



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: April 14, 2026

DATE: Tuesday, March 10, 2026

TO: Board of County Commissioners

FROM: Joshua Kautz, Sergeant, Alternative Sentencing Unit
775-287-5876, jkautz@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept transfer from the Washoe County Department of Alternative Sentencing to the Washoe County Sheriff's Office of a fiscal year 2026 Office of Traffic Safety grant award [initial award amount not to exceed \$31,500.00, \$10,500.00 County match required; transfer to Sheriff's Office remaining award amount not to exceed \$23,625.00, \$7,875.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project number 69A37523300001640NVA, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the initial grant period of October 1, 2025 through September 30, 2026; transfer to the Sheriff's Office effective January 1, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept the transfer of this State of Nevada Department of Public Safety Office of Traffic Safety grant award from the Washoe County Department of Alternative Sentencing to the Washoe County Sheriff's Office.

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This grant was awarded to support the lease of two (2) automated breathalyzer (AB) kiosks to be used by probationers and pre-trial releasees under the supervision of the Washoe County Sheriff's Office for ease of compliance with Preliminary Breath Test (PBT) testing requirements.

Washoe County Strategic Objective supported by this item: Economic Impacts: Meet the needs of our growing community, and Innovative Services: Leverage technology to streamline and automate

AGENDA ITEM # _____

PREVIOUS ACTION

On November 18, 2025, the Board of County Commissioners approved Item 21, Ordinance #1746, an ordinance amending the Washoe County Code by repealing Chapter 11 (Alternative Sentencing) and thereby dissolving the Washoe County Department of Alternative Sentencing.

On October 14, 2025, the Board of County Commissioners approved Item 8.B.1., the FY 2026 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety to the Washoe County Department of Alternative Sentencing [amount not to exceed \$31,500.00, 25% County match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks for the retroactive grant period of October 1, 2025, through September 30, 2026.

On October 22, 2024, the Board of County Commissioners approved Item 11.B.1., the FY 2025 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety to the Washoe County Department of Alternative Sentencing [amount not to exceed \$63,000.00, 25% County match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of three (3) Preliminary Breath Test (PBT) kiosks for the retroactive grant period of the effective date of authorization through September 30, 2025.

On November 14, 2023, the Board of County Commissioners approved Item 9.B.1., the FY 2024 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety to the Washoe County Department of Alternative Sentencing [amount not to exceed \$67,000.00, 25% County match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks for the retroactive grant period of the effective date of authorization through September 30, 2024.

BACKGROUND

This grant was originally awarded from the Nevada Office of Traffic Safety to the Washoe County Department of Alternative Sentencing (DAS) in the amount of \$31,500.00 and is being transferred to the Washoe County Sheriff's Office (WCSO) following the repeal of Chapter 11 of Washoe County Code and the dissolution of the DAS. Effective January 1, 2026, the remaining amount of the grant, \$23,625.00, is being transferred to the WCSO. The WCSO is absorbing administrative and programmatic responsibility for this grant.

This grant was awarded to continue support for the lease of two (2) grant-funded stationary check-in and alcohol testing kiosks to be used by probationers and pre-trial releasees for ease of compliance with PBT testing requirements in Washoe County.

GRANT AWARD SUMMARY

Project/Program Name: *FY26 OTS PBT Kiosks WCSO*

Scope of the Project: *Continued support for two (2) self-check-in and PBT testing kiosks within offender concentrated areas to provide convenient opportunities for compliance with court ordered conditions.*

Benefit to Washoe County Residents: *Convenience for low-risk offenders to comply with probation conditions, and less occurrence of illegal driving on suspended licenses.*

On-Going Program Support: *Initial grant period of October 1, 2025 through September 30, 2026, transfer to Sheriff's Office effective January 1, 2026. We will continue to apply for funding, donations, and grants, as available, to continue these PBT kiosk services.*

Original Award Amount: *\$31,500.00*
DAS Expenditures to 12/31/2026: *\$ 7,875.00*
Remaining Award Balance to Transfer to WCSO: *\$23,625.00*

Grant Period: *10/1/25 – 9/30/26*

Funding Source: *U.S. Department of Transportation*

Pass Through Entity: *State of Nevada Department of Public Safety Office of Traffic Safety*

Assistance Listing #/CFDA: *20.608 (164 funds)*

Grant ID Number: *TS-2026-Washoe Alt Sent-1013*

Match Amount and Type: *\$7,875.00 remaining (full agreement match was \$10,500.00, but \$2,625.00 has already been fulfilled prior to the transfer of the grant to the WCSO effective January 1, 2026). The match will be satisfied through partial payment of the monthly lease invoice, funded by the WCSO general fund throughout the project period.*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff's Office adopted budget will be increased by \$23,625.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-12648 FY26 OTS DAS Kiosks WCSO	431100 – Federal Grants	\$23,625.00
IO-12648 FY26 OTS DAS Kiosks WCSO	710100 – Professional Services	\$23,625.00

- \$7,875.00 match required, will be fulfilled through partial payment of the monthly lease invoice, funded by the WCSO general fund throughout the project period (Cost Center 150910, G/L Account 710100 – Professional Services)
- Indirect costs are not allowable on this grant award

RECOMMENDATION

It is recommended that the Board of County Commissioners accept transfer from the Washoe County Department of Alternative Sentencing to the Washoe County Sheriff's Office of a fiscal year 2026 Office of Traffic Safety grant award [initial award amount not to exceed \$31,500.00, \$10,500.00 County match required; transfer to Sheriff's Office remaining award amount not to exceed \$23,625.00, \$7,875.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project number 69A37523300001640NVA, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the initial grant period of October 1, 2025 through September 30, 2026; transfer to the Sheriff's Office effective January 1, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept transfer from the Washoe County Department of Alternative Sentencing to the Washoe County Sheriff's Office of a fiscal year 2026 Office of Traffic Safety grant award [initial award amount not to exceed \$31,500.00, \$10,500.00 County match required; transfer to Sheriff's Office remaining award amount not to exceed \$23,625.00, \$7,875.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project number 69A37523300001640NVA, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the initial grant period of October 1, 2025 through September 30, 2026; transfer to the Sheriff's Office effective January 1, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."