



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *May 28, 2024*

DATE: May 6, 2024

TO: Board of County Commissioners

FROM: Jessica Adams, Program Coordinator, Emergency Management
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THROUGH: Dave Solaro, Assistant County Manager
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SUBJECT: Recommendation to approve a FFY 2022 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$6,288.08, no County match required], for a Continuity of Operations and Continuity of Government project; including funds to be used for Planning and Training events. Grant term is retroactive from September 1, 2022, through January 30, 2025. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item recommends that the Washoe County Board of County Commissioners (the board) approve a FFY 2022 DHS grant passed through the SHSP from the NDEM for a Continuity of Operations and Continuity of Government project awarding [\$6,288,08, no County match required]; including funds to be used for travel purchases for planning and training events. Grant term is retroactive to September 1, 2022, through January 30, 2025.

The State Homeland Security Program (SHSP) grant is used to fund sustainment efforts in Northern and Southern Nevada regarding Continuity of Operations Plans (COOP). The State of Nevada, Division of Emergency Management has provided this grant award to Washoe County for more than 13 years.

This grant is retroactive due to de-obligated FFY 2022 SHSP grants funds becoming available.

Washoe County Strategic Objective supported by this item: Economic Impacts
Support a thriving community.

PREVIOUS ACTION

AGENDA ITEM # _____

December 19, 2023 - The Board of County Commissioners approved the FFY 2023 State Homeland Security Program (SHSP) grant for \$197,888.36.

December 13, 2022 - The Board of County Commissioners approved the FFY 2022 State Homeland Security Program (SHSP) grant for \$185,000.00.

December 14, 2021 - The Board of County Commissioners approved the FFY 2021 State Homeland Security Program (SHSP) grant for \$180,000.00.

December 8, 2020 - The Board of County Commissioners approved the FFY 2020 State Homeland Security Program (SHSP) grant for \$195,000.00.

November 12, 2019 – The Board of County Commissioners approved the FFY 2019 State Homeland Security Program (SHSP) grant for \$125,000.00.

November 13, 2018 – The Board of County Commissioners approved the FFY 2018 State Homeland Security Program (SHSP) grant for \$150,000.00.

December 12, 2017 – The Board of County Commissioners approved the FFY 2017 State Homeland Security Program (SHSP) grant for \$115,000.00.

October 13, 2015 – The Board of County Commissioners approved the FFY 2015 State Homeland Security Program (SHSP) grant for \$70,000.00.

October 28, 2014 - The Board of County Commissioners approved the FFY 2014 State Homeland Security Program (SHSP) grant for \$75,000.00.

The Board has approved this grant for the past 13+ years.

BACKGROUND

This FFY 2022 Department of Homeland Security (DHS) State Homeland Security Program (SHSP) grant is an enhancement of the Continuity of Operations/Continuity of Government (COOP/COG) initiative that begun in FFY 2011.

These plans are directed by Homeland Security Presidential Directive (HSPD)-20 and Nevada Revised Statute (NRS) 239c. These plans are also a Government Accounting Office (GAO) best practice, and a component of the Emergency Management Accreditation Program (EMAP) as well as the National Fire Protection Association (NFPA) - 1600.

The COOP/COG project supports the Nevada Commission on Homeland Security priorities and goals. These plans are directly aligned with the goals of critical infrastructure protection, communications, and public safety. The COOP/COG project is a key component of the National Incident Management System (NIMS) compliance.

This project is an extension of the actions to build and sustain local government preparedness. Project deliverables include sustainment of existing plans, training, and workshops in the interest of providing safe, secure, and healthy communities.

This grant requires no match.

GRANT AWARD SUMMARY

Project/Program Name: *FFY 2022 SHSP Continuity of Operations*

Scope of the Project: *The benefit of this funding is to sustain and provide planning and training to agencies to continue their essential functions and mitigate disruptions to operations across a broad spectrum of hazards and emergencies.*

Benefit to Washoe County Residents: *The benefit of this funding is for emergency preparedness for the protection of life and property in the region from hazards and disasters.*

On-Going Program Support: *If additional program support is needed past the enhancement phase, we will continue to seek grant funding.*

Award Amount: \$6,288.08

Grant Period: *September 1, 2022, through January 30, 2025*

Funding Source: *Department of Homeland Security*

Pass Through Entity: *Nevada Division of Emergency Management*

Assistance Listing #/CFDA: 97.067.22-3100

Grant ID Number: EMW-2022-SS-00019-S01

Match Amount and Type: N/A

Sub-Awards and Contracts: *Professional service contracts for the continuation of COOP planning portal and for assisting departments in writing their COOP plans, will be procured using the County's competitive bid process and federal grant procurement guidelines as required under 2 CFR 200.*

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$6,288.08 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenue:		
Emergency Management – Federal Grant	12368 - 431100	\$6,288.08
Expenditures:		
Emergency Management – Professional Services	12368 - 710100	\$6,288.08

Indirect costs are not allowable on this grant award as no salary, or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a FFY 2022 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$6,288.08, no County match required], for a Continuity of Operations and Continuity of Government project; including funds to be used for Planning and Training events. Grant term is retroactive from September 1, 2022, through January 30, 2025. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
“Move to approve the recommendation to approve a FFY 2022 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$6,288.08, no County match required], for a Continuity of Operations and Continuity of Government project; including funds to be used for Planning and Training events. Grant term is retroactive from September 1, 2022, through January 30, 2025. If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments.”