



# WASHOE COUNTY

*Integrity Communication Service*

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## STAFF REPORT

**BOARD MEETING DATE:** August 17, 2021

**DATE:** August 2, 2021

**TO:** Board of County Commissioners

**FROM:** Brynna Nichols, Management Analyst, Office of the County Manager  
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**THROUGH:** Eric Brown, County Manager

**SUBJECT:** Recommendation to approve Commission District Special Fund disbursement in the amount of [\$1,000] for Fiscal Year 2021-2022; District 1 Commissioner Alexis Hill recommends a [\$1,000] grant to Local Food Network to support the Reno Local Food Faire event production expenses, including insurance, marketing, and equipment rental; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds. (Commission District 1)

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### **SUMMARY**

This item requests the Board to approve resolution and disburse district funds in the total amount of [\$1,000] for Commission District 1.

### **Washoe County Strategic Objective supported by this item:**

Economic Impacts: Meet the needs of our growing community & support a thriving community.

### **PREVIOUS ACTION**

No previous action taken during Fiscal Year 2021-2022.

### **BACKGROUND**

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District. On May 18, 2021 the Board of County Commissioners approved the 2021-2022 fiscal year budget with special district funds allocated per Commission District in the amount of \$100,000. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any

**AGENDA ITEM # \_\_\_\_\_**

campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Hill has elected to support the following organization in fiscal year 2021-2022:

- [\$1,000] to Local Food Network to support the Reno Local Food Faire event production expenses, including insurance, marketing, and equipment rental. Local Food Network is a local nonprofit aimed at increasing the number of sustainable food producers in our area.

### **FISCAL IMPACT**

Sufficient FY22 budget authority exists within the Cost Center District 1 Constituents (C100101) and account Payments to other Agencies (710400). This action requests approval and distribution of a [total of \$1,000] to Local Food Network to support the Reno Local Food Faire event production expenses, including insurance, marketing, and equipment rental.

Expense Disbursements are required as follows:

- Local Food Network to support the Reno Local Food Faire event production expenses, including insurance, marketing, and equipment rental: \$1,000

### **RECOMMENDATION**

Recommend approving Commission District Special Fund disbursement in the amount of [\$1,000] for Fiscal Year 2021-2022; District 1 Commissioner Alexis Hill recommends a [\$1,000] grant to the Local Food Network to support the Reno Local Food Faire event production expenses, including insurance, marketing, and equipment rental; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds. (Commission District 1.)

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to approve Commission District Special Funds in the amount of [\$1,000] for Fiscal Year 2021-2022; District 1 Commissioner Alexis Hill recommends a [\$1,000] grant to Local Food Network to support the Reno Local Food Faire event production costs, including insurance, marketing, and equipment rental; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds."*