

Staff Report
Board Meeting Date: November 21, 2024

DATE: November 14, 2024
TO: District Board of Health
FROM: Kristen Palmer, Fiscal Compliance Officer
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Rayona LaVoie, Director of Programs and Projects
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SUBJECT: Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$2,189,679.00 (no match) for the period December 1, 2024 through November 30, 2027 in support of the Health District workforce capacity to reduce health disparities and improve health equity in Washoe County; and authorize the District Health Officer to execute the Notice of Subaward, and any future amendments.

SUMMARY

Northern Nevada Public Health received the Notice of Subaward on October 30, 2024, from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in support of the Health District workforce capacity to reduce health disparities and improve health equity. A copy of the Subaward is attached.

District Health Strategic Priorities supported by this item:

- 4. Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues.
- 5. Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.

PREVIOUS ACTION

No previous action taken this fiscal year.

BACKGROUND

This Award supports Northern Nevada Public Health's (NNPH) workforce capacity to reduce health disparities and improve health equity in Washoe County.

This item will also support any memorandum of understanding between the local government agencies such as local law enforcement, local fire departments, public and private schools, and the Northern Nevada Public Health as outlined in the scope of work by authorizing the District Health Officer to execute the MOU agreements with the partnering agencies.

FISCAL IMPACT

As the FY 25 budget in Internal Order 11910 was adopted with a total of \$511,016.42 in revenue and expenditure authority, a budget amendment in the amount of \$1,479,598.58 is necessary to bring the Notice of Subaward into alignment with the direct program budget. Should the Board approve the budget amendments, staff will take the amendments before the Board of County Commissioners requesting the FY25 budget to be increased by \$1,479,598.58 in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase (Decrease)</u>
2002-IO-TBD -431100	Federal Grants	\$ 1,479,598.58
	Total Revenue	\$ 1,479,598.58
2002-IO-TBD -701412	Salary Adjustment	\$ 704,388.95
2002-IO-TBD -705360	Benefit Adjustment	\$ 469,592.63
2002-IO-TBD -711210	Travel	\$ 10,700.00
2002-IO-TBD -710350	Office Supplies	\$ 3,278.00
2002-IO-TBD -710300	Operating Supplies	\$ 9,978.00
2002-IO-TBD -710529	Dues	\$ 4,750.00
2002-IO-TBD -711508	Computers noncapital	\$ 5,640.00
2002-IO-TBD -710100	Professional Services	\$ 78,056.00
2002-IO-TBD -710509	Seminars and Meetings	\$ 121,730.00
2002-IO-TBD -710500	Other Expense	\$ 074,763.00
	Total Expenditures	\$ 1,479,598.58

RECOMMENDATION

It is recommended that the District Board of Health approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$2,189,679.00 (no match) for the period December 1, 2024 through November 30, 2027 in support of the Health District workforce capacity to reduce health disparities and improve health equity in Washoe County; and authorize the District Health Officer to execute the Notice of Subaward, and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$2,189,679.00 (no match) for the period December 1, 2024 through November 30, 2027 in support of the Health District workforce capacity to reduce health disparities and improve health equity in Washoe County; and authorize the District Health Officer to execute the Notice of Subaward, and any future amendments.”