



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: October 22, 2024

DATE: Thursday, October 17, 2024
TO: Board of County Commissioners
FROM: Justin Roper, Chief
(775) 221-8803 jroper@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept the FY 2025 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$63,000.00, 25% or \$15,750.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of three (3) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of the effective date of authorization through September 30, 2025; approve the Interlocal Contract between Washoe County on behalf of Washoe County Department of Alternative Sentencing and Douglas County on behalf of Douglas County Department of Alternative Sentencing; and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Chief Roper to execute grant award documents. (All Commission Districts.)

SUMMARY

This grant has been awarded to support the lease of three (3) AB kiosks to be used by probationers and pre-trial releasees under Department of Alternative Sentencing (DAS) supervision for ease of compliance with PBT testing requirements. The Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Economic Impacts: Meet the needs of our growing community, and Innovative Services: Leverage technology to streamline and automate.

PREVIOUS ACTION

On November 14, 2023, the Board accepted item #9.B.1., the FY 2024 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$67,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks.

AGENDA ITEM # _____

BACKGROUND

As the primary agency in Washoe County that conducts pretrial supervision and post-adjudication (probation) supervision for DUI offenses, the Washoe County Department of Alternative Sentencing (DAS) is tasked with the responsibility of providing meaningful evidence-based supervision techniques, while also adhering to laws that require the least restrictive measures possible. DAS has evaluated the value of using new technologies that can be employed in the field to help offset staff workloads while expediting services to participants. A specific area of technology that DAS has been pursuing is the utilization of both remote breath alcohol monitoring devices and multiple stationary check-in and alcohol testing devices throughout the County. The purpose of these devices is to ensure compliance to the “No Alcohol” condition generally ordered on DUI cases.

Historically, DAS utilized handheld PBT devices administered by staff. This testing required the participant to respond in person to the DAS office 1-2 times per day. This practice posed many problems for both staff and participants. For participants, especially those with suspended licenses, it requires the participant to ride a bus for several hours a day or choose to drive on a suspended license to ensure compliance. For staff, the testing was not randomized and allowed the participant to know exactly when testing was required and thus attempt to drink around. In addition, DAS staff is required to manually enter every alcohol test into our case management system, which in 2023 was over 184,000 breath tests conducted.

DAS has been awarded a grant with the Nevada Office of Traffic Safety to continue support for the lease of two (2) grant-funded stationary check-in and alcohol testing kiosks to be used by probationers and pre-trial releasees under supervision with DAS for ease of compliance with PBT testing requirements in Washoe County. The kiosks are placed in areas of Washoe County where there is a large concentration of offenders under DAS supervision. Funding was provided in year one to cover the cost of integrating the kiosk software and DAS’ case management software eProbation for efficiency in the transfer of data.

This year’s award also includes the funding to deploy a third grant-funded PBT kiosk to be placed in Douglas County, in cooperation with Douglas County Alternative Sentencing, to begin to create a network of kiosks throughout the region. Drivers commonly travel between the two counties on daily commutes or for other reasons, and the third kiosk will offer the ability for probationers and pre-trial releasees under supervision with Washoe County or Douglas County to check in and test in either county. Use data from the third kiosk will be compiled separately and aggregately with the other kiosks to support grant analysis goals.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once all paperwork was received from grantor and processed by DAS.

GRANT AWARD SUMMARY

Project/Program Name: *PBT Kiosks FY25*

Scope of the Project: *Place three self-check-in and PBT testing kiosks within offender concentrated areas to provide convenient opportunities for compliance with court ordered conditions.*

Benefit to Washoe County Residents: *Convenience for low-risk offenders to comply with probation conditions, and less occurrence of illegal driving on suspended licenses.*

On-Going Program Support: *N/A*

Award Amount: *Total \$63,000.00*

Grant Period: *Effective date of Authorization-09/30/2025*

Funding Source: *US Department of Transportation*

Pass through From: *State of Nevada Department of Public Safety, Office of Traffic Safety*

CFDA Number: *20.616 (d)*

Grant ID Number: *TS-2025-Washoe Alt Sent-37*

Match Amount and Type: *25%, in kind (\$15,750.00). 25% in-kind match will be met with the cost to lease the original kiosk.*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY25 Washoe County Department of Alternative Sentencing adopted budget will be increased by \$63,000.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO 19171 – OTS Kiosks FY25	431100 – Federal Grants	\$63,000.00
IO 19171 – OTS Kiosks FY25	710100 – Professional Services	\$63,000.00

This is a reimbursement grant.

- *25% match required - \$15,750.00 in-kind match will be met with the cost to lease the existing kiosk being paid through Drug/Alcohol Testing 154100 – Operating Supplies (710300).*

- *Funds will be drawn as a reimbursement*
 - *General funds are source of the upfront cash*
- *No indirect costs are allowable on this grant as no salary or wages are included in the grant budget.*

RECOMMENDATION

It is recommended that the Board of County Commissioners accept the FY 2025 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$63,000.00, 25% or \$15,750.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of three (3) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of the effective date of authorization through September 30, 2025; approve the Interlocal Contract between Washoe County on behalf of Washoe County Department of Alternative Sentencing and Douglas County on behalf of Douglas County Department of Alternative Sentencing; and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Chief Roper to execute grant award documents.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the FY 2025 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$63,000.00, 25% or \$15,750.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of three (3) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of the effective date of authorization through September 30, 2025; approve the Interlocal Contract between Washoe County on behalf of Washoe County Department of Alternative Sentencing and Douglas County on behalf of Douglas County Department of Alternative Sentencing; and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Chief Roper to execute grant award documents."