



GRANT OR AGREEMENT AWARD COVER SHEET

FS-1500-0100
OMB No. 0596-0217
EXP: 05/31/2027

IDENTIFICATION INFORMATION

1. Federal Award Identification Number (FAIN): 26-LE-11041700-017 (Agreement Number)	2. Cooperator Agreement/Instrument #:
3. New ☐ Modification ☒ Mod. Number 001 FFA Award ☐ Master ☐ Stand-Alone ☐ SPA ☐	4. Instrument (Project) Title: FOREST PATROL ACTIVITIES IN WASHOE COUNTY
5. Authority U.S.C and Title: Cooperative Law Enforcement Act of 1971; Law Enforcement Agreement	6. Assistance Listing Number and Title: 10.704 Cooperative Law Enforcement Program
7. Cooperator/Recipient Information (Must match SAM.gov): Name: County of Washoe Address: 911 E Parr Blvd City: Reno State NV Zip: 89512	8. U.S. Forest Service Unit Address (where the work is being managed): Name: Humboldt-Toiyabe National Forest, Supervisor's Office Address: 1200 Franklin Way City: Sparks State NV Zip: 89431
9. Cooperator Unique Entity Identifier (UEI): LJCKY7DLT898	10. Master Agreement Number if SPA:
11. Period of Performance: Start Date: 02/13/2026 Expiration Date: 01/31/2031	12. Master Agreement Expiration Date: (SPA expiration date cannot exceed the Master)
13. Cooperator Program Manager: Name: Garrett Bird Phone: (775) 527-3030 Email: gbird@washoecounty.gov	14. U.S. Forest Service Program Manager: Name: Xochilt Luna Phone: (408) 910-6995 Email: xochilt.luna@gmail.com

FINANCIAL INFORMATION

15. Federal Funding to be Obligated to Cooperator: \$3,000.00	16. Cooperator Contribution Funds:
17. Payment Method: No Funds ☐ Reimbursable ☒ Advance ☐ Advance Period	18. Cooperator Match Percentage:
19. Program Income/Revenue: No ☒ Yes ☐	20. Cooperator Indirect Cost Rate (approved rate charged to award): De minimis ☐ NICRA ☐ Rate

REPORTING REQUIREMENTS

21. Performance Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☒ N/A ☐	22. Financial Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☒ N/A ☐
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ATTACHMENTS

The attachments listed below are hereby incorporated and made a part of this instrument.

23. REQUIRED FOR ALL INSTRUMENTS:

- ☒ USDA FFA/MIA General Terms and Conditions
- ☒ FS FFA/MIA/R&D General Terms and Conditions
- ☒ Purpose/Scope of Work Narrative
- ☒ Budget/Financial Plan
- ☒ Other (specify): Patrol logs

24. REQUIRED DEPENDENT ON INSTRUMENT TYPE:

- ☐ Statement of Mutual Benefit and Interest
- ☐ Federal Financial Assistance Forms/Assurances
- ☐ TFPA/638 Project Proposals
- ☒ Modification Purpose and/or Description
- ☐ Other (specify):

25. By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

Cooperator Signature: 	Name and Title: DARIN BALAAM, Sheriff, Washoe County	Date: 6/5/26
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26. This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

Signature:	U.S. Forest Service Signatory Official (SO) Name and Title: RYAN PANGRETIC, Acting Special Agent in Charge	Date:
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27. The authority and format of this instrument have been reviewed and approved for signature.

Signature: TAMIA ROBERTSON Digitally signed by TAMIA ROBERTSON Date: 2026.06.02 10:43:10 -05'00'	U.S. Forest Service Grants Management Specialist Name: TAMIA ROBERTSON	Date: 6/2/26
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Additional Contacts (if applicable):

28. Cooperator: County of Washoe

Name: Darin Balaam

Phone: (775) 328-3002 Email: dbalaam@washoecounty.gov

29. U.S. Forest Service:

Humboldt-Toiyabe National Forest

Name: Nicholas Laprade

Phone: (702) 515-5407 Email: nicholas.laprade@usda.gov

30. Cooperator:

Name:

Phone: Email:

31. U.S. Forest Service:

Name:

Phone: Email:

Any additional contacts shall be included in an attachment to this instrument.

Additional Signatories (if applicable):

By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

32. Cooperator Signature:

Name and Title:

Date:

33. Cooperator Signature:

Name and Title:

Date:

This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

34. Signature:

U.S. Forest Service: Humboldt-Toiyabe National Forest
JON STANSFIELD, Forest Supervisor

Date:

35. Signature:

U.S. Forest Service:

Date:

Any additional signatories shall be included in an attachment to this instrument.

PAPERWORK REDUCTION ACT STATEMENT

According to the Paperwork Reduction Act of 1995, a Federal agency may not conduct or sponsor, and a person is not required to respond to, an information collection request unless it displays a valid Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection request is 0596-0217. Response to this information collection request is mandatory to obtain or retain benefits. The authority for this information collection request is Paperwork Reduction Act (Pub. L. No. 96-511, 94 Stat. 2812, as amended by Pub. L. 104-13) 44 U.S.C. §§ 3501–3521. The time required to complete this information collection request is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, collecting and maintaining the data needed, and completing and reviewing the information collection request. Send comments regarding this burden estimate or any other aspect of this information collection request, including suggestions for reducing the burden, to Forest Service Information Collections Officer, SM.FS.InfoCollect@usda.gov, with OMB control number 0596-0217 in the subject line.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.



MODIFICATION 001
OF
GRANT OR AGREEMENT
26-LE-11041700-017

The purpose of this modification is to:

1. Add FY26 funding to the agreement.
2. Update the 2026 Annual Operating and Financial Plan.

Effective upon the execution of this modification, the following terms are incorporated into the grant or agreement. If any duplications or contradictions are identified by applying these new requirements, the USDA and Forest Service General Terms and Conditions and the FS-1500-0100 take precedence.

A. U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS. In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions *for Federal Awards or Mutual Interest Agreements*, dated December 31, 2025, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery

FOREST SERVICE GENERAL TERMS AND CONDITIONS. The Forest Service General Terms & Conditions for *Federal Financial Assistance, Mutual Interest Agreements, or Research and Development* dated February 14, 2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>



**COOPERATIVE LAW ENFORCEMENT
26-LE-11041700-017**

**Exhibit A
2026 ANNUAL OPERATING AND FINANCIAL PLAN**

Previous Year Carry-over: \$10,000.00
Current Obligation: \$3,000.00
Total Operating Plan Amount: \$13,000.00

U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS. In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions for Mutual Interest Agreements dated, December 31, 2025, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery.

FOREST SERVICE GENERAL TERMS AND CONDITIONS. The Forest Service General Terms & Conditions Mutual Interest Agreement dated February 14, 2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>.

I. GENERAL:

- A. The contacts identified on the FS-1500-0100 shall be the designated and alternate representative(s) of each party to make or receive requests for special enforcement activities.
- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Vehicle mileage will be paid at the prevailing rate.
Wages at the prevailing rate plus applicable fringe benefits.



II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Washoe County and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

- a) Forest Service System roads in the Caughlin Ranch area accessing Hunter Lake, Alum Creek, and Dutch Louie Flat
- b) Bull Ranch Road

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

- a) Galena Creek area: North of Washoe County Park on the west side of SR 431 and north of the Joy Lake Road area on the east side of SR 431
- b) Peavine Mountain; including Keystone Canyon Area, areas accessed for Poeville, Hoge Roads, Horizon Hills, the Seventh Street Pit, Mogul Road, Kings Row and the area southwest of Border Town
- c) Peavine Mountain with emphasis on Kings Row and West Keystone trailheads. Raleigh Heights and Red Megal areas, Thomas Creek Canyon dispersed campsites along the canyon road and the two former campsites (day use only as of July 2003) on the north side of Thomas Creek, east of Timberline Road, Whites Creek Canyon Road and trailhead newly constructed day use only area, especially in the late evening hours after the gate is closed to ensure no one has breached the tire shredder
- d) The Hunter Creek Trailhead, accessed off Woodchuck Circle

Total reimbursement for this category shall not exceed the amount of: \$3,000.00.

III. TRAINING:

Total reimbursement for this category shall not exceed the amount of: \$0.00.

IV. EQUIPMENT:

Total reimbursement for this category shall not exceed the amount of: \$0.00.



V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed on the FS-1500-0100. The designated representative will then notify Washoe County whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, Washoe County agrees to provide special services beyond those provided under Section II-A, within Washoe County's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. Washoe County will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Washoe County personnel assigned to an incident where meals are provided will be entitled to such meals.

See **Addendum A** (attached) for specific information on the procedures and requirements for requesting Fire Reimbursement from the U.S. Forest Service.

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed on the FS-1500-0100 for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident. This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

**VI. BILLING FREQUENCY:**

- A. Billing frequency is no more than quarterly and no less than annually. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Invoice must be submitted as described in Forest Service Mutual Interest Agreement General Terms & Conditions, Section 1.28 Payment/Reimbursement.

Send invoice copy to:

Nicholas LaPrade, Patrol Captain (Nicholas.laprade@usda.gov) &
Xochilt Luna, Support Services Specialist (Xochilt.luna@usda.gov)

- B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$3,000.00	0%
Training	\$0.00	0%
Equipment	\$0.00	0%
Special Enforcement Situations	\$0.00	0%
Total	\$3,000.00	0%

- C. Any remaining funding in this Operating Plan may be carried forward to the next Annual Operating Plan and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service.

Addendum A

U.S. Forest Service Fire Emergency Language & Billing Protocol Coop Law Enforcement Agreements / Operating & Financial Plan

Fire Emergencies:

During fire emergencies, the U.S. Forest Service will reimburse the County for actual costs incurred while the County is providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of roadblocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by the U.S. Forest Service dispatch to the County. It is critically important that the Incident Management Team, Agency Administrator, and the Sheriff /County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and Incident Command meetings. Eligible costs for reimbursement will include personnel time.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit. Cooperator personnel directly assigned to the incident by a resource order will be entitled to meals that are provided on the incident.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The County will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation. 2. Automotive repairs, tires, and services are covered in the prevailing wage rate as identified in the OP Provision I. B.

Billing Protocol:

Documentation required to be submitted by the County to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Cooperative Law Enforcement Agreement and Operating & Financial Plan.
- UEI number.
- Active status in System for Award Management (SAM).
- Tax ID number.
- Breakout of actual costs:
 - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 - Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 - Mileage – Summary by day by vehicle and personnel using the vehicle.

- Incident Action Plans – copies of plans that document assignment to that incident.
- Map of roadblock locations.

BILLINGS ARE NOT TO BE SUBMITTED TO THE SM.FS.ASC_GA@USDA.GOV UNDER THE OBLIGATION ESTABLISHED THROUGH THE COOPERATIVE LAW ENFORCEMENT AGREEMENT.

Please coordinate remittance of billings to the Albuquerque Service Center, Incident Finance Branch through the local Fire Incident Business Specialist:

Kimberly Whalen
Deputy Regional Incident Business Coordinator
c/o Great Basin Coordination Center
401 Jimmy Doolittle Road, Suite 202
Salt Lake City, UT 84116
Kimberly.whelen@usda.gov

Invoices must include the information identified above in the Billing Protocol section in order to be processed in a timely manner.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.