



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: June 24, 2025

DATE: May 20, 2025

TO: Board of County Commissioners

FROM: Victoria Jakubowski, Fiscal Compliance Officer, District Attorney's Office,
325-6710 vjakubowski@da.washoecounty.us

THROUGH: Christopher J. Hicks, District Attorney

SUBJECT: Recommendation to accept renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2024 through December 31, 2025, with an estimated \$138,282 in position costs to be absorbed within existing District Attorney budget authority, direct Finance to make the necessary budget amendments, and retroactively authorize the District Attorney or his designees to sign the grant agreement. (All Commission Districts.).

SUMMARY

The Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

The District Attorney's Office sits on the High Intensity Drug Trafficking Areas (HIDTA) Task Force in Nevada. The Federal Government, via the Office of National Drug Control Policy, provides funding for the Task Force.

The Nevada Task Force has included a partially funded Northern Nevada Prosecutor (Deputy District Attorney, position #70007304) since 2009.

The award period is two years, but the funding amount is annual with overlapping awards.

This award is retroactive to January 1, 2024. Late submission to BCC due to a delay in receiving award documents.

PREVIOUS ACTION

On April 9, 2024, the BCC accepted renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the

AGENDA ITEM # _____

Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2024 through December 31, 2025, with remaining \$80,000 position cost covered by District Attorney General Fund budget.

On February 20, 2024, the BCC accepted renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2022 through December 31, 2023, with remaining \$47,000 position cost covered by District Attorney General Fund budget.

On September 28, 2021, the BCC accepted renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2021 through December 31, 2022, with remaining \$47,000 position cost covered by District Attorney General Fund budget.

The Board has accepted HIDTA Grant Program awards on behalf of the District Attorney's Office since 2009.

BACKGROUND

The Director of The Office of National Drug Control Policy (ONDCP) designates areas within the United States which exhibit serious drug trafficking problems and harmfully impact other areas of the country as High Intensity Drug Trafficking Areas (HIDTA). The HIDTA Program provides additional federal resources to those areas to help eliminate or reduce drug trafficking and its harmful consequences. The amounts have been recalculated based on the personnel in the position and the Korn Ferry adjustments. The District Attorney's Office has received funding since February 2009

This award is retroactive to January 1, 2024. Late submission to BCC due to a delay in receiving award documents.

GRANT AWARD SUMMARY

Project/Program Name: Northern Nevada HIDTA Prosecutor.

Scope of the Project: Provide prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force.

Benefit to Washoe County Residents: Provide a safe community for the residents and visitors of Washoe County.

On-Going Program Support: Funding has been in place since 2009. The Deputy D.A. position still has no guarantee of retention should the funding be discontinued.

Award Amount: \$125,000

Grant Period: January 1, 2024 through December 31, 2025

Funding Source: Executive Office of the President, Office of National Drug Control Policy

Pass through: This is not a sub-award. Funding is received from the Nevada HIDTA fiduciary member (Las Vegas Metropolitan Police Department)

Assistance Listing #/CFDA: 95.001

Grant ID Number: G24NV0001A

Match Amount and Type: No match required but any cost exceeding the award will be absorbed by the Deputy District Attorney’s budget within cost center 106100.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY2025 District Attorney department adopted budget will be increased by \$125,000 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO 12540 – HIDTA 2025	431100 - Federal Revenue	\$125,000
IO 12540 – HIDTA 2025	701412 – Salary Adjustment	\$94,000
IO 12540 – HIDTA 2025	705360 – Benefit Adjustment	\$31,000
		\$125,000

There is no match required for this grant.

Grant funds shall be reported to Las Vegas Metro monthly and drawn as a reimbursement.

Sponsor does not allow for indirect cost recovery.

An estimated \$138,282 in position costs will be absorbed within existing District Attorney budget authority.

As this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2024 through December 31, 2025, with an estimated \$138,282 in position costs to be absorbed within existing District Attorney budget authority, direct Finance to make the necessary budget amendments, and retroactively authorize the District Attorney or his designees to sign the grant agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept renewed funding for a Deputy District Attorney for the provision of continuing prosecutor services related to the High Intensity Drug Trafficking Areas (HIDTA) Task Force in the amount of [\$125,000 no match] from the Office of National Drug Control Policy award to Nevada HIDTA for the retroactive period of January 1, 2024 through December 31, 2025, with an estimated \$138,282 in position costs to be absorbed within existing District Attorney budget authority, direct Finance to make the necessary budget amendments, and retroactively authorize the District Attorney or his designees to sign the grant agreement."