



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *April 23, 2024*

DATE: Thursday, April 18, 2024

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024; and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On January 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$7,651.83]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$14,890.00] retroactive for the period November 16, 2023 through January 4, 2024.

On December 19, 2023, the Board (1) accepted various items donated totaling an estimated market value of [\$9,006.95]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$4,127.89] retroactive for the period August 1, 2023 through November 15, 2023

AGENDA ITEM # _____

On September 19, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$2,065.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023, through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$8,099.36]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$11,069.07] retroactive for the period April 16, 2023, through June 30, 2023.

On May 16, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$7,001.85]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$8,134.43] retroactive for the period January 30, 2023, through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$13,419.00]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022, through January 31, 2023.

BACKGROUND

Human Services regularly accepts donations from community members and business, to be used for miscellaneous needs for the children in care and families who are clients of the Washoe County Human Services Agency. As such, acceptance of donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such an event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency

which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The Agency is requesting retroactive approval of the following donations that have been received by Child Protective Services for the time period January 5, 2024, through March 25, 2024.

A & H Insurance	\$780.00
CLH1	\$4,000.00
Washoe Masonic Lodge #35	\$200.00
Valerie Cooke	\$300.00
General Donations	\$5,280.00
Total Juror Donations	\$4,370.00

Staff is requesting that the Board accept the following items donated to Child Protective Services to support welfare activities retroactive for the period November 1, 2023 through March 25, 2024.

- Toys and goods received by Human Services Agency donated from Reno Toy Run – estimated value of \$2,019.00
- Toys and goods received by Human Services Agency donated from Reno Cycles & Gear – estimated value of \$740.00
- Toys and goods received by Human Services Agency donated from Sala Family Dentistry – estimated value of 1,827.00
- Toys and goods received by Human Services Agency donated from Swet Fitness – estimated value of \$461.00
- Toys and goods received by Human Services Agency donated from Family First Chiropractic – estimated value of \$2,458.00
- Toys and goods received by Human Services Agency donated from Volleyball Club; Northern Nevada Juniors – estimated value of \$657.00
- Toys and goods received by Human Services Agency donated from Bishop Manogue High School – estimated value of \$1,030.00
- Toys and goods received by Human Services Agency donated from Blue Kangaroo – estimated value not listed
- Toys and goods received by Human Services Agency donated from Commonwealth Barber – estimated value of \$461.00
- Toys and goods received by Human Services Agency donated from Full Belly Deli – estimated value of \$138.00
- Boys winter outfit (pants and sweater) received by Human Services Agency donated from Jogina M. – estimated value of \$10.00
- Donuts received by Human Services Agency donated from Doughboy Donuts. – estimated value of \$2,038.80
- (13 pairs) Nike Shoes received by Human Services Agency donated from Charlene M. – estimated value of \$957.00

- Pre-lit tree received by Human Services Agency donated from Jason J. – estimated value of \$300.00
- Several large bags of infant/toddler clothing, blankets and teethingers received by Human Services Agency donated from Melissa C. – estimated value of \$320.00
- (4) new juice bottles received by Human Services Agency donated from an anonymous donor. – estimated value of \$40.00
- Boys' graphic t-shirt received by Human Services Agency donated from Gil D. – estimated value of \$5.00
- (80) handknit caps received by Human Services Agency donated from Debbie C. – estimated value of \$800.00
- Educational program event received by Human Services Agency donated from Raptor Adventures – estimated value of \$300.00
- (25) lap blankets received by Human Services Agency donated from Aubrey P. – estimated value of \$125.00
- (6) male haircuts with fade received by Human Services Agency donated from Gabriel H. – estimated value of \$210.00
- (6) boy haircuts with fade received by Human Services Agency donated from Oscar R. – estimated value of \$210.00
- (4) female haircuts and (4) male haircuts received by Human Services Agency donated from Kenia H. – estimated value of \$320.00
- (4) bags of clothes and (1) bag of toys received by Human Services Agency donated from Fredrick R. – estimated \$200.00
- (3) bags of assorted toys received by Human Services Agency donated from Ken and Merrida F. – estimated value not listed
- Blankets, knit wear and toys received by Human Services Agency donated from Cavalry Chapel – estimated value not listed
- Luggage and socks received by Human Services Agency donated from Maryanne L. – estimated value not listed
- (2) bags of Beanie Babies toys received by Human Services Agency donated from Kate T. – estimated value of \$400.00
- Wooden toys received by Human Services Agency donated from Nevada Woodchucks - estimated value not listed
- (40) fleece blankets received by Human Services Agency donated from Rachel D. - estimated value not listed
- (2) large bags of clothing received by Human Services Agency donated from Lynsey B. - estimated value of \$500.00
- (3) suitcases received by Human Services Agency donated from Dominique M. - estimated value of \$350.00
- Pajamas received by Human Services Agency donated from Project Sweet Dreams - estimated value not listed
- Toys and goods received by Human Services Agency donated from Victory City Church - estimated value of \$600.00
- Toys and goods received by Human Services Agency donated from Assistance League - estimated value of \$1,500.00
- Portable baby bed, baby seat and assorted clothes and shoes received by Human Services Agency donated from Diannia D. – estimated value not listed

- Books and suitcases received by Human Services Agency donated from Arabella W. - estimated value not listed
- Toys and goods received by Human Services Agency donated from Rich B. - estimated value of \$16,000.00
- Clothing received by Human Services Agency donated from Kyla F. - estimated value not listed
- (2) boxes of clothing received by Human Services Agency donated from Abby H. - estimated value of \$200.00
- Legos received by Human Services Agency donated from Gisela R. - estimated value of \$1,000.00
- Toys and games received by Human Services Agency donated from Jakara Movement - estimated value of \$400.00
- Pajamas received by Human Services Agency donated from Robin R. - estimated value of \$100.00
- Toys, books and clothing received by Human Services Agency donated from Denise A. - estimated value not listed
- Clothing received by Human Services Agency donated from Monica W. - estimated value not listed
- Toys received by Human Services Agency donated from Eileen H. – estimated value of \$50.00
- Suitcases received by Human Services Agency donated from Art. K - estimated value not listed
- Backpacks and school supplies received by Human Services Agency donated from Janet B. - estimated value of \$100.00
- Clothing received by Human Services Agency donated from Trish B. - estimated value of \$200.00
- Hand crocheted baby blankets and toys received by Human Services Agency donated from Inspire Sierra Center for Health – estimated value not listed
- Boxes of cereal (750) received by Human Services Agency donated from Post Consumer Brands, Sparks – estimated value of \$750.00

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY24 adopted budget will need to be amended by \$9,550.00 in the following revenue and expenditure accounts.

Account Number	Description	Amount of Increase/(Decrease)
IO-20224 -484190	Revenue – Juror Donations	\$ 4,370.00
IO-20514 -484000	Revenue – KK Activities/Needs	\$ 5,080.00
IO-20521 -484000	Revenue – Mason Order	\$ 100.00
	Total Revenue	\$ 9,550.00
IO-20224 -710712	Family Preservation	\$ 4,370.00
IO-20514 -710712	Family Preservation	\$ 5,080.00
IO-20521 -710712	Family Preservation	\$ 100.00
	Total Expenditures	\$ 9,550.00

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to: (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024; and direct the Comptroller's Office to make the necessary budget amendments."*