



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *September 16, 2025*

DATE: September 11, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Director, Human Services Agency
(775) 785-8600, RGustafson@washoecounty.gov

THROUGH: Kate Thomas, County Manager

SUBJECT: Recommendation to accept an FY26 In Home Services – Representative Payee Services subaward from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$80,400.00; \$12,060.00 county match] from July 1, 2025 to June 30, 2026 to provide money management and supportive case management to eligible individuals aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept an FY26 In Home Services – Representative Payee Services subaward from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$80,400.00; \$12,060.00 county match] from July 1, 2025 to June 30, 2026 to provide money management and supportive case management to eligible individuals aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On October 8, 2024, Item 6.D.3, the Board of County Commissioners accepted an FY25 Representative Payee Services sub-grant award in the amount of [\$80,400.00; \$12,060.00 county match] retroactive from July 1, 2024 through June 30, 2025 to support the Senior Citizens in Washoe County.

On August 15, 2023, Item 5.E.4, the Board of County Commissioners accepted an FY24 Representative Payee Services sub-grant award in the amount of [\$80,400.00; \$12,060.00 county match] retroactive from July 1, 2023 through June 30, 2024 to support the Senior Citizens in Washoe County.

AGENDA ITEM # _____

On September 9, 2022, Item 9.D.1, the Board of County Commissioners accepted a FY23 Representative Payee sub-grant award in the amount of [\$32,779; \$4,917 county match] retroactive from July 1, 2022 through June 30, 2023 to support the Senior Citizens in Washoe County.

On September 28, 2021, Item 7.F.3, the Board of County Commissioners accepted an FY22 Representative Payee sub-grant award in the amount of [\$32,779; \$4,917 county match] retroactive from July 1, 2021 through June 30, 2022 to support the Senior Citizens in Washoe County.

On September 8, 2020, Item 5.H.2, the Board of County Commissioners accepted an FY21 Representative Payee sub-grant award in the amount of [\$31,218; \$4,683 county match] retroactive from July 1, 2020 through June 30, 2021 to support the Senior Citizens in Washoe County.

On November 12, 2019, Item 13, the Board of County Commissioners accepted sub-grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218; County match of \$5,510 from ad valorem tax], Case Management [\$156,249; County match of \$27,577 from ad valorem tax] and Homemaker Services [\$72,200; County match of \$12,743 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$57,400; County match of 8,610 from ad valorem tax] and Adult Day Care [\$66,070; County match of \$9,911 from ad valorem tax], retroactive from July 1, 2019 through June 30, 2020.

BACKGROUND

The Representative Payee Services program, through Washoe County's Senior Services, provides an important service in our continuum of care, with the goal of supporting independent living and preventing premature institutionalization. Funding from the Nevada Aging and Disability Services Division has been the foundation of many important services that the Agency has provided for many years.

The Agency received the Notice of Subaward for this subgrant on August 11, 2025 with an effective date of July 1, 2025; therefore, the request to accept this award is retroactive.

GRANT AWARD SUMMARY

Project/Program Name: FY26 In-Home Services – Representative Payee Services

Scope of the Project: The Representative Payee Services program provides money management and supportive case management to eligible individuals aged 60 or older who are unable to manage their own funds and lack a suitable support system to act on their behalf. The service is matched with other Senior Social Services through Worker-Client negotiated care plans, including social work intervention, access to medical, legal, in-home care, home delivered meals, referrals for elder protective services and advocacy.

Benefit to Washoe County Residents: The Representative Payee Services program provides seniors with financial interventions needed to support independent living and prevents premature institutionalization, financial exploitation, and homelessness.

On-Going Program Support: The grant award is used to support Representative Payee Services program costs. The funds are utilized to contract for professional services to administer Representative Payee Services for seniors in our community. Additional resources that support the program are County General Funds.

Award Amount: \$80,400.00 direct/no indirect

Grant Period: July 1, 2025 to June 30, 2026

Funding Source: Independent Living Grant (ILG)

Pass Through Entity: State of Nevada
Aging and Disability Services Division (ADSD)

Assistance Listing #/CFDA: N/A

Grant ID Number: 16-000-21-LX-26

Match Amount and Type: \$12,060.00 cash match

Sub-Awards and Contracts: The Human Services Agency will contract for Representative Payee services following the County's competitive bid process, and federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 Senior Services Fund 225 will be increased by \$80,400.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12575	-432100	State Grants	\$ 80,400.00
		Total Revenue	\$ 80,400.00
IO 12575	-710100	Professional Services	\$ 80,400.00
		Total Expenditures	\$ 80,400.00

This award requires a cash match of \$12,060.00. The expenditures for the match will be captured in match Internal Order 60574. Indirect costs are not allowable in this grant award as no salary, or wages are included in the grant budget.

RECOMMENDATION

Recommendation to accept an FY26 In Home Services – Representative Payee Services subaward from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$80,400.00; \$12,060.00 county match] from July 1, 2025 to June 30, 2026 to provide money management and supportive case management to eligible individuals aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“move to accept an FY26 In Home Services – Representative Payee Services subaward from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$80,400.00; \$12,060.00 county match] from July 1, 2025 to June 30, 2026 to provide money management and supportive case management to eligible individuals aged 60 or older in Washoe County; authorize the Director of the Human Services Agency to retroactively execute the grant award documents; and direct Finance to make the necessary budget amendments.”*