

Joe Lombardo  
Governor



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Records, Communications and Compliance

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Erica Souza Llamas  
Division Administrator

## IMPORTANT NOTIFICATION – January 2025

Dear Civil Applicant Customer:

Effective **January 1, 2025** the cost of the FBI Fee portion of fingerprint based background checks will decrease per the chart below. The State portion of the background check will remain the same.

Currently the fee structure is as follows:

Method of Submittal	FBI Fee	State Fee	Total
Fingerprint Based Submissions	\$13.25	\$27.00	\$40.25
Volunteers	\$11.25	\$21.50	\$32.75

Effective **January 1, 2025**, the new fee structure will be as follows:

Method of Submittal	New FBI Fee	State Fee	New Fee Total
Fingerprint Based Submissions	\$12.00	\$27.00	\$39.00
Volunteers	\$10.00	\$21.50	\$31.50

If you have any questions regarding the new fee structure, please feel free to contact our office at (775) 684-6262 and ask for the fiscal unit. Or you can e-mail your questions to [ap@dps.state.nv.us](mailto:ap@dps.state.nv.us).

Sincerely,

Jason Kolenut  
Administrative Services Officer III