



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: July 19, 2022

DATE: Thursday, July 14, 2022

TO: Board of County Commissioners

FROM: Dana Searcy, Manager, Housing and Homeless Services
(775) 328-2720, dsearcy@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to approve an Agreement for Professional Services between Washoe County and MedHealth, LLC Doing Business As (DBA) MedTrust, LLC, to provide basic medical care for people experiencing homelessness at the Nevada Cares Campus Emergency Shelter from August 1, 2022 through August 14th, 2023, for an amount not to exceed \$519,914.00; if approved, authorize the Purchasing & Contracts Manager to execute the agreement beginning August 1, 2022 through August 14th, 2023 with the option to renew for three (3) one-year periods thereafter up to \$519,914.00 annually; and direct the Comptroller's Office to make the necessary net zero cross-fund budget appropriation transfers. (All Commission Districts.)

SUMMARY

Request for Proposal (RFP) 3190-22-0-2022/EP for Nevada Cares Campus Medical Provider was released by Washoe County Purchasing on April 22, 2022, and was closed on May 19, 2022. Two (2) respondent proposals were received from MedHealth, LLC DBA MedTrust LLC and Technical Medical LLC. The Proposals were subsequently opened in the offices of the Washoe County Comptroller and evaluated by a panel on May 24, 2022.

Upon completion of the evaluation, MedHealth, LLC DBA MedTrust LLC was found to be the lowest cost, responsive, responsible bidder. Contract negotiations resulted in the accompanying Professional Services Agreement for Cares Campus Medical Services.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Address homelessness with a regional approach.

PREVIOUS ACTION

On January 11, 2022, the Washoe County Board of Commissioners approved an amended allocation of American Rescue Plan Act (ARPA) funds through Coronavirus Local Fiscal Recovery Fund (SLFRF) in a total amount of \$7,971,644 for the Cares Campus – Facilities Operations FY22 project to fund additional staff positions to support homeless shelter operations.

AGENDA ITEM # _____

On December 14, 2021, the Washoe County Board of Commissioners approved allocation of American Rescue Plan Act funds through the Coronavirus Local Fiscal Recovery Fund in a total amount of \$40,201,764.00, to support 23 projects, including funding for the Cares Campus – Facilities Operations.

At a concurrent meeting held August 30, 2021, Amendment No. 2, and Extension of Interlocal Cooperative Agreement for Shelter Operation and Other Homeless Services Among the City of Reno, Washoe County and the City of Sparks was approved revising the roles and responsibilities of the entities, including transferring the administrative and financial responsibility for the operation of homeless shelters from City of Reno to Washoe County.

On August 25, 2021, the Board approved Amendment #5 to the Agreement for Professional Services between Washoe County and the Volunteers of America, Greater Sacramento, and Northern Nevada to provide contracted staffing to operate the Cares Campus through August 14th, 2022, for an amount not to exceed \$6,783,767.64. This was executed upon approval of the Interlocal Agreement on Homelessness by the Washoe County Board of County Commissioners, the City of Reno, and the City of Sparks on September 1, 2021.

On January 13, 2021, direction was provided by the BCC to include pursuing an expanded role in addressing the regional issue of homelessness in the Strategic Plan.

On November 18, 2020 the parties entered into an Interlocal Cooperative Agreement for Shelter Operation and Other Homeless Services Among The City of Reno, Washoe County and The City of Sparks which established duties, roles and responsibilities of the parties in regard to the provision of services to the homeless in the Cities and County, including agreeing to acquire and cost share three parcels on East 4th Street for the purpose of expanding shelter capacity in the region to assist people experiencing homelessness.

On June 25, 2019, the Board approved the Interlocal Cooperative Agreement for Operation of the Community Assistance Center and Other Homeless Services Among the City of Reno, Washoe County, and the City of Sparks.

BACKGROUND

The Nevada Cares Campus emergency shelter was developed by City of Reno on one of the three purchased East 4th Street parcels. Opening on May 27, 2021, the shelter includes basic infrastructure, utilities, and a Sprung Structure. Volunteers of America (VOA) is the con been the contracted operator since the Nevada Cares Campus emergency shelter opened.

After the transition of the Nevada Cares Campus from City of Reno to Washoe County on September 1, 2021, on-site medical services were determined to be a critical need. The on-site medical services are intended to reduce emergency response calls to the Nevada Cares Campus while also providing participants with needed medical resources.

FISCAL IMPACT

Should the board approve this Professional Services Agreement, sufficient budget

authority is included in the FY23 budget in the SLFRF COVID Recovery Fund 270-8. Expenses will be coded to IO 11949 (OCM-SLFRF-Cares Campus Operations) in G/L 710100 (Professional Services).

To ensure compliance with SLFRF COVID Recovery Fund/Federal regulations regarding supplanting, the Capital Improvement Fund (Fund 402, Fund Center 402-14) and Homelessness Fund (Fund 270, Fund Center 270-8) budgets will be adjusted with the following net zero, cross-fund budget appropriation transfers:

Fund/Function	Department/ Expenditure	Cost Object(s)/ G-L Account(s)	Budget Change
Homelessness – Fund 223			
Welfare	Cares Campus Shelter	C223410-710100	(520,000.00)
Welfare	Cares Campus Shelter (increase transfer to Public Works)	C223410-814092	520,000.00
Capital Improvement – Fund 402			
Welfare	Nevada Cares Campus	PW920725-781080	520,000.00
Welfare	Nevada Cares Campus (increase transfer from Homelessness Fund)	PW920725-622023	520,000.00
Net Total Appropriation Transfers			- 0.00-

*The above transfers are for budget authority only; cash transfers will be processed as needed.

RECOMMENDATION

It is recommended to approve an Agreement for Professional Services between Washoe County and MedHealth, LLC Doing Business As (DBA) MedTrust, LLC, to provide basic medical care for people experiencing homelessness at the Nevada Cares Campus Emergency Shelter from August 1, 2022 through August 14th, 2023, for an amount not to exceed \$519,914.00; if approved, authorize the Purchasing & Contracts Manager to execute the agreement beginning August 1, 2022 through August 14th, 2023 with the option to renew for three (3) one-year periods thereafter up to \$519,914.00 annually; and direct the Comptroller's Office to make the necessary net zero cross-fund budget appropriation transfers..

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
“Move to approve an Agreement for Professional Services between Washoe County and MedHealth, LLC Doing Business As (DBA) MedTrust, LLC, to provide basic medical care for people experiencing homelessness at the Nevada Cares Campus Emergency Shelter from August 1, 2022 through August 14th, 2023, for an amount not to exceed \$519,914.00; if approved, authorize the Purchasing & Contracts Manager to execute the agreement beginning August 1, 2022 through August 14th, 2023 with the option to renew for three (3) one-year periods thereafter up to \$519,914.00 annually; and direct the Comptroller's Office to make the necessary net zero cross-fund budget appropriation transfers.