



# WASHOE COUNTY

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## STAFF REPORT

**BOARD MEETING DATE:** *October 11, 2022*

**DATE:** Thursday, October 06, 2022

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
(775) 785-8600, [ahowell@washoecounty.gov](mailto:ahowell@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a FY23 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2022 to June 30, 2023 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

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### SUMMARY

The Washoe Board of County Commissioners must accept grant awards. The Agency is requesting that the Board accept a FY23 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2022 to June 30, 2023 to provide Homemaker services to seniors aged 60 or older in Washoe County.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### PREVIOUS ACTION

On February 8, 2022, the Board of County Commissioners approved item #8 to accept a FY22 Homemaker subgrant award amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$306,160; \$31,586 county match] retroactive from July 1, 2021 to June 30, 2022 to provide Homemaker services to seniors aged 60 or older in Washoe County; approve Amendment #4 to the contract currently awarded to Freedom Home Health, LLC. (awarded Request for Proposal RFP #3088-19) to support the Homemaker program, which (a) extends the contract term end date through June 30, 2022 in amount up to [\$241,450]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$241,450] per renewal period; and (c) increases the available service hours up to 9,638 service hours annually; approve Amendment #3 to the contract currently awarded to Medical Services of Nevada dba All Valley Home Care (awarded Request for Proposal RFP #3123-20) to support the Homemaker program,

**AGENDA ITEM #** \_\_\_\_\_

which (a) adjusts the contract term end date through June 30, 2022 in amount up to [\$102,425]; (b) provides for two (2) one (1) year renewal periods in amount not to exceed [\$175,600] per renewal period; and (c) increases the available service hours up to 4,097 services hours for the contract term of December 1, 2021 through June 30, 2022 and up to 7,027 service hours annually per renewal period.

On September 28, 2021, the Board of County Commissioners approved item #15 to accept a FY22 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$132,840; County match of \$19,926] retroactive from July 1, 2021, to June 30, 2022 to provide Homemaker services to seniors aged 60 or older in Washoe County.

On November 10, 2020, the Board of County Commissioners approved item #15 to accept a FY21 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$132,840; County match of \$19,926], retroactive from July 1, 2020, through June 30, 2021 to provide Homemaker services to seniors aged 60 or older in Washoe County.

On November 12, 2019, the Board of County Commissioners accepted sub-grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218; County match of \$5,510 from ad valorem tax], Case Management [\$156,249; County match of \$27,577 from ad valorem tax] and Homemaker Services [\$72,200; County match of \$12,743 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$57,400; County match of 8,610 from ad valorem tax] and Adult Day Care [\$66,070; County match of \$9,911 from ad valorem tax], retroactive from July 1, 2019 through June 30, 2020.

On August 28, 2018, the Board of County Commissioners approved the Department's request to approve three Older Americans Act Title III Programs: Representative Payee [\$31,218 match of \$5,510 from ad valorem tax], Case Management [\$175,663 match of \$31,003 from ad valorem tax] and Homemaker Services [\$108,000 match of \$20,012 from ad valorem tax]; and two State of Nevada Independent Living Programs: Homemaker Services [\$21,600, no match required] and Adult Day Care [\$66,070 match of \$9,911 from ad valorem tax], retroactive from July 1, 2018 through June 30, 2019.

On August 8, 2017, the Board accepted various Older Americans Act Title III and independent living grant awards for the period of July 1, 2017 through June 30, 2018.

## **BACKGROUND**

The Homemaker program, through HSA Senior Services, provides an important service in our continuum of care, with the goal of supporting independent living and preventing premature institutionalization. Funding from the Nevada Aging and Disability Services Division has been the foundation of many important services that the Agency has provided for many years.

Agency received the Notice of Subaward Amendment for this grant on August 4, 2022, 2021 with an effective date of July 1, 2022; therefore, the request to accept these awards is retroactive.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** FY23 Homemaker

**Scope of the Project:** The Homemaker program is a component of Washoe County Human Services continuum of care programs. Services are provided by qualified, licensed, and bonded sub-contracted service agencies through a competitive bid process. Examples of services provided to seniors are general cleaning, laundry, and shopping for food, prescriptions, or household goods. The service is matched with other Senior Social Services through Worker-Client negotiated care plans, including social work intervention, access to medical, legal, home delivered meals, money management, referrals for elder protective services and advocacy.

**Benefit to Washoe County Residents:** The Homemaker program is complemented by WCHSA case management services and is often a foot-in-the-door with the at-risk senior population. It is a starting point for providing more supportive care and may lead to the identification of additional unmet needs that can be remedied by other senior programs or referrals.

**On-Going Program Support:** The grant award is used to support Homemaker program costs. Funds are utilized to pay for contractor services and supplies. Additional resources that support the program are Washoe County General Funds.

**Award Amount:** \$364,000.00 (\$364,000.00 direct; \$0 indirect)

**Grant Period:** July 1, 2022 to June 30, 2023

**Funding Source:** Independent Living Grant (ILG)  
Social Services Block Grant – Title XX

**Pass Through Entity:** State of Nevada  
Aging and Disability Services Division (ADSD)

**CFDA Number:** 93.667

**Grant ID Number:** 16-000-02-L9W-23

**Match Amount and Type:** \$54,600.00 cash match

**Sub-Awards and Contracts:** The Human Services Agency will contract for Homemaker services following the County's competitive bid process, and federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY23 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$364,000 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12055	-432100	State Grants	\$ 313,040.00
IO 12056	-431100	Federal Grants	\$ 50,960.00
		<b>Total Revenue</b>	<b>\$ 364,000.00</b>
IO 12055	-710100	Professional Services	\$ 313,040.00
IO 12056	-710100	Professional Services	\$ 50,960.00
		<b>Total Expenditures</b>	<b>\$ 364,000.00</b>

Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget. County match is included in the adopted FY23 budget in cost center: 250341- Homemaker Local.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a FY23 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2022 to June 30, 2023 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's Office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a FY23 Homemaker subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$364,000.00; \$54,600.00 county match] retroactive from July 1, 2022 to June 30, 2023 to provide Homemaker services to seniors aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's Office to make the necessary budget amendments."