



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** June 20, 2023

**DATE:** March 24, 2023

**TO:** Board of County Commissioners

**FROM:** Sarah Bates, Law Librarian & Manager, Washoe County Law Library  
775-328-3254, [sarah.bates@washoecourts.us](mailto:sarah.bates@washoecourts.us)

**THROUGH:** Alicia Lerud, District Court Administrator and Clerk of Court

**SUBJECT:** Recommendation to acknowledge a donation of [\$1,000.00] retroactive to March 10, 2023 from L. Edward Humphrey, Esq. and [\$500.00] retroactive to March 27, 2023 from Eurik O'Bryant, Esq. to fund the ongoing operations of the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments. District Court (All Commission Districts)

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### **SUMMARY**

Washoe County Code 15.140(1)(d) reads: 1. The board of county commissioners: (d)*Has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate of \$3,000.00 or more during a fiscal year.*

Washoe County Code 15.160(4) requires: *An officer or employee of a department or agency of the county may accept personal property for the use and benefit of the county where the value singly or in the aggregate is less than \$3,000.00 from a contributor during a fiscal year. In such event, the officer or employee will notify the board in writing of the acceptance.*

**Washoe County Strategic Objective supported by this item:** Innovative Services

### **PREVIOUS ACTION**

Other prior donations, independent of this item, have been accepted on behalf of the Washoe County Law Library.

On August 17, 2021, the Board acknowledged a donation of \$120.36 retroactive to June 30, 2021 from the David Hamilton Trust Account to fund the ongoing operations of the Washoe County Law Library.

### **BACKGROUND**

On March 10, 2023, L. Edward Humphrey, Esq. sent a letter which included a donation check in the amount of \$1,000.00. On March 27, 2023, Eurik O'Bryant, Esq. sent a letter which included a donation check in the amount of \$500.00. The mission of the Washoe County Law Library, in part, is to enhance access to justice by providing legal

**AGENDA ITEM # \_\_\_\_\_**

information, education, resources, tools, and materials, in print and digital formats. The donations provided by L. Edward Humphrey, Esq. and Eurik O’Bryant, Esq. will be used to purchase books to support the mission and to help ensure the legal needs of the community are addressed.

**FISCAL IMPACT**

Should the board acknowledge this donation and approve these amendments, the FY23 Second Judicial District Court adopted budget will be increased by \$1,500.00 in both revenues and expenditures in the following accounts:

<b>Internal Order</b>	<b>G/L Account</b>	<b>Amount</b>
IO 20522 SJDC Law Library Donation	484000 – Donations	\$1,500.00
IO 20522 SJDC Law Library Donation	710355 – Books & Subscriptions	\$1,500.00

**RECOMMENDATION**

It is recommended that the Board of County Commissioners acknowledge a donation of [\$1,000.00] retroactive to March 10, 2023 from L. Edward Humphrey, Esq. and [\$500.00] retroactive to March 27, 2023 from Eurik O’Bryant, Esq. to fund the ongoing operations of the Washoe County Law Library and direct the Comptroller’s Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: Move to acknowledge a donation of [\$1,000.00] retroactive to March 10, 2023 from L. Edward Humphrey, Esq. and [\$500.00] retroactive to March 27, 2023 from Eurik O’Bryant, Esq. to fund the ongoing operations of the Washoe County Law Library and direct the Comptroller’s Office to make the necessary budget amendments.