



WASHOE COUNTY

Integrity Communication Service
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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: Thursday, August 20, 2026
TO: Board of County Commissioners
FROM: Ryan Hensley, Detention Division Manager
(775) 325-6414, rhensley@washoecounty.gov
THROUGH: Sheriff Darin Balaam
SUBJECT: Approve a Interlocal Agreement between the Washoe County Sheriff's Office, Reno Police Department, and the Sparks Police Department to provide reimbursement for one third each of one (1) FTE Inmate Work Program Leader in the amount of [\$178,140.38] for the retroactive period of July 1, 2026 through June 30, 2027. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

The Work Crew Leader shall coordinate with three Homeless Outreach Proactive Engagement (HOPE) Teams to clean up sites identified in each jurisdiction. One HOPE team shall be assigned to each jurisdiction for site clean up. Teams may work outside of their primary jurisdiction if there are not any sites identified for cleaning. The Work Crew Leader will then assign teams to address sites requested by citizens.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No previous action

BACKGROUND

The Washoe County Sheriff's Office has a robust work program that provides inmate work crews to improve and beautify all areas of Washoe County and surrounding areas. These funds will be used to continue our efforts to improve the community by:

- Improve the appearance of areas that have been neglected, abandoned, vandalized and/or misused.
- Improve these areas so that our community members feel safe and comfortable utilizing parks, neighborhoods and community use areas.
- Strengthen the community ties of those involved in the cleanup

AGENDA ITEM # _____

The IWPL positions are responsible for supervising inmate workers both inside and outside the detention facility. The WCSO Crew Leader will be responsible for transporting members of the labor force to the job sites agreed upon by all parties. It has long been the practice of the Sheriff's Office to provide inmate labor back to the community.

FISCAL IMPACT

Should the board accept this reimbursement contract, The total cost for a Work Crew Leader is \$178,140.38. The Work Crew Leader shall be an employee of Washoe County. The parties will equally contribute to the cost. Each party shall pay \$59,380.13 toward the total cost. The amount shall be paid in four installments of \$14,845.04, paid on a quarterly basis. The first payment is due 3 months after the date the Agreement is signed. All ancillary costs such as fuel, vehicle usage, workers comp claims, and overtime will be the responsibility of the Washoe County Sheriff's Office.

Cost Object & Description	G/L Account & Description
150950 – Detention Service	460305 – Inmate Work Crew Fees

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a Interlocal Agreement between the Washoe County Sheriff's Office, Reno Police Department, and the Sparks Police Department to provide reimbursement for one third each of one (1) FTE Inmate Work Program Leader in the amount of [\$178,140.38] for the retroactive period of July 1, 2026 through June 30, 2027.

POSSIBLE MOTION

Should the board agree with staff's recommendation, a possible motion would be: "Move to approve a Interlocal Agreement between the Washoe County Sheriff's Office, Reno Police Department, and the Sparks Police Department to provide reimbursement for one (1) FTE Inmate Work Program Leader in the amount of [\$178,140.38] for the retroactive period of July 1, 2026 through June 30, 2027 ."