



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: April 16, 2024

**DATE:** April 1, 2024

**TO:** Board of County Commissioners

**FROM:** Petra Bartella, Fiscal Compliance Officer  
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**THROUGH:** Eric Crump, Director,  
Community Services Dept., 775-328-3625, [ecrump@washoecounty.gov](mailto:ecrump@washoecounty.gov)

**SUBJECT:** Recommendation to approve an Employee Residence Agreement between Washoe County and Michael Stapledon (Washoe County Sheriff's Office employee) to allow occupancy within the County owned residence located 330A Sunset Boulevard, Gerlach, Nevada, retroactive to April 8, 2024 [no cost]. (Commission District 5.)

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### **SUMMARY**

Washoe County is the owner of several residences located throughout the County (i.e., Sheriff's, Parks ranger residences and Road's Maintenance). These residences are provided to various employees and individuals during those periods when they provide specific services to Washoe County.

The Employee Residence Agreement between Washoe County and Michael Stapledon (Washoe County Sheriff's Office employee) will allow occupancy within the County owned residence located 330A Sunset Boulevard, Gerlach, Washoe County, Nevada retroactive to April 8, 2024, and defines the rights, duties, and responsibilities required to occupy the County-owned residence.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability - Efficient delivery of regional services.

### **PREVIOUS ACTION**

Multiple caretaker agreements exist for residences located within the County system in exchange for caretaker, security services or emergency purposes. Several residences in Gerlach are occupied by Deputies assigned in that area to provide additional back up efficiency and fiscal saving through the reduction in travel time and vehicle use.

### **BACKGROUND**

The Agreement will allow Deputy Stapledon to occupy the residence located at 330A Sunset Boulevard, Gerlach, Washoe County, Nevada. The employee has agreed to

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provide services in his capacity as Deputy Sheriff to the Gerlach area. This occupancy is predicated upon the employee being actively employed as a Washoe County Sheriff's Office Deputy.

Having the Deputy reside in county owned property provides greater efficiency due to the lack of travel time and reduces vehicle wear. This policy engenders many benefits to the County including the availability of qualified personnel assigned to that region to handle after-hour emergencies and to better provide service and efficiency to the public.

### **FISCAL IMPACT**

The Community Services Department, through its Operations Division, will provide on-going building maintenance estimated to be nominal and is included within the existing operating budget in Physical Plant Maintenance (105301). The employee is responsible for all utility costs for the residence while occupying the property. A \$500 refundable security deposit is collected and held in the General Fund, Security Damage Deposit (240133).

### **RECOMMENDATION**

It is recommended the Board of County Commissioners approve an Employee Residence Agreement between Washoe County and Michael Stapledon (Washoe County Sheriff's Office employee) to allow occupancy within the County owned residence located 330A Sunset Boulevard, Gerlach, Nevada retroactive to April 8, 2024 [no cost].

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve an Employee Residence Agreement between Washoe County and Michael Stapledon (Washoe County Sheriff's Office employee) to allow occupancy within the County owned residence located 330A Sunset Boulevard, Gerlach, Nevada retroactive to April 8, 2024 [no cost]."