

NORTHERN NEVADA  
**Public Health**  
Serving Reno, Sparks & Washoe County

TMP-9785 - DHO Kingsley Employment Agmt Amendment- 2025

On April 11, 2024, the District Board of Health and Chad Kingsley entered into “**Employment Agreement**.” The Parties have agreed to amend the Employment Agreement.

Section 5(A) Leave of the Employment Contract will be amended to remove the strikethrough language as follows:

A. Leave:

Employee shall be entitled to all sick and vacation leave benefits provided for unclassified management employees of Washoe County, except as more specifically described or limited herein:

- b. ~~Compensatory time may be earned on an hour for hour basis for hours worked over 40 in a week up to a maximum of 240 hours in a calendar year. Compensatory leave has no cash value and may not be cashed out upon separation from County, and no more than 40 hours may be used before separation.~~

Section 5(A) Leave of the Employment Contract will be amended, and the language *in italics* shall be added as follows:

B. Leave:

Employee shall be entitled to all sick and vacation leave benefits provided for unclassified management employees of Washoe County, except as more specifically described or limited herein:

- b. *Employee may elect to receive a cash payment for no less than sixteen (16) hours and no more than eighty (80) hours of accumulated vacation leave in a calendar year. Such payment will reduce the employee’s accumulated vacation balance by the hours compensated and may be made only once per calendar year, at the employee’s current base rate of pay, provided the employee notifies the Comptroller’s Office in writing of such election on or before October 15. To be eligible, employees must have a minimum balance of one hundred twenty (120) hours of accumulated vacation leave at the time of the request and be in a paid status. Payment will occur within two (2) pay periods of receipt on the regularly scheduled pay date.*

NORTHERN NEVADA  
**Public Health**

*Serving Reno, Sparks & Washoe County*

This amends the Employment Agreement originally entered into on April 11, 2024, between the District Board of Health and Chad Kingsley. The amendment to Section 5 (a) subsection (b) effective April 24, 2025, will remove Compensatory Time and replace it with Payment of Accumulated Vacation Time.

Dated: _____	Dated: _____
By: _____ Employee, Chad Kingsley	By: _____ Chair, Devon Reese District Board of Health