



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: July 14, 2026

DATE: Thursday, July 09, 2026

TO: Board of County Commissioners

FROM: Pamela Mann, Agency Director, Human Services Agency
(775) 785-8600, pmann@washoecounty.gov

THROUGH: Ryan Gustafson, Assistant County Manager

SUBJECT: Recommendation to retroactively accept a private grant from the Lutheran Church of the Good Shepherd Endowment Fund, in the amount of [\$1,000; no County match; including up to \$100.00 for volunteer gift cards] effective from July 1, 2026 through June 30, 2027 to strengthen and expand the senior volunteer program; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to retroactively accept a private grant from the Lutheran Church of the Good Shepherd Endowment Fund, in the amount of [\$1,000; no County match; including up to \$100.00 for volunteer gift cards] effective from July 1, 2026 through June 30, 2027 to strengthen and expand the senior volunteer program; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On June 24, 2025 The Board of County Commissioners approved item #6.G.3, the Agency's request to accept a private grant from the Lutheran Church of the Good Shepherd Endowment Fund, in the amount of [\$1,800; no County match] effective from August 1, 2025 through May 31, 2026 to support the continued use of the Program to Encourage Active, Rewarding Lives (PEARLS) evidence-based program for Seniors.

BACKGROUND

The Lutheran Church of the Good Shepherd (LCGS) Endowment Fund was established in 1991. Grants from the LCGS Endowment Fund support local and community organizations in developing and implementing services in the community with the objective of improving education, health, and social needs.

AGENDA ITEM # _____

Washoe County Human Services Agency's Senior Services has a long-standing volunteer-based program previously supported through a Senior Ambassador program, which focused primarily on recruiting and supporting drivers for the home-delivered meals program and expanding volunteer services to rural and unincorporated regions of the community.

Funding from LCGS will allow Senior Services to build and expand on to the existing program by broadening the scope of volunteer engagement within the Senior Center. This includes supporting peer-led groups, conducting friendly call outreaches, and creating a welcoming environment for seniors accessing services. This grant is a critical component of reinvigorating outreach and recruitment activities in an effort to fortify and expand the volunteer program infrastructure required to effectively deliver enhanced services.

The Agency received notice of this award on May 22, 2026. Retroactive acceptance is requested as the grantor, Lutheran Church of the Good Shepherd (LCGS) Endowment Fund, had scheduled a "Joy in Giving Celebration" for June 28, 2026 where the check for this grant was awarded to WCHSA.

GRANT AWARD SUMMARY

Project/Program Name: LCGS Endowment - Volunteer

Scope of the Project: Strengthen and expand the senior volunteer program which primarily focuses on services to homebound and vulnerable seniors living in the community. Volunteers positively impact the quality and quantity of services provided to both homebound seniors and seniors visiting senior centers throughout the community. Services include delivering hot meals to homebound seniors, providing consistent one-on-one interactions with homebound seniors, acting as greeters and leading activities at senior centers.

Benefit to Washoe County Residents: The Senior Service's volunteer program plays a vital role in enhancing the quality and reach of services, including social engagement activities, resource navigation, and supportive programs that help seniors maintain independence and reduce isolation. This funding will allow Senior Services to recruit, train, and retain a larger and more diverse group of community volunteers, ultimately increasing the number of seniors served while improving the consistency and quality of support provided.

On-Going Program Support: N/A

Award Amount: \$1,000.00 (\$1,000.00 direct/\$0 indirect)

Grant Period: July 1, 2026 – June 30, 2027

Funding Source: Lutheran Church of the Good Shepherd Endowment Fund

Pass Through Entity: N/A

Assistance Listing #/CFDA: N/A

Grant ID Number: N/A

Match Amount and Type: N/A

Sub-Awards and Contracts: The Agency follows County and federal grant procurement guidelines for subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY27 Senior Services Fund 225, adopted budget will be increased by \$1,000.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 29092	- 484195	Non-Governmental Grants	\$ 1,000.00
		Total Revenue	\$ 1,000.00
IO 29092	- 710200	Service Contract	\$ 200.00
	- 710312	Special Dept Expense	\$ 200.00
	- 710313	Gift Cards	\$ 100.00
	- 710502	Printing	\$ 100.00
	- 710872	Food Purchases	\$ 400.00
		Total Expenditures	\$ 1,000.00

RECOMMENDATION

It is recommended to retroactively accept a private grant from the Lutheran Church of the Good Shepherd Endowment Fund, in the amount of [\$1,000; no County match; including up to \$100.00 for volunteer gift cards] effective from July 1, 2026 through June 30, 2027 to strengthen and expand the senior volunteer program; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"move to retroactively accept a private grant from the Lutheran Church of the Good Shepherd Endowment Fund, in the amount of [\$1,000; no County match; including up to \$100.00 for volunteer gift cards] effective from July 1, 2026 through June 30, 2027 to strengthen and expand the senior volunteer program; authorize the Director of the Human Services Agency to execute the grant award documents; and direct Finance to make the necessary budget amendments."*