

**Staff Report**  
**Board Meeting Date: April 25, 2024**

**DATE:** April 18, 2024  
**TO:** District Board of Health  
**FROM:** Irene Dominguez, Fiscal Compliance Office  
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Lisa Lottritz, Division Director, Community and Clinical Health Services  
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**SUBJECT:** Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2024 through January 31, 2025 in the total amount of \$141,442 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Program and authorize the District Health Officer to execute the Subaward and any future amendments.

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**SUMMARY**

The Community and Clinical Health Services Division received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health on March 26, 2024 to support the Sexually Transmitted Disease (STD) Program. The funding period is retroactive to February 1, 2024 through January 31, 2025. A copy of the Notice of Subaward is attached.

**District Health Strategic Priority supported by this item:**

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

**PREVIOUS ACTION**

There has been no previous action taken by the Board this fiscal year.

**BACKGROUND**

The scope of work includes assessing workforce capacity and strategic gaps through community assessment data and surveys, hiring and training staff who directly support disease investigations, building organizational capacity for outbreak response through establishing and updating policies and providing outbreak response training, and improving hiring, training, and outbreak response efforts through skill building, evaluations and implementing training plans.

The Subaward provides funding for personnel and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on March 26, 2024, and is being brought for approval at the nearest scheduled District Board of Health meeting.

### **FISCAL IMPACT**

The District anticipated this award and included funding in the adopted FY24 budget. A budget adjustment will be made to move the authority to the new IO#.

### **RECOMMENDATION**

It is recommended that the District Board of Health approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2024 through January 31, 2025 in the total amount of \$141,442 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Program and authorize the District Health Officer to execute the Subaward and any future amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be "move to approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to February 1, 2024 through January 31, 2025 in the total amount of \$141,442 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Program and authorize the District Health Officer to execute the Subaward and any future amendments."