



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: Thursday, August 20, 2026

TO: Board of County Commissioners

FROM: Pamela Mann, Agency Director, Human Services Agency
775-785-8600, pmann@washoecounty.gov

THROUGH: Ryan Gustafson, Assistant County Manager

SUBJECT: Recommendation to retroactively approve an Interlocal Contract between the Sun Valley General Improvement District and Washoe County, for an initial term of 48 months from July 1, 2026 through June 30, 2030, with the option for one additional 48-month term, in the amount of up to [\$45,000] annually, to provide space for Senior Services programs at the Sun Valley Neighborhood Center; and if approved, authorize the Chair of the Board of County Commissioners to execute the Contract and related documents. (All Commission Districts).

SUMMARY

Recommendation to retroactively approve an Interlocal Contract between the Sun Valley General Improvement District and Washoe County, for an initial term of 48 months from July 1, 2026 through June 30, 2030, with the option for one additional 48-month term, in the amount of up to [\$45,000] annually, to provide space for Senior Services programs at the Sun Valley Neighborhood Center; and if approved, authorize the Chair of the Board of County Commissioners to execute the Contract and related documents.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On April 14, 2015, the Board of County Commissioners approved an Interlocal Agreement between the Sun Valley General Improvement District and Washoe County for an initial fourteen month term, commencing May 1, 2015, with automatic annual renewals commencing July 1, 2016, for the continued use and occupancy of the Sun Valley Neighborhood Center for the Washoe County Senior Services Department.

Since 2009, the Board approved multiple agreements between the County and the Sun Valley General Improvement District for use of space at the Sun Valley Neighborhood Center for Senior Services programs.

AGENDA ITEM # _____

BACKGROUND

Since 2009, the County has contracted with the Sun Valley General Improvement District for use of their Sun Valley Neighborhood Center to provide programming for Washoe County seniors. This Interlocal Contract will extend this agreement for an additional 48-month term with the option for one 48-month renewal term. The contract will provide Washoe County Senior Services with access to the Sun Valley Neighborhood Center on a daily basis, from 8:00 am to 1:00 pm, as well as access during off-hours as space is available. Senior programs at the Neighborhood Center include activities such as bingo, cards, and puzzles, an exchange library, and a daily lunch service provided by the Washoe County Senior Nutrition Program.

FISCAL IMPACT

Should the Board approve this agreement, there will be no additional impact to the FY27 Human Services Agency, Senior Services (F225) adopted budget as there is sufficient authority in cost center 250130 (Sun Valley - Local) in General Ledgers 710600 (LT Lease-Office Space) and 711010 (Utilities).

RECOMMENDATION

Recommendation to retroactively approve an Interlocal Contract between the Sun Valley General Improvement District and Washoe County, for an initial term of 48 months from July 1, 2026 through June 30, 2030, with the option for one additional 48-month term, in the amount of up to [\$45,000] annually, to provide space for Senior Services programs at the Sun Valley Neighborhood Center; and if approved, authorize the Chair of the Board of County Commissioners to execute the Contract and related documents.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be:
"Move to retroactively approve an Interlocal Contract between the Sun Valley General Improvement District and Washoe County, for an initial term of 48 months from July 1, 2026 through June 30, 2030, with the option for one additional 48-month term, in the amount of up to [\$45,000] annually, to provide space for Senior Services programs at the Sun Valley Neighborhood Center; and if approved, authorize the Chair of the Board of County Commissioners to execute the Contract and related documents."