



# WASHOE COUNTY

Integrity Communication Service

[www.washoecounty.gov](http://www.washoecounty.gov)

## STAFF REPORT

BOARD MEETING DATE: June 25, 2024

**DATE:** Thursday, June 20, 2024

**TO:** Board of County Commissioners

**FROM:** Lori Cooke, Budget Manager  
(775) 328-2072, [lcooke@washoecounty.gov](mailto:lcooke@washoecounty.gov)

**THROUGH:** Abbe Yacoben, Chief Financial Officer  
(775) 325-8243, [ayacoben@washoecounty.gov](mailto:ayacoben@washoecounty.gov)

**SUBJECT:** Recommendation to approve Washoe County's Debt Management Policy as of June 30, 2024 which includes (1) a discussion of the County's ability to afford existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; (2) a discussion of the County's capacity to incur authorized and proposed future general obligation debt without exceeding the applicable debt limit; (3) a discussion of the County's general obligation debt that is payable from property taxes per capita as compared with such debt of other municipalities in this State; (4) a discussion of the County's general obligation debt that is payable from property taxes as a percentage of assessed valuation of all taxable property within the boundaries of the municipality; (5) policy regarding the manner in which the County's expects to sell its debt; (6) a discussion of the County's sources of money projected to be available to pay existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; and (7) a discussion of the County's operational costs and revenue sources, for the ensuing 5 fiscal years, associated with each project included in its capital improvement plan if those costs and revenues are expected to affect the property tax rate; and direction to staff to submit to the Department of Taxation and the county debt management commission the policy or a written statement of the County's debt management policy on or before August 1 as required by NRS 350.013(1)(c). (All Commission Districts)

---

### **SUMMARY**

State law (NRS 350.013) requires that "on or before August 1 of each year, the governing body of a municipality which proposes to issue or has outstanding any general obligation debt, other general obligations or special obligations, or which levies or proposes to levy any special elective tax, shall submit to the Department of Taxation and the [debt management] commission ... a written statement of the debt management policy of the municipality." Therefore, staff is recommending that the Board of County Commissioners approve the attached debt management policy as of June 30, 2024.

**AGENDA ITEM # \_\_\_\_\_**

**Washoe County Strategic Objective supported by this item: Fiscal Sustainability****PREVIOUS ACTION**

The Board of County Commissioner has approved the County's Debt Management Policy annually. The most recent five years are listed below:

On July 11, 2023, the Board of County Commissioners approved the County's debt management policy as of June 30, 2023.

On July 12, 2022, the Board of County Commissioners approved the County's debt management policy as of June 30, 2022.

On July 20, 2021, the Board of County Commissioners approved the County's debt management policy as of June 30, 2021.

On July 14, 2020, the Board of County Commissioners approved the County's debt management policy as of June 30, 2020.

On July 9, 2019, the Board of County Commissioners approved the County's debt management policy as of June 30, 2019.

**BACKGROUND**

NRS 350.013(1)(c) requires that on or before August 1 of each year, the governing body of a municipality which either proposes to issue new debt or has outstanding debt to submit to the Department of Taxation and the county debt management commission a written statement of the debt management policy of the municipality. The policy must include:

1. A discussion of its ability to afford existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt;
2. A discussion of its capacity to incur authorized and proposed future general obligation debt without exceeding the applicable debt limit;
3. A discussion of its general obligation debt that is payable from property taxes per capita as compared with such debt of other municipalities in this State;
4. A discussion of its general obligation debt that is payable from property taxes as a percentage of assessed valuation of all taxable property within the boundaries of the municipality;
5. Policy regarding the manner in which the municipality expects to sell its debt;
6. A discussion of its sources of money projected to be available to pay existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; and
7. A discussion of its operational costs and revenue sources, for the ensuing 5 fiscal years, associated with each project included in its capital improvement plan if those costs and revenues are expected to affect the property tax rate.

The attached policy, which was drafted with the assistance of the Comptroller's Office, Community Services Department and Zions Bank Public Finance, fulfills these requirements. If approved, staff will submit the adopted policy to the county debt management commission and Department of Taxation by August 1.

**FISCAL IMPACT**

There is no financial impact associated with the approval and filing of this Debt

Management Policy. The policy itself cannot authorize the issuance of any new debt. State law specifies very specific steps for the authorization of debt including separate adoption by the Board of County Commissioners of a bond resolution and bond ordinance.

The County is significantly below its legal debt capacity limit and has strong coverage for its general obligation debt.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve Washoe County's Debt Management Policy as of June 30, 2024 which includes (1) a discussion of the County's ability to afford existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; (2) a discussion of the County's capacity to incur authorized and proposed future general obligation debt without exceeding the applicable debt limit; (3) a discussion of the County's general obligation debt that is payable from property taxes per capita as compared with such debt of other municipalities in this State; (4) a discussion of the County's general obligation debt that is payable from property taxes as a percentage of assessed valuation of all taxable property within the boundaries of the municipality; (5) policy regarding the manner in which the County's expects to sell its debt; (6) a discussion of the County's sources of money projected to be available to pay existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; and (7) a discussion of the County's operational costs and revenue sources, for the ensuing 5 fiscal years, associated with each project included in its capital improvement plan if those costs and revenues are expected to affect the property tax rate; and direction to staff to submit to the Department of Taxation and the county debt management commission the policy or a written statement of the County's debt management policy on or before August 1 as required by NRS 350.013(1)(c).

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to approve Washoe County's Debt Management Policy as of June 30, 2024 which includes (1) a discussion of the County's ability to afford existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; (2) a discussion of the County's capacity to incur authorized and proposed future general obligation debt without exceeding the applicable debt limit; (3) a discussion of the County's general obligation debt that is payable from property taxes per capita as compared with such debt of other municipalities in this State; (4) a discussion of the County's general obligation debt that is payable from property taxes as a percentage of assessed valuation of all taxable property within the boundaries of the municipality; (5) policy regarding the manner in which the County's expects to sell its debt; (6) a discussion of the County's sources of money projected to be available to pay existing general obligation debt, authorized future general obligation debt and proposed future general obligation debt; and (7) a discussion of the County's operational costs and revenue sources, for the ensuing 5 fiscal years, associated with each project included in its capital improvement plan if those costs and revenues are expected to affect the property tax rate; and direction to staff to submit to the Department of Taxation and the county debt management commission the policy or a written statement of the County's debt management policy on or before August 1 as required by NRS 350.013(1)(c).”*