



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: March 10, 2026

DATE: Tuesday, March 17, 2026
TO: Board of County Commissioners
FROM: Steve Johnson, Director, Forensic Science Division
(775) 328-8721, sjohnson@washoecounty.gov
THROUGH: Darin Balaam, Sheriff
SUBJECT: Recommendation to approve the Forensic Support Services Agreement between Washoe County on behalf of Washoe County Sheriff's Office and City of Sparks on behalf of the Sparks Police Department for the retroactive term of July 1, 2025 to June 30, 2026 for the provision of Forensic Science Services. Sheriff. (All Commission Districts) For Possible Action

SUMMARY

Washoe County via Washoe County Sheriff's Office - Forensic Science Division (WCSO-FSD) provides Forensic Science Services to various Law Enforcement Agencies. The fee schedule listed in the Forensic Support Services Agreements was developed based on the cost of testing for all services provided by the WCSO-FSD and was approved by the Board on November 18, 2025, Item 8.G.1.

Washoe County Strategic Objective supported by this item: Efficient Delivery of Regional Services and Supports a Thriving Community.

PREVIOUS ACTION

On November 18, 2025, The Board approved Item 8.G.1., a fee schedule for Forensic Support Services Agreements to be retroactive to July 1, 2025 through June 30, 2026 for the Sparks Police Department.

On July 8, 2025, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On July 8, 2025, The Board approved Item 7.I.1., Forensic Support Services Agreements for various outside agencies.

On June 24, 2025, The Board approved Item 6.J.5., Forensic Support Services Agreements for various outside agencies.

On June 24, 2025, The Board approved Item 6.J.4., Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On June 24, 2025, The Board approved Item 6.J.3., Forensic Support Services Agreements for various outside agencies.

On June 17, 2025, The Board approved Item 6.H.1., Forensic Support Services Agreements for various outside agencies.

On June 10, 2025, The Board approved Item 7.G.3., Forensic Support Services Agreements for various outside agencies.

On June 10, 2025, The Board approved Item 15., Forensic Support Services Agreements for various outside agencies.

On April 8, 2025, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On November 28, 2023, The Board approved Item 7.G.4., Forensic Support Services Agreements for various outside agencies.

On October 10, 2023, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 17., Forensic Support Services Agreements for various outside agencies.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via Forensic Support Service Agreements. Services covered include all in-house laboratory analysis and field investigation. Fees are based upon the cost for testing activities performed by WCSO-FSD and the fees were approved by the Board to be retroactively used between July 1, 2025 to June 30, 2026 for services provided for the Sparks Police Department.

Reason for Retroactive Submittal: The item was submitted to the first available BCC Meeting once the Forensic Support Service Agreement was received from the agency.

The attached Forensic Support Service Agreement is for the Sparks Police Department.

FISCAL IMPACT

This Agreement was anticipated and as such, sufficient revenue and expenditure budget authority is included in the FY26 adopted budget. Actual revenues posted in Cost Center 150650 (Crime Lab) in General Ledger Account 460162 (Services to Other Agencies) and in Cost Center 150651 (Forensic Toxicology) in General Ledger Account 460318 (Toxicology Fees).

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the Forensic Support Services Agreement between Washoe County on behalf of Washoe County Sheriff's Office and City of Sparks on behalf of the Sparks Police Department for the retroactive term of July 1, 2025 to June 30, 2026 for the provision of Forensic Science Services.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Forensic Support Services Agreement between Washoe County on behalf of Washoe County Sheriff's Office and City of Sparks on behalf of the Sparks Police Department for the retroactive term of July 1, 2025 to June 30, 2026 for the provision of Forensic Science Services."