supporting one another with mutual aid assistance as needed.

WHEREAS, both entities wish to reduce the incidence and prevalence of job-related musculoskeletal injuries and reduce time lost for each employee injured, reducing overtime costs associated with covering an injured employee.

NOW, THEREFORE, the parties agree to enter into a memo of understanding to coordinate efforts to facilitate the support of fire personnel strength and well-being by contracting with a Physical therapist and partnering in federal and state applications for grant funding by contracting with a Physical therapist.

Section I – Roles and Responsibilities

Throughout the application and reporting process, it has been known by all parties that:

1. TMFPD will be the “Host” agency meaning all matters regarding the submission of the grant would be handled by TMFPD staff.
2. Each party in this agreement will provide all needed information pertaining to the grant in a timely manner
3. Each party shall provide true and accurate information based on real data regarding their respective agencies.

Section II – Cost Share

1. The requested amount of the grant between TMFPD and SFD will be in the amount of \$400,000.00. The grant is 24 months once awarded its federal share of \$363,636.36 and nonfederal with a 10% match for \$36,363.64 split between both departments. Should the grant be successful, each party will be responsible for payment of matching funds up to 10% of the total funds allocated to each individual department and All parties agree that matching funds will be calculated based upon actual hours received by each agency.

2. Should any party refuse to pay their matching fees as calculated by the above-listed method, that party/ parties will be responsible for all action taken against the other parties in this MOU by any outside agency regarding this grant. Said party refusing to pay shall be responsible to reimburse the remaining parties for any penalties and/or legal fees associated with this grant process.
3. All agencies are responsible for abiding by any rules and regulations regarding grant funded monies as set forth by FEMA.

Section III – Grant close-out responsibilities

1. All agencies shall be required to report NFIRS data to FEMA for a period of not less than 3 years following the award of grant monies as required by FEMA.
2. All agencies shall provide all requested information and documentation to TMFPD in a timely manner for FEMA grant close-out requirements.

Section IV – Commitment to Partnership

We, the undersigned, have read and agree with this MOU. Further, we have reviewed the proposed project and approved it.

IN WITNESS WHEREOF, The agencies hereto have caused this MOU to be executed as of the last day and year herein below.

Dated this ____ day of _____, 2024

Dated this ____ day of _____, 2024

**TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

CITY OF SPARKS FIRE

Alexis Hill, Chair
Truckee Meadows Fire Protection District
Board of Fire Commissioners

Ed Lawson, Mayor
Sparks City Council

ATTEST:

ATTEST:

Washoe County Clerk

Sparks City Clerk