



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: March 11, 2025

DATE: Thursday, March 06, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Director, Human Services Agency
(775) 785-8600, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept the 2025 Agreement to Use Account for Affordable Housing and Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$107,265.00; no county match] retroactive to July 1, 2024 to June 30, 2027; authorize the Director of the Human Services Agency to execute the grant agreement; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept the 2025 Agreement to Use Account for Affordable Housing and Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$107,265.00; no county match] retroactive to July 1, 2024 to June 30, 2027; authorize the Director of the Human Services Agency to execute the grant agreement; and direct Finance to make the necessary budget amendments.

These funds will be utilized to provide emergency housing assistance to families and seniors that are in danger of becoming homeless or who are homeless and need assistance with utilities, security deposits, rent or mortgage payment.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On August 22, 2023, the Board of County Commissioners approved item #6E1, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$217,114.00 for July 1, 2023, to June 30, 2026.

On October 11, 2022, the Board of County Commissioners approved item #6.B.2, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$142,471.00 for July 1, 2022 to June 30, 2025.

AGENDA ITEM # _____

On October 26, 2021, the Board of County Commissioners approved item #8.F.5, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$142,471.00 for July 1, 2022 to June 30, 2024.

On August 31, 2020, the Board of County Commissioners approved item #14, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$181,341 for July 1, 2020, to June 30, 2023.

On August 27, 2019, the Board of County Commissioners approved item #16, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$181,341 for July 1, 2019, to June 30, 2022.

On September 25, 2018, the Board of County Commissioners approved item #6.K.3, the Department's request to accept Low-Income Housing Trust Funds for July 1, 2018 through June 30, 2021.

On July 11, 2017, the Board of County Commissioners approved item #8, the Department's request to accept Low-Income Housing Trust Funds for July 1, 2017, through June 30, 2020.

The Washoe County Board of Commissioners has approved agreements for LIHTF set-aside funding since approximately 1990.

BACKGROUND

This program was formerly known as the Low-Income Housing Trust Fund (LIHTF) and is now known as the Account for Affordable Housing Fund. The Nevada Legislature created the Low-Income Housing Trust Fund (LIHTF) in 1989. Fifteen percent of the LIHTF was set aside to provide emergency housing assistance for individuals and families with children. This grant helps families and seniors in danger of becoming homeless or those who are homeless and need assistance with utilities, security deposits, rent or a mortgage payment. These funds are provided to each county within the state. For FY25-27, Washoe County is eligible for Account for Affordable Housing Fund Welfare Set Aside funds totaling \$107,265.00.

While similar in name, these funds are wholly separate from, and not related to, the Washoe County Affordable Housing Trust Fund as described in Washoe County Code 45.495 through 45.520.

Acceptance of this award is retroactive as the Agency received the award notice on February 4, 2025.

GRANT AWARD SUMMARY

Project/Program Name: Washoe County Human Services Agency
Account for Affordable Housing Fund Program

Scope of the Project: This grant helps families and seniors that

are in danger of becoming homeless or those who are homeless and need assistance with utilities, security deposits, rent or mortgage payment.

Benefit to Washoe County Residents: Decreasing homelessness in our community.

On-Going Program Support: The Agency will continue to seek funding through the Account for Affordable Housing Fund program.

Award Amount: \$107,265.00

Grant Period: July 1, 2024, through June 30, 2027

Funding Source: State of Nevada, Department of Business and Industry
Nevada Housing Division

Pass Through Entity: N/A

CFDA Number: N/A

Grant ID Number: WS25-2528

Match Amount and Type: N/A

Sub-Awards and Contracts: N/A

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY25 Human Services Agency, Homelessness Fund (223) adopted budget will be increased by \$107,265.00 in both revenues and expenditures in the following accounts:

Account Number		Description	Amount of Increase/(Decrease)
IO 12498	- 432100	State Grants	\$ 107,265.00
		Total Revenue	\$ 107,265.00
IO 12498	- 710734	Residence Assistance	\$ 107,265.00
		Total Expenditures	\$ 107,265.00

This grant has no county match requirement and there are no indirect costs as no salary, or wages are included in the grant budget.

RECOMMENDATION

Recommendation to accept the 2025 Agreement to Use Account for Affordable Housing and Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$107,265.00; no county match] retroactive to July 1, 2024 to June 30,

2027; authorize the Director of the Human Services Agency to execute the grant agreement; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to accept the 2025 Agreement to Use Account for Affordable Housing and Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$107,265.00; no county match] retroactive to July 1, 2024 to June 30, 2027; authorize the Director of the Human Services Agency to execute the grant agreement; and direct Finance to make the necessary budget amendments.”*