



TAHOE REGIONAL PLANNING AGENCY  
MITIGATION FUND RELEASE REQUEST FORM



Please submit a form for each individual project  
Submit completed form and any supplemental information to the EI Division Manager at TRPA  
Please allow 30 to 60 days to process the request

Date 4/27/2026 Requesting Entity Washoe County Community Services Department

Contact Name Timber Weiss Phone/Email weiss@washoecounty.gov

New Request or Transfer of Previously Released Funds? New Request

Amount Requested 33,311.00 Mitigation Fund Account Water Quality

*If using funds from multiple accounts use additional line below.*

Amount Requested \_\_\_\_\_ Mitigation Fund Account \_\_\_\_\_

Funds will be administered by? Requesting Entity

O&M Local Match Amount \_\_\_\_\_ O&M Local Match Funding Source \_\_\_\_\_

Project Name NTCD Washoe County TMDL Implementation Support - Extension Project EIP Number (required) 06.01 .03.0024

**Project Description**  
*(Please include what the funds will be used for specifically, environmental benefits the project intends to achieve, and how it is consistent with the Environmental Improvement Program)*

This funding request is to continue Washoe County's and NTCD's current agreement to September 30, 2027. NDEP is providing additional funding for this agreement extension as well.  
Since 2015, Washoe County has partnered with the the NTCD to implement the Lake Clarity Crediting Program in support of the Washoe County Urban Upland TMDL Implementation. The next phase of this project (2024-2025) will assist Washoe County in meeting the Lake Tahoe 2026 TMDL load reduction milestone by creating pollutant load reduction models and registering pollutant controls such as stormwater treatment best management practices (BMPs), private parcel BMPs, and road operations in the Lake Tahoe Information Stormwater Tools.  
Additionally, funds will be used to cover NTCD expenses for performing rapid assessment methodology (RAMs) for roads and stormwater treatment facilities. RAM results directly and immediately dictate maintenance needs for facilities installed as part of County EIP projects (as well as Roads), to ensure the functionality of the installed infrastructure.

What phase of the project will these funds be expended on? Implementation

Project/Construction Schedule Start/End Dates 6/1/2026-9/30/2027

Indicate any other funding sources and amounts for this project NDEP 319(h) and additional funds, 50% match: \$33,311.00

Is this project required as part of a mitigation requirement? No

*Please attach Board/Council approval or any other supplemental information if applicable.*

Date Received \_\_\_\_\_

For Internal Use Only

Approved by Staff Member \_\_\_\_\_

Date of GB Approval \_\_\_\_\_

Amount Approved \_\_\_\_\_ Account Code \_\_\_\_\_

Amount Approved \_\_\_\_\_ Account Code \_\_\_\_\_

Confirmed Funds Available through Trial Balance (attach report)

Date Invoiced \_\_\_\_\_

Date of Payment \_\_\_\_\_

Check # \_\_\_\_\_

**REQUIREMENTS FOR RELEASE OF AIR AND WATER QUALITY FUNDS  
as per Policy Guidelines approved by the TRPA Governing Board on June 23, 2010**

Project must be on the EIP 5-year list

Cannot be released for projects that are required as part of project mitigation

Mitigation fund requests must have:

- o Project description
- o Description of project readiness
- o Project priority
- o Project schedule
- o Amount and type of funds requested
- o Any other funding sources covering the project

Up to 25% may be used for administration and O&M but require a 1:1 local funding match

Air or Water quality mitigation funds cannot be used for ongoing administrative costs such as design studies, environmental documents, application costs, or other pre-design tasks

Accrued interest may be used for project planning and effectiveness monitoring associated with implementation of projects on the 5-year list

Funds can be used for the purchase of certain equipment or vehicles such as high-efficiency street sweepers, clean technology transit vehicles, and vector trucks, provided the local jurisdiction commits to funding the ongoing maintenance of the equipment of vehicles

Before release of funds, the requesting entity must show documentation that all mitigation funds collected have been paid to TRPA (required monthly)

**Air**

Funds are available to local jurisdictions or as authorized by local jurisdiction to transfer to the Tahoe Transportation District (TTD)

Project must be consistent with the

- o Regional Transportation Plan
- o Environmental Improvement Program
- o 1992 Air Quality Plan

Accrued interest may be used for air quality projects /program or for effectiveness monitoring associated with projects on the 5-year list

As an alternative to distributing air quality mitigation funds to the jurisdiction of origin, a portion of the air quality mitigation funds may be distributed across jurisdictional boundaries to support projects of regional priority that are specifically identified in a regional capital improvement program developed in cooperation with local jurisdictions, such as the Five Year Environmental Improvement Program (EIP) Priority Project List.

**Water**

Given to local jurisdictions for water quality related EIP Projects

Project must be consistent with

- o TRPA's 208 Water Quality Management Plan
- o Environmental Improvement Program

Accrued interest may be used for water quality improvement projects, water quality planning, or effectiveness monitoring associated with projects on the 5-year list

At least 25% of the water quality mitigation funds shall be set aside for Stream Environment Zone (SEZ) projects

- o This jurisdictional set-aside shall be individually evaluated and may be waived if TRPA determines that there are no more SEZ restoration projects identified in a given jurisdiction.



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**TO:** CHRISTIAN FRITSEN, TIMBER WEISS  
**FROM:** DOMI FELLERS  
**SUBJECT:** WASHOE COUNTY LAKE CLARITY CREDITING PROGRAM- FUNDING REQUEST AND 1-YEAR CONTRACT EXTENSION  
**DATE:** 3/19/2026  
**CC:** MEGAN SIZELOVE, JASON KUCHNICKI

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Due to unexpected registration updates in Water Year 2025, NTCD is requesting additional funding and 1-year contract extension. This request will be made to both NDEP under the DEPS 25-021 contract and Washoe County.

Upon performing the semi-annual registration reviews, it was discovered that two existing Washoe County registrations would lose Lake Clarity Credits (LCCs) due to underperforming parcel BMPs. Instead of risking losing LCCs and not attaining the TMDL credit target set forth in the Interlocal Agreement, NTCD, on the County's behalf, updated the two registrations for less LCCs. In doing this, NTCD used funding that was allocated to other Tasks.

With this Memo, NTCD has three separate requests:

1. Additional funding request to ensure Tasks and Deliverables are met for March through September 2026 (Table 1)
2. Funding request for 1 additional year- October 1, 2026 through September 30, 2027 (Table 2)
3. 1-year contract extension for DEPS 25-021- October 1, 2026 through September 30, 2027

The Tables 1 and 2 funding request totals approximately **\$33,311** (\$25,760.18 + \$7,550.73) and will provide Lake Clarity Crediting Program support for Washoe County from NTCD through September 30, 2027, including the 1-year NDEP DEPS 25-021 contract extension. The annual increase in cost can be attributed to NTCD rate increases, NTCD's indirect rate increase, and the additional hours for Task 5. Project Monitoring and Evaluation Data.

<b>Table 1: Budget Funds Request by Task: March-September 2026</b>						
	Dfellers Rate	\$ 88.33	Dolson Rate	\$ 79.05		
	Hours		Hours		# times	
<b>Task 1. Reporting and Reimbursement Requests</b>						
<i>Project Management</i>	7	\$ 996.86		\$ -	1	\$ 996.86
<b>Task 2. Pollutant Control Registrations</b>						
N/A						
<b>Task 3. Crediting and Reporting</b>						
<i>Rd RAM (sched, RAM, qaqc)</i>	10	\$ 1,424.09	6	\$ 764.73	2	\$ 4,377.64
<i>BMP RAM field</i>	8	\$ 1,139.27	8	\$ 1,019.64	2	\$ 4,317.83
<i>BMP RAM office</i>	8	\$ 1,139.27	8	\$ 1,019.64	1	\$ 2,158.91
<b>Task 4. Program Improvement</b>						
<i>Meetings (SWQIC, IMP)</i>	3	\$ 427.23		\$ -	1	\$ 427.23
<b>Task 5. Project Monitoring and Evaluation Data</b>						
<i>Registration Review (Mar &amp; Sep 2026)</i>	30	\$ 4,272.27		\$ -	1	\$ 4,272.27
						<b>\$ 16,550.73</b>
				Existing Remaining Funds		<b>\$9,000</b>
						<b>\$ 7,550.73</b>

<b>Table 2: Budget by Task (1yr extension): October 1, 2026 - September 30, 2027</b>						
Project Task	Salaries	Fringe Benefits	Operating	Travel	IDC	Total by Task
<b>1. Reporting and Reimbursement Requests</b>	\$1,324.95	\$200.86	\$0.00	\$0.00	\$610.32	<b>\$2,136.13</b>
<b>2. Pollutant Control Registrations</b>	\$4,811.76	\$729.46	\$0.00	\$0.00	\$2,216.49	<b>\$7,757.72</b>
<b>3. Crediting and Reporting</b>	\$6,741.76	\$1,022.05	\$50.00	\$162.50	\$3,190.52	<b>\$11,166.83</b>
<b>4. Program Improvement</b>	\$1,324.95	\$200.86	\$0.00	\$0.00	\$610.32	<b>\$2,136.13</b>
<b>5. Project Monitoring and Evaluation Data</b>	\$1,589.94	\$241.03	\$0.00	\$0.00	\$732.39	<b>\$2,563.36</b>
<b>Total Cost by Category:</b>	<b>\$15,793.35</b>	<b>\$2,394.27</b>	<b>\$50.00</b>	<b>\$162.50</b>	<b>\$7,360.05</b>	
				<b>Total Project Cost:</b>		<b>\$25,760.18</b>

Mission Statement: To promote the conservation and improvement of the Lake Tahoe Basin's natural resources by providing leadership, education and technical assistance to all basin users.