



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** January 14, 2025

**DATE:** Wednesday, January 22, 2025

**TO:** Board of County Commissioners

**FROM:** Quinn Korbolic, Information Technology Manager,  
Technology Services, 775-328-2348, [qkorbolic@washoecounty.gov](mailto:qkorbolic@washoecounty.gov)  
On behalf of the 911 Emergency Response Advisory Committee

**THROUGH:** Behzad Zamanian, Chief Information Officer

**SUBJECT:** Recommendation to approve the reimbursement of costs incurred by the City of Sparks, the City of Reno, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on November 21, 2024, in an amount not to exceed [\$199,594.76] as specified within the adopted Enhanced 911 Fund's operating budget. (All Commission Districts) FOR POSSIBLE ACTION

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### **SUMMARY**

The 911 Emergency Response Advisory Committee was created with the intent to develop a plan for the enhancement of the County's 911 emergency response system and make recommendations to the County Commission concerning the expenditures of the money collected through the telephone line surcharge provided for by the Nevada State Legislature.

The 911 Emergency Response Advisory Committee has recommended that the Board of County Commissioners approve the reimbursement of associated and allowable costs related to and in support of the Enhanced 911 Emergency Response System; contractual costs for body worn and vehicular recording devices; travel and training for 911 Public Safety Answering Point (PSAP) staff; and other miscellaneous hardware and software technology purchases related to regional PSAP operations. The specific requests are summarized in Table 1. Further information and documentation supporting each of these requests can be found at: [https://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](https://www.washoecounty.gov/technology/board_committees/911_response/index.php) by clicking on the relevant 911 Emergency Response Advisory Committee meeting date. Agency reimbursements are not disbursed unless the requesting agency provides proper documentation (receipts, paid invoices, etc.).

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

**AGENDA ITEM #** \_\_\_\_\_

**Table 1**

| <b>Agency</b>             | <b>Reimbursement<br/>amount<br/>(Not to Exceed)</b> | <b>Application</b><br>(911 Emergency Response Advisory Committee Action<br>Date/Agenda Item #) | <b>Cost<br/>Center</b> |
|---------------------------|---|--|------------------------|
| <b>City of<br/>Sparks</b> | \$80.00   | IAED EFD Certifications (11/21/2024, #6c)  | 800801                 |
|                           | \$3,511.00  | NENA & APCO Memberships (11/21/2024, #6d)  | 800801                 |
|                           | <b>Total</b>  | <b>\$3,591.00</b>  |                        |
| <b>City of Reno</b>       | \$8,119.05  | Hexagon Conference (11/21/2024, #6a)   | 800801                 |
|                           | \$20,800.00   | Q Plus for Emergency Medical Dispatch (EMD)<br>(11/21/2024, #6b)                               | 800801                 |
|                           | \$22,500.00   | Dispatch Quality Performance Review<br>(11/21/2024, #6b)                                       | 800801                 |
|                           | \$133,728.71  | PURVIS Fire Station Alerting for Reno-Tahoe<br>Airport (Station 90), (11/21/2024, #7)          | 800801                 |
|                           | <b>Total</b>  | <b>\$185,147.76</b>  |                        |
| <b>Washoe<br/>County</b>  | \$280.00  | BLS/CPR Certifications (11/21/2024, #6g)   | 800801                 |
|                           | \$3,511.00  | NENA & APCO Memberships (11/21/2024, #6e)  | 800801                 |
|                           | \$7,065.00  | IAED EMD/EPD/EFD Training & Certifications<br>(11/21/2024, #6f)                                | 800801                 |
|                           | <b>Total</b>  | <b>\$10,856.00</b>   |                        |
| <b>Grand<br/>Total</b>    |   | <b>\$199,594.76</b>  |                        |

### **PREVIOUS ACTION**

On October 22, 2024, the Board of County Commissioners (Board) approved reimbursement of costs incurred by the City of Sparks, the City of Reno, Washoe County, and North Lake Tahoe Fire Protection District for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on September 19, 2024, in an amount not to exceed [\$1,057,812.89]

On August 20, 2024, the Board approved reimbursement of costs incurred by the City of Sparks, the Washoe County School District, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on July 18, 2024, in an amount not to exceed [\$165,636].

On June 18, 2024, the Board approved reimbursement of costs incurred by the City of Reno, the City of Sparks, Truckee Meadows Fire Protection District and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on March 21, 2024, and May 16, 2024, in an amount not to exceed [\$2,754,814.21].

On February 20, 2024, the Board approved reimbursement of costs incurred by the City of Reno, the City of Sparks, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on July 20, 2023, August 31, 2023, September 21, 2023, November 30, 2023, and January 18, 2024, in an amount not to exceed [\$1,299,460.50].

On April 25, 2023, the Board approved reimbursement of costs incurred by the City of Reno, the City of Sparks, Truckee Meadows Fire Protection District, North Lake Tahoe Fire Protection District, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on May 19, 2022, January 19, 2023, and March 16, 2023, in an amount not to exceed [\$728,782.22].

On January 17, 2023, the Board approved the reimbursement of costs incurred by the City of Reno, the City of Sparks, Truckee Meadows Fire Protection District, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on November 17, 2022, in an amount not to exceed [\$1,039,174.50].

The Board has approved the use of the Enhanced 911 Fund for reimbursements as recommended by the 911 Emergency Response Advisory Committee prior to January 2023; additional history is available.

The Board has approved the use of the Enhanced 911 Fund for various reimbursements of travel and training related to public safety training, subject to approval by the 911 Emergency Response Advisory Committee, consistently since 2010.

### **BACKGROUND**

NRS 244A.7645 authorizes the utilization of 911 surcharge funds to enhance the telephone system for reporting an emergency and for purchasing and maintaining portable event recording devices.

NRS 244A.7645(3)(a)(2) provides, in part, that E911 funds “must be used only... [to pay] costs for personnel and training associated with the routine maintenance and updating of the database for the system.” In the past, the Washoe County District Attorney’s staff has advised the E911 Emergency Response Advisory Committee that it must articulate a nexus between proposed training and the stated purpose of the statute (supporting software database maintenance and call taking), in which case, the expenditure of surcharge funds for such training would be permissible. Here, the E911 Emergency Response Advisory Committee has determined that such a nexus exists and recommends approval of the training. Travel may

be included as “costs” of training.

### **FISCAL IMPACT**

The Enhanced 911 Fund (208) has sufficient budget authority in the FY25 budget for the agency payment/reimbursement requests in the Enhanced 911 Admin Cost Center (800801); Payments to Other Agencies (710400), Seminars and Meetings (710509), and Travel (711210).

**Table 2 – FY25 Reimbursements**

| <b>Agency</b>      | <b>Cost Center</b> | <b>FY25</b>         |
|--------------------|--------------------|---------------------|
| City of Sparks     | 800801             | \$3,591.00          |
| Washoe County      | 800801             | \$10,856.00         |
| City of Reno       | 800801             | \$185,147.76        |
| <b>Grand Total</b> |                    | <b>\$199,594.76</b> |

### **RECOMMENDATION**

It is recommended that the Board approve the reimbursement of costs incurred by the City of Sparks, the City of Reno, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on November 21, 2024, in an amount not to exceed [\$199,594.76] as specified within the adopted Enhanced 911 Fund’s operating budget.

### **POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be:

“Move to approve the reimbursement of costs incurred by the City of Sparks, the City of Reno, and Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on November 21, 2024, in an amount not to exceed [\$199,594.76] as specified within the adopted Enhanced 911 Fund’s operating budget.”