



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** February 11, 2025

**DATE:** January 21, 2025

**TO:** Board of County Commissioners

**FROM:** Eric P. Brown, County Manager  
775-328-2000 [EPricebrown@washoecounty.gov](mailto:EPricebrown@washoecounty.gov)

**SUBJECT:** Recommendation to accept the County Manager's recommendation to appoint Andrew McDonald as the Washoe County Registrar of Voters, effective February 11, 2025, with an annual salary of \$175,240; and, if approved, to direct the Washoe County Clerk within 10 days of February 11, 2025, to certify the new appointment of a Registrar of Voters to the Secretary of State's Office. This appointment is pursuant to NRS 244.164. (All Commission Districts.)

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### SUMMARY

The County Manager, in accordance with Nevada Revised Statute 244.164, is recommending the Board of County Commissioners accept the appointment of Andrew McDonald to the position of Registrar of Voters, effective February 11, 2025

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

### PREVIOUS ACTION

**On January 16, 2024**, the Board of County Commissioners accepted Jamie Rodriguez's resignation effective March 15, 2024, and appointed Deputy Registrar of Voters, Cari-Ann Burgess, to the position of Interim Registrar of Voters effective March 16, 2024. The appointment was pursuant to NRS 244.164 and/or 245.180 and was to remain effective until either resignation by the appointee or an appointment by the Board of a Registrar on a non-interim basis.

**On December 13, 2022**, the Board of County Commissioners appointed Jamie Rodriguez to the permanent position of Registrar of Voters.

**On July 12, 2022**, the Board of County Commissioners appointed Jamie Rodriguez to the position of Interim Registrar of Voters, effective August 1, 2022.

**On November 17, 2017**, the Board of County Commissioners appointed Deanna Spikula as the Washoe County Registrar of Voters.

**AGENDA ITEM #** \_\_\_\_\_

**On April 9, 2013**, the Board of County Commissioners appointed Luanne Cutler as the Washoe County Registrar of Voters.

**On September 21, 1999**, the Board of County Commissioners appointed Dan Burk as the Washoe County Registrar of Voters.

**On December 8, 1998**, the Board of County Commissioners accepted the resignation of Washoe County Registrar, Laura Dancer and appointed Dan Burk, Administrative Assistant serving in the capacity as Assistant Registrar, as the Interim Registrar of Voters.

### **BACKGROUND**

Under NRS 293.040, the County Clerk is designated as the local election official. However, pursuant to NRS 244.164 in each county having a population of 100,000 or more, the Board of County Commissioners may appoint an individual to the position of Registrar of Voters. Once appointed, the Registrar of Voters assumes all the powers and duties vested in and imposed on the County Clerk with respect to elections.

In accordance with the Board's approved process for recruitment and appointment of unclassified management positions, Human Resources conducted a recruitment for the Registrar of Voters position from August 21, 2024, to October 2, 2024, and received 41 candidates. The application materials were reviewed by a Screening Committee and the candidates with the most potential for success in the position were invited to participate in the interview process. Human Resources advertised the position on LinkedIn, Electiononline.org, ElectionCenter.org; Governmentjobs.com; NACO (National Association of Counties); ICMA (International City/County Management Association).

Mr. McDonald was identified as the top candidate following the final interview process and has experience in a leadership position at two large election organizations. He served as the Assistant Registrar of Voters at the County of San Diego, the Assistant Registrar of Voters in Clark County, and most recently he oversaw the 2024 General Election as Deputy Registrar of Voters in Washoe County. Mr. McDonald has experience planning, directing, coordinating, and evaluating the activities of all divisions within an elections department and has administered local, state, and federal elections.

### **FISCAL IMPACT**

There is no incremental fiscal impact for this interim appointment as the Registrar of Voter is a budgeted position. Personnel costs will be absorbed by an existing position during the interim period.

### **RECOMMENDATION**

Recommendation to accept the County Manager's recommendation to appoint Andrew McDonald as the Registrar of Voters, effective February 11, 2025, with an annual salary

of \$175,240; and, if approved, to direct the Washoe County Clerk within 10 days of February 11, 2025, to certify the new appointment of a Registrar of Voters to the Secretary of State's Office. This appointment is pursuant to NRS 244.164.

**POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be:

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