



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 28, 2026

DATE: Thursday, April 23, 2026

TO: Board of County Commissioners

FROM: Alyson Castro, Grants and Community Program Analyst
775-895-4154, acastro@washoecounty.gov

THROUGH: Kate Thomas, County Manager
Office of the County Manager; kathomas@washoecounty.gov

SUBJECT: Recommendation, in accordance with [SLFRF Final Rule FAQ 17.16](#) and [2 CFR §200.313](#), to approve a subrecipient agreement between Washoe County and the University of Nevada, Reno (UNR) for the transfer and continued use of a mobile health outreach/command post vehicle (VIN: 1F66F5KN9N0A12432) originally purchased in 2022 with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for Northern Nevada Public Health (NNPH). Due to operational constraints, NNPH has had limited ability to utilize the asset. This agreement will transfer the vehicle to UNR to ensure it remains in active use for its original intended public health purpose.

And, approve associated resolution and authorize the County Manager to sign necessary award documents, for the transfer of [VIN: 1F66F5KN9N0A12432] to the University of Nevada, Reno, a government entity. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This staff report will approve a subrecipient agreement between Washoe County and the University of Nevada, Reno for the transfer and continued use of a mobile health outreach vehicle (VIN: 1F66F5KN9N0A12432) originally purchased in 2022 with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for Northern Nevada Public Health (NNPH).

Due to a combination of extended procurement and delivery timelines, as well as operational and staffing constraints, NNPH has had limited ability to fully deploy and utilize the vehicle as originally intended. These challenges have impacted NNPH's capacity to sustain consistent operations of the mobile unit, prompting the County to evaluate alternative strategies to ensure the asset is actively used to support ongoing public health services in

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compliance with SLFRF requirements.

This agreement will transfer the vehicle to UNR to ensure it remains in active use for its original intended public health purpose.

Under the agreement, UNR will assume responsibility for operation, maintenance, and compliance with applicable federal requirements, including Uniform Guidance equipment and property standards. The vehicle will be used to expand access to preventative care, health screenings, and outreach services for underserved populations across Washoe County, while also supporting student workforce development. The proposed use remains consistent with NNPH's original scope of work, the SLFRF public health expenditure category, with reporting and compliance requirements in place through the period of performance ending December 31, 2026, and a subsequent MOU to define long-term use and partnership expectations.

The County's auditors provided informal guidance and indicated they would be comfortable with the proposed transfer, while noting that they could not determine how the U.S. Department of the Treasury may interpret the transfer. This information is included in the staff report for transparency and to document the basis for staff's recommendation.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On December 14, 2021, the Board of County Commissioners approved the obligation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of \$490,000.00 for Northern Nevada Public Health to purchase a mobile outreach vehicle to provide medical services and access to healthcare to underserved populations. The vehicle was designed and configured with an exam room to deliver clinical services in areas with high social vulnerability, including communities with lower vaccination rates and limited access to healthcare.

On September 13, 2022, the Board of County Commissioners approved an additional obligation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the amount of \$85,498.00 for Northern Nevada Public Health, for a total project amount of \$575,498.00. This additional funding was approved to cover an increase from the sole source procurement process, which exceeded the original estimated budget for the vehicle.

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021 through October 14, 2025, visit the [Washoe County ARPA webpage](#).

BACKGROUND

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County has been awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF). The SLFRF provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Continued Eligible Use and Transfer

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The proposed transfer of the Mobile Outreach Vehicle/Command Post to the University of Nevada, Reno (UNR) is consistent with the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Fund (SLFRF) Final Rule and applicable Uniform Guidance requirements. The County is executing this transfer through a subrecipient agreement to ensure the asset remains in active use to support an eligible public health purpose under the SLFRF program.

Under the SLFRF Final Rule, recipients are permitted to transfer funds and associated assets to other entities, including institutions of higher education, to carry out eligible activities on their behalf as subrecipients, provided that such entities comply with all applicable program, reporting, and compliance requirements. In this case, the vehicle will remain within the federal award framework, with UNR assuming responsibility for operation, maintenance, and compliance throughout the period of performance.

[SLFRF Final Rule FAQ 13.16](#) allows recipients to modify the use of equipment during the period of performance, provided the new use remains within an eligible use category. Because the vehicle will continue to support public health outreach and service delivery, the transfer is considered a continuation of an eligible use rather than a disposition of the asset. As such, Treasury approval is not required, provided the County documents its determination and ensures compliance with applicable requirements.

Consistent with the Uniform Guidance [2 CFR §200.313](#), equipment acquired under a federal award may be used for other federally supported activities when it is no longer needed for the original program, provided it remains in use for eligible purposes and appropriate controls are maintained. Through the subrecipient agreement, UNR will assume responsibility for the operation, maintenance, and management of the asset in accordance with federal equipment management standards, including maintaining property records, safeguarding the asset, and using it for authorized purposes. This structure ensures the asset remains within the federal award framework and continues to meet SLFRF program requirements.

FISCAL IMPACT

Should the board approve the subrecipient agreement for the transfer and continued use of a Mobile Medical and Command Vehicle originally purchased with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for a total cost of \$575,498 as submitted, this will result in the removal of the asset from the County's fixed asset inventory. Based on preliminary estimates, this action will result in an approximate \$503,560.75 loss reported in the County's Government Wide Financial Statements for FY2026, which represents the remaining value of the asset at the time of transfer.

The ownership of the vehicle is transferred to the University of Nevada Reno. As the owner of the vehicle, all future operating and maintenance costs, including vehicle registration and insurance, shall be paid directly by the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Reno, as the title holder

This is a non-cash accounting entry required for financial reporting purposes and does not result in an expenditure of County funds, transfer of cash, or impact to available budget or fund balance.

RECOMMENDATION

Recommendation, in accordance with [SLFRF Final Rule FAQ 17.16](#) and [2 CFR §200.313](#), to

approve a subrecipient agreement between Washoe County and the University of Nevada, Reno for the transfer and continued use of a mobile health outreach vehicle (VIN: 1F66F5KN9N0A12432) originally purchased in 2022 with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for Northern Nevada Public Health (NNPH). Due to operational constraints, NNPH has had limited ability to utilize the asset. This agreement will transfer the vehicle to UNR to ensure it remains in active use for its original intended public health purpose.

And, approve associated resolution and authorize the County Manager to sign necessary award documents, for the transfer of [VIN: 1F66F5KN9N0A12432] to the University of Nevada, Reno, a government entity. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“approve a subrecipient agreement between Washoe County and the University of Nevada, Reno for the transfer and continued use of a mobile health outreach vehicle (VIN: 1F66F5KN9N0A12432) originally purchased in 2022 with American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for Northern Nevada Public Health (NNPH). Due to operational constraints, NNPH has had limited ability to utilize the asset. This agreement will transfer the vehicle to UNR to ensure it remains in active use for its original intended public health purpose.*

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