



State of Nevada
 Department of Health and Human Services
Division of Child & Family Services
 (hereinafter referred to as the Division)

Subaward # 93556-20-303
 Budget _____
 Account: 3146
 Category: 65
 GL: _____
 Job Number: 9355620F

SUBAWARD AMENDMENT # 6

Grants Management Unit (GMU) Child Welfare Grants																																											
<input type="checkbox"/> (Chafee) Chafee Independent Living <input type="checkbox"/> (FAFFY) Transition from Foster Care <input type="checkbox"/> (ETV) Educational Training Voucher <input type="checkbox"/> (IVB-2) Title IVB-2, Caseworker Visitation <input type="checkbox"/> (IVB2-FF) Title IVB-2, Family First Transition Act <input type="checkbox"/> (AI) Adoption Incentive <input type="checkbox"/> (CJA) Children's Justice Act	<input type="checkbox"/> (CANS) Child Abuse and Neglect <input type="checkbox"/> (CDR) Child Death Review <input type="checkbox"/> (DR) Differential Response <input type="checkbox"/> (CTF) Children's Trust Fund <input type="checkbox"/> (CBCAP) Community Based Child Abuse <input type="checkbox"/> (ARPA) American Rescue Plan Act 2021 <input checked="" type="checkbox"/> (IVB2-FF) Title IVB-2, Family First Transition Act																																										
Email to: DCFS Grants Management Unit DCFSgrants@dcfs.nv.gov		Subrecipient Name: Washoe County Human Services Agency																																									
Address: 4126 Technology Way, Suite 100 Carson City, Nevada 89706		Address: 350 S. Center Street Reno, NV 89501 Contact Person: Ida Peeks																																									
Subaward Period: October 1, 2020 through September 30, 2025		Amendment Effective Date: (Upon approval by all parties)																																									
This amendment reflects a change to: <input type="checkbox"/> Scope of Work <input type="checkbox"/> Term <input checked="" type="checkbox"/> Budget																																											
Reason for Amendment: To provide accurate reimbursement under appropriate categories.																																											
Reference GIR-22-19- SUBAWARD AMENDMENTS																																											
Required Changes: Add additional funding for program evaluation.																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Approved Budget Categories</th> <th style="width: 25%;">Current Budget</th> <th style="width: 25%;">Amended Adjustments</th> <th style="width: 25%;">Revised Budget</th> </tr> </thead> <tbody> <tr> <td>1. Personnel</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>2. Travel/Training</td> <td style="text-align: right;">\$4,849.99</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$4,849.99</td> </tr> <tr> <td>3. Operating</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>4. Equipment</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>5. Contractual/Consultant</td> <td style="text-align: right;">\$702,292.01</td> <td style="text-align: right;">\$25,000.00</td> <td style="text-align: right;">\$727,292.01</td> </tr> <tr> <td>6. Other</td> <td style="text-align: right;">\$1,020.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$1,020.00</td> </tr> <tr> <td>TOTAL DIRECT COSTS</td> <td style="text-align: right;">\$708,162.00</td> <td style="text-align: right;">\$25,000.00</td> <td style="text-align: right;">\$733,162.00</td> </tr> <tr> <td>7. Indirect Costs</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>TOTAL APPROVED BUDGET</td> <td style="text-align: right;">\$708,162.00</td> <td style="text-align: right;">\$25,000.00</td> <td style="text-align: right;">\$733,162.00</td> </tr> </tbody> </table>				Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget	1. Personnel	\$0.00	\$0.00	\$0.00	2. Travel/Training	\$4,849.99	\$0.00	\$4,849.99	3. Operating	\$0.00	\$0.00	\$0.00	4. Equipment	\$0.00	\$0.00	\$0.00	5. Contractual/Consultant	\$702,292.01	\$25,000.00	\$727,292.01	6. Other	\$1,020.00	\$0.00	\$1,020.00	TOTAL DIRECT COSTS	\$708,162.00	\$25,000.00	\$733,162.00	7. Indirect Costs	\$0.00	\$0.00	\$0.00	TOTAL APPROVED BUDGET	\$708,162.00	\$25,000.00	\$733,162.00
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Incorporated Documents: Exhibit A: Original Notice of Subaward and all previous amendments																																											

By signing this Amendment, the Authorized Subrecipient Official or their designee, Grants and Projects Analyst II, and Division of Child and Family Services Administrator acknowledge the above as the new standard of practice for the above referenced Subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subaward and all of its Attachments.

Authorized Subrecipient Official	Signature	Date
Grants and Projects Analyst II		
Deputy Administrator, Division of Child and Family Services		

NOTICE OF SUBAWARD ADDITIONAL FEDERAL FUNDING SHEET

Federal Award Computation				
Total Obligated by this Action:				\$ 25,000.00
Cumulative Prior Awards this Budget Period:				\$ 708,162.00
Total Federal Funds Awarded to Date:				\$ 733,162.00
Match Required <input type="checkbox"/> Y <input checked="" type="checkbox"/> N				
Amount Required this Action:				\$ 0.00
Amount Required Prior Awards:				\$ 0.00
Total Match Amount Required:				\$ 0.00
Research and Development (R&D) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N				
Federal Budget Period:				
October 1, 2019 through September 30, 2025				
Federal Project Period:				
October 1, 2019 through September 30, 2025				
FOR AGENCY USE ONLY				
Source of Funds:	% Funds:	CFDA:	FAIN:	FEDERAL GRANT #:
Promoting Safe and Stable Families Program Title IV-B, Subpart 2 of the Social Security Act	100	93.556	2001NVFFTA	2001NVFFTA
Federal Grant Award Date by Federal Agency:		October 1, 2019		

BUDGET NARRATIVE - SFY23

Total Personnel Costs					Including Fringe	Total:	\$	-	
List Staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.									
	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>			<u>Amount Requested</u>		
Name of Employee (if known, otherwise state new position).									
Title of position & Position Control Number									
Length of time in Position									
*Insert details to describe position duties as it relates to the funding (specific program objectives).									
							\$	-	
Name of Employee (if known, otherwise state new position).									
Title of position & Position Control Number									
Length of time in Position									
*Insert details to describe position duties as it relates to the funding (specific program objectives).									
							\$	-	
Name of Employee (if known, otherwise state new position).									
Title of position & Position Control Number									
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							\$	-	
Name of Employee (if known, otherwise state new position).									
Title of position & Position Control Number									
Length of time in Position									
*Insert details to describe position duties as it relates to the funding (specific program objectives).									
							\$	-	
*Insert new row for each position funded or delete this row.									
Total Fringe Cost					\$	-	Total:	\$	-

*revise this formula as needed to include each position listed

Travel/Training					Total:	\$	4,849.99
Identify staff who will travel, the purpose, frequency, and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.							
Out-of-State Travel						\$	-
<u>Title of Trip & Destination such as CDC Conference: San Diego, CA</u>	<u>Cost</u>	<u># of Trips</u>	<u># of Days</u>	<u># of Staff</u>			
Airfare: Cost per trip (origin & destination) x # of trips x # of staff						\$	-
Baggage fee: \$ amount per person x # of trips x # of staff						\$	-
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff						\$	-

*revise as needed to include costs of multiple trips.

Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$	-
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$	-
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$	-
Parking: \$ per day x # of trips x # of days x # of staff	\$	-

Justification:

Who will be traveling, when and why, tie into program objective(s) or indicate required by funder.

If traveling to more than 1 out-of-state destination, copy section above, revise formula in Cell F33 and complete for each trip

In-State Travel

<i>Origin & Destination</i>	<u>Cost</u>	<u># of Trips</u>	<u># of Days</u>	<u># of Staff</u>	\$	
Airfare: cost per trip (origin & designation) x # of trips x # of staff					\$	-
Baggage fee: \$ amount per person x # of trips x # of staff					\$	-
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff					\$	-
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff					\$	-
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days					\$	-
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff					\$	-
Parking: \$ per day x # of trips x # of days x # of staff					\$	-
Training fees: Parents as Teachers, Foundational Module + Ages 3-5 Add-On Module	\$	-		0	\$	-
Training fees: Parents as Teachers, Ages 3-5 Add-on Module only	\$	-		0	\$	-
Training fees: Acceptance and Commitment Therapy	\$	249.99		49	\$	-
Training fees: Trauma-Focused Cognitive Behavioral Therapy	\$	546.00			\$	4,849.99

*Revise as needed to include costs of multiple trips.

Justification:

With Families First Transition Act funding, Washoe County Human Services Agency (WCHSA) proposes to integrate new, evidence-based models into our local child welfare system to promote improved outcomes among children and families in Washoe County. Funds are budgeted to provide training for these models in order for WCHSA staff as well as individuals from relevant community partners to become certified in these models and implement them throughout the community. These trainings are provided online.

Acceptance and Commitment Therapy (ACT) will be used to improve the outcomes for children and families with whom WCHSA is working to prevent entry into the child welfare system, or once in the child welfare system, those in need of individual or family therapy. Funds are included for 50 individuals from WCHSA and relevant community partners to complete a three-day ACT training in order to earn certification. (COMPLETED JUNE 2021)

Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) is an evidence-based treatment designed to prevent entrance into the child welfare system as well as improve outcomes for children and families affected by trauma in the child welfare system. Funds are included for 24 individuals from WCHSA and relevant community partners to complete an online pre-training in the TF-CBT model. Funding for the full TF-CBT training is included under Contractual.

If traveling to more than 1 out-of-state destination, copy section above, revise formula in F48 and complete for each trip.

Operating	Total:	\$	-
List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.			

Office supplies: \$ Amount x # of FTE staff x # of months	\$	-
Occupancy	\$	-
Communications	\$	-
Rent: \$ per month x 12 months x # of FTE	\$	-
Utilities: \$ per quarter x 4 quarters	\$	-
State Phone Line: \$ per month x 12 months x # of FTE	\$	-
Voice Mail: \$ per month x 12 months x # of FTE	\$	-
Conference Calls: \$ per month x 12 months	\$	-
Long Distance: \$ per month x 12 months	\$	-
Email: \$ per month x 12 months x # of FTE	\$	-

Justification:

Equipment	Total:	\$	-
List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.			
Describe equipment	\$	-	

Contractual	Total:	\$	727,292.01
Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.			
Name of Contractor/Subrecipient: UNR Early Head Start		\$	334,898.67
Method of Selection: Sole source			
Period of Performance: February 1, 2022 - September 30, 2023			
Scope of Work: Parents as Teachers (PAT) is a home-visiting parent education model that teaches new and expectant parents skills intended to promote positive child development and prevent child maltreatment. This contract will provide UNR Early Head Start with resources in order to partner in the implementation of the Parents as Teachers model. This contract includes program start-up costs, including the hiring of personnel, implementation/consultation support and affiliate fees. The contract also incorporates funding for the first year of program implementation for up to 12 families.			
*Sole Source Justification: UNR Early Head Start is the only approved user of the Parents as Teachers model in the region.			
Method of Accountability:			
Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.			
Name of Contractor/Subrecipient: TBD		\$	17,273.75
Method of Selection: Competitive bid			
Period of Performance: October 1, 2021 - September 30, 2022			
Scope of Work: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT) is an evidence-based treatment for children and adolescents impacted by trauma and their parents or caregivers. Research shows that TF-CBT successfully resolves a broad array of emotional and behavioral difficulties associated with single, multiple and complex trauma experiences. This contract includes a two-day, in person TF-CBT training for selected WCHSA staff and community partners in order to gain TF-CBT certification and implement the model locally. The contract also includes six months of follow-up consultation in order to provide support as the model is implemented.			

*Revise this formula as needed to include each Contractor listed

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: Collaborative Safety

\$ 126,875.00

Method of Selection: Sole source

Period of Performance: August 1, 2021 - September 30, 2023

Scope of Work: Collaborative Safety will provide systems review, technology, and extensive staff training to establish a culture of safety while simultaneously building a systemic review process of safety incidents using contemporary safety science. Safety science is used to determine the causes of safety incidents in a way that is non-blaming and gets to the root causes of accidents. The science is applied in child welfare to evaluate both worker level and systemic barriers that can contribute to child safety. The contract also includes additional training and support for Advanced Practical Training Institute and Human Factors Debriefing.

*Sole Source Justification: Collaborative Safety provides a proprietary model that utilizes evidence-based practices designed specifically for health and human service agencies.

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: Safe Signal

\$ 18,240.00

Method of Selection: Competitive bid

Period of Performance: April 1, 2021 - September 30, 2022

Scope of Work: Safe Signal will provide an emergency notification system to lend to overall worker safety while in the field. Safe Signal technology utilizes a worker's cell phone to create a "panic button" that can be deployed quickly and easily in an emergency situation to dispatch law enforcement. Safe Signal will provide equipment and 24/7 monitoring to support WCHSA staff at all times.

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: TBD

\$ 40,000.00

Method of Selection: Competitive bid

Period of Performance: May 1, 2021 - September 30, 2022

Scope of Work: Contractor will provide technical assistance to support the implementation of FFPSA, including updating Title IV-E claiming process and documents, prevention service and administrative cost claiming, collection of evidence-based practices service delivery data, and program evaluation and continuous quality improvement efforts.

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: Multiple

\$ 98,760.00

Method of Selection: Competitive bid

Period of Performance: July 1, 2021 - September 30, 2022

Scope of Work: WCHSA is in the process of developing emergency out-of-home, family-based care models that align with FFPSA goals and requirements. This process will take time and resources in order to scale up and completely transition to this new model. As such, funds are budgeted to support start-up costs, as well programmatic and administrative expenses, in order to ensure placements are available 24/7 to replace the current congregate emergency shelter model. These essential expenses will afford the agency the time to solidify a budgetary model to sustain these enhanced services into the future.

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: TBD

\$ 56,244.59

Method of Selection: Competitive bid

Period of Performance: October 1, 2021 - September 30, 2023

Scope of Work: Per FFPSA guidance, formal program evaluations are required for programs that do not meet Title IV-E Prevention Services Clearinghouse criteria. Funds are budgeted to contract with a vendor to evaluate Trauma-Focused Cognitive Behavior Therapy (currently rated as Promising) and Eye Movement Desensitization and Reprocessing (currently rated as Supported).

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: TBD

\$ 10,000.00

Method of Selection: Competitive bid

Period of Performance: October 1, 2021 - September 30, 2022

Scope of Work: As processes and procedures are updated to align with FFPSA guidance, we are moving toward more online, cloud-based data monitoring. Funds are budgeted to work with a vendor to obtain staff training on data tracking programs as well as strategies and best practices for data tracking and usage.

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Name of Contractor/Subrecipient: UNR

\$ 25,000.00

Method of Selection: Competitive bid

Period of Performance: October 1, 2023 - September 30, 2025

Scope of Work: Program evaluation to ensure FFPSA programs are evidence based according to the Title IV-E Prevention Services Clearinghouse.

*Sole Source Justification: N/A

Method of Accountability:

Program staff as well as Grants Management staff will monitor for both grant and contract compliance and fulfillment.

Other

Total: \$ 1,020.00

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc.

Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

Printing Services: \$ amount/month x 12 months	\$	-
Copier/Printer Lease: \$ amount/month x 12 months	\$	-
Property and Contents Insurance per year	\$	-
Car insurance: \$ per month x 12 months	\$	-
Postage: \$ per month x 12 months	\$	-
Audit	\$	-
Trauma Focused Cognitive Behavioral Therapy application and certification fees	\$	1,020.00

Justification: Funds are budget for TF-CBT application and certification fees. These fees are in conjunction with the training fees included under Contractual and Travel/Training and will ensure that participants receive the full benefit of TF-CBT certification.

TOTAL DIRECT CHARGES	\$ 733,162.00
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Indirect	Total:	\$ -
Indirect costs represent the expenses of doing business that are not readily identified with a particular grant, contract, project function, or activity, but are necessary for the general operation of the organization and the conduct of activities it performs. This will be a percentage that cannot exceed 10% of Direct Expenses. Note that the formula in Cell F112 will automatically calculated 10%. Applicants may override this formula only to request a lower indirect rate.		
Identify Indirect Expenses	\$	-
Add more as necessary and adjust formula in F112 to reflect changes.	\$	-
TOTAL BUDGET	Total:	\$ 733,162.00