



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: November 28, 2023

**DATE:** Tuesday, October 17, 2023

**TO:** Board of County Commissioners

**FROM:** Peter Sewell, Lieutenant / Honor Guard Commander  
(775) 789-5415; [psewell@washoecounty.gov](mailto:psewell@washoecounty.gov)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to accept a one-time cash donation of [\$3,500.00] from private citizen Peter Lissner to the Washoe County Sheriff's Office Honor Guard to be used for equipment and travel expenses. (All Commission Districts)

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### SUMMARY

The Sheriff's Office is seeking approval for a one-time cash donation from a private citizen in the amount of \$3,500.00. The donation will be used by the Honor Guard for equipment and travel expenses.

**Washoe County Strategic Objective supported by this item:** Innovative Services; Strengthen the culture of service.

### PREVIOUS ACTION

Over the years, the Board has previously approved numerous cash donations from private citizens similar in nature for various units within the Sheriff's Office.

### BACKGROUND

The Washoe County Sheriff's Office Honor Guard was given a check in the amount of \$3,500.00 from private citizen, Peter Lissner.

These funds are intended to be used to support the Washoe County Sheriff's Office Honor Guard operating costs.

### FISCAL IMPACT

Should the Board accept these donations \$3,500.00 will be deposited into the Sheriff – Admin Management Fund – Honor Guard account. There will be no fiscal impact to the Washoe County General Fund.

AGENDA ITEM # \_\_\_\_\_

**RECOMMENDATION**

It is recommended that the Washoe County Board of County Commissioners accept a one-time cash donation of [\$3,500.00] from private citizen Peter Lissner to the Washoe County Sheriff's Office Honor Guard to be used for equipment and travel expenses.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a one-time cash donation of [\$3,500.00] from private citizen Peter Lissner to the Washoe County Sheriff's Office Honor Guard to be used for equipment and travel expenses."