



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: April 2, 2024

DATE: March 14, 2024
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve a Memorandum of Understanding entered into between Truckee Meadows Fire Protection District, and the City of Sparks Fire Department to collaborate and to jointly submit an application for Assistance to Firefighters Grant. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Recommendation to approve a Memorandum of Understanding (MOU) entered into between Truckee Meadows Fire Protection District (TMFPD), and the City of Sparks Fire Department (SFD), to collaborate and to jointly submit an application for Assistance to Firefighters Grant.

PREVIOUS ACTION

None

BACKGROUND

Sparks Fire Department employed an internal physical therapist and strength coach to evaluate baseline fitness and injury probability on their most recent academy recruits. In addition, this internal physical therapist was on-site during the academy, providing fitness assessments of the recruits, developing fitness programs, and training/coaching the recruits on fitness. With the success of this new program, SFD reached out to TMFPD to gauge interest in possibly sharing the cost of this physical therapist and expanding the program year-round.

After discussion and research, TMFPD agreed having a year-round fitness coach would benefit our agency as well. An Assistance to Firefighters Grant was identified that could pay for the program (with a cost share). TMFPD has agreed to submit the grant on both our behalf. With two agencies utilizing the grant, it requires an MOU to outline the partnership between our agencies and be submitted with the application. The attached MOU outlines the responsibilities, cost share, and closeout procedures for when and if the grant is awarded.

The requested amount of the grant between TMFPD and SFD will be in the amount of \$400,000.00. The grant is 24 months once awarded; its federal share of \$363,636.36 and nonfederal with a 10% match for \$36,363.64 split between both departments.

FISCAL IMPACT

There is currently no fiscal impact with the approval of the MOU. When the grant is awarded, the District will bring it back to the Board for acceptance, which will include any fiscal impact associated with the grant.

RECOMMENDATION

Staff recommends the Board approve a MOU entered into between TMFPD, and the SFD, to collaborate and to jointly submit an application for Assistance to Firefighters Grant.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

“I move to approve a Memorandum of Understanding entered into between Truckee Meadows Fire Protection District, and the City of Sparks Fire Department to collaborate and to jointly submit an application for Assistance to Firefighters Grant.”