



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 16, 2026

DATE: April 27, 2026

TO: Board of County Commissioners

FROM: Victoria Jakubowski, Fiscal Compliance Officer, District Attorney
775-325-6710, vjakubowski@da.washoecounty.gov

THROUGH: Christopher Hicks

SUBJECT: Recommendation to accept a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$324,000, \$81,000 in-kind match], from the State of Nevada Department of Public Safety Office of Traffic Safety to continue funding a Deputy District Attorney IV and related travel; from October 1, 2025 through September 30, 2026; direct Finance to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the cooperative agreement. (All Commission Districts.)

SUMMARY

The Washoe Board of County Commissioners must accept grant awards, and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

The Traffic Safety Resource Prosecutor (TSRP) programs are grant-supported initiatives, funded by the National Highway Traffic Safety Administration (NHTSA), aimed at bolstering traffic safety through better prosecution of traffic offenses, particularly those involving impaired driving. These initiatives deliver training, educational resources, and technical support to prosecutors and law enforcement agencies, ultimately striving to lower the number of injuries and deaths resulting from impaired driving.

This grant will fund the continuation of the Nevada Traffic Safety Resource Prosecutor, which is Chief Deputy District Attorney position # 70010251.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

On June 17, 2025, the Board accepted a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$290,000, \$72,500 in-kind match], from the State of Nevada Department of Public Safety Office of Traffic

AGENDA ITEM # _____

Safety to continue funding a Deputy District Attorney IV; retroactive from October 1, 2024 through September 30, 2025

On April 9, 2024, the BCC accepted accept a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$270,0000, \$67,500 cash match], from the State of Nevada Department of Public Safety Office of Traffic Safety to continue funding a Deputy District Attorney IV; retroactive from October 1, 2023 through September 30, 2024.

On June 27, 2023, The BCC accepted a a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$231,500, \$57,875 cash match], from the State of Nevada Department of Public Safety Office of Traffic Safety to continue funding a Deputy District Attorney IV; retroactive from October 1, 2022 through September 30, 2023.

The Board has accepted TSRP Grant Program awards on behalf of the District Attorney's Office since 2018.

BACKGROUND

Traffic Safety Resource Prosecutors (TSRPs) provide critical training and support to prosecutors, law enforcement, and other traffic-safety professionals. Their work addresses the complex and evolving issues involved in investigating and prosecuting impaired driving, vehicular homicide, speed enforcement, and other traffic-related offenses. Since 2000, the National Highway Traffic Safety Administration (NHTSA) and the National Association of Prosecutor Coordinators (NAPC) have collaborated to establish a TSRP program in every state. Today, all 50 states and the District of Columbia participate in this initiative. Nevada implemented a full-time TSRP position in 2018 within the District Attorney's Office. This role is a key component of Nevada's Impaired Driving Strategic Plan, providing essential training, guidance, and resources to strengthen traffic-safety enforcement statewide. The grant funding awarded will support the continued employment of a full-time Chief Deputy District Attorney (DDA IV) who leads statewide training efforts and develops strategies to address emerging challenges in traffic-safety prosecution.

GRANT AWARD SUMMARY

Project/Program Name: Traffic Safety Resource Prosecutor (TSRP)

Scope of the Project: Traffic Safety Resource Prosecutor

Benefit to Washoe County Residents: Improve prosecution of impaired drivers

On-Going Program Support: Continue to seek General Fund, grants and donations

Award Amount: \$324,000

Grant Period: October 1, 2025 to September 30, 2026

Funding Source: U.S. Department of Transportation, National Highway Safety Administration (DOT-HS)

Pass Through Entity: State of Nevada Department of Public Safety, Office of Traffic Safety (DPS-OTS)

Assistance Listing #/CFDA: 20.600, 20.616(d)

Grant ID Number: TS-2026-WCDA-1077

Match Amount and Type: \$81,000, in-kind

Sub-Awards and Contracts: No sub-awards

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 District Attorney’s Office adopted budget will be increased by \$324,000 in both revenues and expenditures in the following accounts:

IO 12670 - CFDA 20.600

Cost Object	Revenue Account	Amount
IO 12670 – TSRP-2026-A	431100 - Federal Rev	\$ 57,100
Cost Object	Expense Account	Amount
IO 12670 – TSRP-2026-A	701412 Salary Adjustment	\$ 47,100
IO 12670 – TSRP-2026-A	711210 Travel	\$ 10,000
TOTAL EXPENSE		\$ 57,100

IO 12673 - CFDA 20.616 (d)

Cost Object	Revenue Account	Amount
IO 12673 – TSRP-2026-B	431100 - Federal Rev	\$ 266,900
Cost Object	Expense Account	Amount
IO 12673 – TSRP-2026-B	701412 Salary Adjustment	\$165,900
IO 12673 – TSRP-2026-B	705360 Benefit Adjustment	\$101,000
TOTAL EXPENSE		\$266,900

The required match of \$81,000 will be met through existing FY2026 budget General Fund expenditures in Cost Center 106100 with the support staff assisting this position.

Additionally, as this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly.

Grant funds shall be reported to grantor monthly and drawn as a reimbursement.

Grantor does not allow for indirect cost recovery

RECOMMENDATION

It is recommended that the Board of County accept a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$324,000, \$81,000 in-kind match], from the State of Nevada Department of Public Safety Office of Traffic Safety to continue funding a Deputy District Attorney IV and related travel; from October 1, 2025 through September 30, 2026; direct Finance to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the cooperative agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a renewed Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$324,000, \$81,000 in-kind match], from the State of Nevada Department of Public Safety Office of Traffic Safety to continue funding a Deputy District Attorney IV and related travel; from October 1, 2025 through September 30, 2026; direct Finance to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the cooperative agreement."