



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: JULY 15, 2025

DATE: Thursday, July 10, 2025

TO: Board of County Commissioners

FROM: Ben West, Security Administrator

(775) 328-2018, bwest@washoecounty.gov

Mark Stewart, Purchasing and Contracts Manager

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THROUGH: Kate Thomas, Interim County Manager

SUBJECT: Recommendation to approve amendment #4 to contract with Allied Universal Security Services for armed and unarmed professional security services, retroactive from July 1, 2025 through June 30, 2026. Expected expenditures are not to exceed [\$5,375,445]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)

SUMMARY

Recommendation to approve amendment #4 to contract with Allied Universal Security Services for armed and unarmed professional security services, retroactive from July 1, 2025 through June 30, 2026. Estimated expenditures are anticipated as [\$5,375,445]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability and Vulnerable Populations

PREVIOUS ACTION

On June 28, 2022, agenda item 19, the Board approved a contract for armed and unarmed professional security services, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV, 89119. The contract period was valid from July 1, 2022 through June 30, 2023. The budget for this period was [\$4,292,293].

On July 18, 2023, agenda item 11, the Board approved a contract for armed and unarmed professional security services, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV, 89119. The contract period was valid from July 1, 2023 through June 30, 2024. The budget for this period was [\$4,655,449].

AGENDA ITEM # _____

On September 10, 2024, agenda item 11, the Board approved a contract for armed and unarmed professional security services, awarded to Allied Universal Security Services at 4000 S Eastern Avenue, Suite 201 Las Vegas, NV 89119. The contract period was valid from July 1, 2024 through June 30, 2025. The budget for this period was [\$4,997,207]

BACKGROUND

Since July 2018, Allied Universal Security has provided armed and unarmed security services for Washoe County. These services included court security personnel in Reno, Sparks, and at Jan Evans Juvenile Justice Center. Human Services Agency locations in Downtown Reno, Reno Senior Center, and the Family Engagement Center also use security personnel as well as the downtown Reno library and County Administrative Complex.

Since that time, security services have expanded to add Our Place Campus, Nevada Cares Campus, Safe Camp, Women's Crossroads, Sober24, Incline Village Justice Court, Family Peace Center, nighttime & weekend patrol, public meetings and special events at County facilities. Allied Universal also provided specialized coverage of numerous County locations during COVID-19 response, such as entry screening and vaccination clinics.

Through 2022, these services were provided under a joinder to the State of Nevada contract for security services.

On April 11, 2022, the Washoe County Purchasing Division released RFP #3188-22 Security Guard Services. Four (4) respondent proposals were received. Allied Universal Security Services, American Guard Services, Inc., Securitas, and Strategic Security Corp. The proposals were opened in the offices of the Washoe County Comptroller on May 16, 2022, and subsequently evaluated by a panel of subject matter experts. Upon completion of the evaluation, one (1) respondent proposal was found to be the lowest cost responsive, responsible bidder:

ALLIED UNIVERSAL SECURITY SERVICES
1551 N. TUSTIN AVE., STE. 650
SANTA ANA, CA 92705

FISCAL IMPACT

Should the board approve this contract, sufficient FY26 budget authority exists in the following:

Cost Center/IO	G/L Account & Description	Amount
<i>General Fund</i>		
F100 – 101111 - Countywide Security	710204 – Security Contracts	\$2,178,494
F100 – 112210 - Elections Administration	710204 – Security Contracts	\$22,548
Subtotal General Fund		\$2,201,042
<i>Other Funds</i>		
F223 - 223410 – Cares	710204 – Security Contracts	\$1,065,453
*F270 - IO 11949 – Cares Campus ARPA Cares Campus Operations	710204 – Security Contracts	\$343,565
F223 - 223440 – Resource Center	710204 – Security Contracts	\$186,480
F223 - 223460 – Resource Center Overflow	710204 – Security Contracts	\$136,117
F223 - 223420 – Safe Camp	710204 – Security Contracts	\$271,312
F225 – 225110 – Reno Administration Local	710204 – Security Contracts	\$72,783
F228 – 280715 – Children’s Services Administration	710204 – Security Contracts	\$131,879
F228 - 280680 – Family Engagement Center	710204 – Security Contracts	\$83,921
F223 - 223230 – Our Place	710204 – Security Contracts	\$596,482
F223 - 223240 – Women’s Crossroads	710204 – Security Contracts	\$271,865
Subtotal Other Funds		\$3,159,857
Total Washoe County		\$5,360,899
Truckee Meadows Fire & Rescue**		\$4,806
Northern Nevada Public Health***		\$9,740
Subtotal TMF&R & NNPH		\$14,546
Total Washoe County, NNPH & TMF&R		\$5,375,445

*Budget authority of an estimated \$1,300,000 is remaining in Internal Order 11949-HHS Cares Campus Operations in FY25 to be moved into and available in FY26 via the carry-forward process. IO 11949 will only fund one year of services; when ARPA funds are exhausted, 223410 will consume the additional costs.

**TMF&R will pay for Board of Fire Commissioners meetings

***NNPH will pay for District Board of Health meetings & clinics

RECOMMENDATION

It is recommended that the Board of County Commissioners approve amendment #4 to contract for armed and unarmed professional security services with Allied Universal Security Services, retroactive from July 1, 2025 through June 30, 2026. Estimated expenditures are anticipated as [\$5,375,445]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move to approve amendment #4 to contract for armed and unarmed professional security services with Allied Universal Security Services, retroactive from July 1, 2025 through*

June 30, 2026. Estimated expenditures are anticipated as [\$5,375,445]. If approved, authorize the Purchasing and Contracts Manager to execute the agreement.”