



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 17, 2023

DATE: Thursday, October 12, 2023

TO: Board of County Commissioners

FROM: Steve Johnson, Director, Forensic Science Division
(775) 328-8721, sjohnson@washoecounty.gov

THROUGH: Sheriff Darin Balaam

SUBJECT: Recommendation to retroactively approve the Interlocal Agreement between Washoe County on behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Services, performed by the Washoe County Sheriff's Office Forensic Science Division, fees for the retroactive term of July 1, 2023 to June 30, 2024 with a total income of [\$1,500,000.00]. (All Commission Districts.)

SUMMARY

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On October 10, 2023, the Board asked for this item to be heard at a future BCC meeting.

On March 28, 2023, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 17., Forensic Support Services Agreements for various outside agencies.

On April 26, 2022, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On September 21, 2021, The Board approved Item 12., Forensic Support Services Agreements for various outside agencies.

On April 27, 2021, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On June 16, 2020, The Board approved Item 13., Forensic Support Services Agreements for various outside agencies.

On November 12, 2019, The Board approved Item 8.D.5., Forensic Support Services Agreements for various outside agencies.

On July 23, 2019, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On September 25, 2018, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On July 24, 2018, The Board approved Item 23, Forensic Support Services Agreements for various outside agencies.

On June 26, 2018, The Board approved Item 16, Forensic Support Services Agreements for various outside agencies.

On June 27, 2017, The Board approved Item 11, Forensic Support Services Agreements for various outside agencies.

The Board has been approving the Forensic Support Services Agreements for various outside agencies since July 10, 2001.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis including field investigation or excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services will not be able to use Forensic Services. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Item was submitted to the first available BCC Meeting once the Interlocal Agreement was approved and signed by the City Council for the City of Reno.

FISCAL IMPACT

The revenues from this contract will be deposited into General Ledger Account 150650-460162 in the amount of \$1,500,000.00. The revenue and related expenditure authority were built into the approved Washoe County FY 2024 budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners retroactively approve the Interlocal Agreement between Washoe County of behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2023 to June 30, 2024 with a total income of [\$1,500,000.00]."

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to retroactively approve the Interlocal Agreement between Washoe County of behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2023 to June 30, 2024 with a total income of [\$1,500,000.00]."