



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

**BOARD MEETING DATE:** August 22, 2023

**DATE:** Thursday, August 17, 2023

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Acting Director, Human Services Agency  
(775) 785-8600, [rgustafson@washoecounty.gov](mailto:rgustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept the 2024 Agreement to use the Account for Affordable Housing Trust Fund Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$217,114.00; no county match] retroactive to July 1, 2023 to June 30, 2026 to provide emergency housing assistance; authorize the Acting Director of the Human Services Agency to execute the grant agreement; and direct the Comptroller's office to make the necessary budget amendments. (All Commission Districts.)

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### SUMMARY

Recommendation to accept the 2024 Agreement to use the Account for Affordable Housing Trust Fund Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$217,114.00; no county match] retroactive to July 1, 2023 to June 30, 2026 to provide emergency housing assistance; authorize the Acting Director of the Human Services Agency to execute the grant agreement; and direct the Comptroller's office to make the necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### PREVIOUS ACTION

On October 11, 2022, the Board of County Commissioners approved item #6.B.2, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$142,471.00 for July 1, 2022 to June 30, 2025.

On October 26, 2021, the Board of County Commissioners approved item #8.F.5, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$142,471.00 for July 1, 2022 to June 30, 2024.

On August 31, 2020, the Board of County Commissioners approved item #14, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$181,341 for July 1, 2020 to June 30, 2023.

**AGENDA ITEM #** \_\_\_\_\_

On August 27, 2019, the Board of County Commissioners approved item #16, the Department's request to accept Account for Affordable Housing Trust Funds in the amount of \$181,341 for July 1, 2019 to June 30, 2022.

On September 25, 2018, the Board of County Commissioners approved item #6.K.3, the Department's request to accept Low-Income Housing Trust Funds for July 1, 2018 through June 30, 2021.

On July 11, 2017, the Board of County Commissioners approved item #8, the Department's request to accept Low-Income Housing Trust Funds for July 1, 2017 through June 30, 2020.

The Washoe County Board of Commissioners has approved agreements for LIHTF set-aside funding since approximately 1990.

### **BACKGROUND**

This program was formerly known as the Low-Income Housing Trust Fund (LIHTF) and is now known as the Account for Affordable Housing Trust Fund (AAHTF). The Nevada Legislature increased the Low-Income Housing Trust Fund (LIHTF) in 1989. Fifteen percent of the LIHTF was set-aside to provide emergency housing assistance for individuals and families with children. This grant provides assistance to families and seniors in danger of becoming homeless or who are homeless and are in need of assistance with utilities, security deposits, rent or a mortgage payment. These funds are provided to each county in the state. For FY24-26, Washoe County is eligible for AAHTF Welfare Set Aside funds totaling \$217,114.00.

Acceptance of this award is retroactive as the Agency received the award notice on July 10, 2023.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Washoe County Human Services Agency  
Account for Affordable Housing Trust Fund Program

**Scope of the Project:** This grant provides assistance to families and seniors that are in danger of becoming homeless or who are homeless and are in need of assistance with utilities, security deposits, rent or mortgage payment.

**Benefit to Washoe County Residents:** Decreasing homelessness in our community.

**On-Going Program Support:** The Agency will continue to seek funding through the AAHTF program.

**Award Amount:** \$217,114.00

**Grant Period:** July 1, 2023 through June 30, 2026

**Funding Source:** State of Nevada, Department of Business and Industry  
Nevada Housing Division

**Pass Through Entity:** N/A

**CFDA Number:** N/A

**Grant ID Number:** N/A

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** N/A

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY24 Human Services Agency, Homelessness Fund (223) adopted budget will be increased by \$217,114.00 in both revenues and expenditures in the following accounts:

| <u>Account Number</u> |          | <u>Description</u>        | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|----------|---------------------------|--------------------------------------|
| IO 12242              | - 432100 | State Grants              | \$ 217,114.00                        |
|                       |          | <b>Total Revenue</b>      | <b>\$ 217,114.00</b>                 |
| IO 12242              | - 710734 | Residence Assistance      | \$ 217,114.00                        |
|                       |          | <b>Total Expenditures</b> | <b>\$ 217,114.00</b>                 |

This grant has no county match requirement and there are no indirect costs as no salary or wages are included in the grant budget.

### **RECOMMENDATION**

Recommendation to accept the 2024 Agreement to use the Account for Affordable Housing Trust Fund Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$217,114.00; no county match] retroactive to July 1, 2023 to June 30, 2026 to provide emergency housing assistance; authorize the Acting Director of the Human Services Agency to execute the grant agreement; and direct the Comptroller's office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept the 2024 Agreement to use the Account for Affordable Housing Trust Fund Welfare Set-Aside Program by Washoe County between Washoe County and the Nevada Housing Division of the State of Nevada Department of Business and Industry in the amount of [\$217,114.00; no county match] retroactive to July 1, 2023 to June 30, 2026 to provide emergency housing assistance; authorize the Acting Director of the Human*

*Services Agency to execute the grant agreement; and direct the Comptroller's office to make the necessary budget amendments."*