

Staff Report
Board Meeting Date: May 22, 2025

DATE: May 18, 2025
TO: District Board of Health
FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
775-328-2418, asthompson@nnph.org
David Kelly, Environmental Health Specialist Supervisor
775-846-6623, dakelly@nnph.org
SUBJECT: Approve Agreement for Services between Northern Nevada Public Health (NNPH) and Keep Truckee Meadows Beautiful (KTMB) in the amount of \$300,000 for the period July 1, 2025 through June 30, 2027 in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of Northern Nevada Public Health; authorize the Chair or the Board designee to execute the Agreement and related documents.

SUMMARY

Northern Nevada Public Health must approve and execute Agreements. The District Health Officer is authorized to execute agreements on the Board of Health's behalf not to exceed a cumulative amount of \$100,000 per contractor; over \$100,000 would require the approval of the District Board of Health.

The Health District currently has an agreement with Keep Truckee Meadows Beautiful (KTMB) that is set to expire on June 30, 2025. The new Agreement for Services is proposed with KTMB in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of Northern Nevada Public Health, in the amount of \$300,000, for the period July 1, 2025, through June 30, 2027.

District Health Strategic Priority supported by this item:

- 2. Healthy Environment:** Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.

PREVIOUS ACTION

On June 22, 2023, the District Board of Health approved the Professional Service Agreement between Northern Nevada Public Health (NNPH) and Keep Truckee Meadows Beautiful (KTMB) in the amount of \$240,000 for the period of July 1, 2023 through June 30, 2025.

BACKGROUND

Northern Nevada Public Health proposed to continue to partner with Keep Truckee Meadows Beautiful (KTMB) a 501 (c)(3) organization that specialized in waste reduction, illegal dumping, open space clean ups and public outreach. They have conducted these activities in Washoe County since 1989 as the only organization dedicated solely to helping keep our community clean and free of garbage, trash and litter while promoting recycling and proper waste management practices.

Northern Nevada Public Health (NNPH) has contracted with Keep Truckee Meadows Beautiful (KTMB) for the past seven years as part of regional efforts to promote proper management of waste streams, improving recycling rates and educating the community on the importance of reusable products, recycling and waste minimization activities. Under the contract, KTMB completes a large range of activities associated with illegal dumping such as organizing and chairing meetings and clean up events, promoting how to report illegal dumping and how to properly dispose of waste.

KTMB has continued to facilitate Adopt-A-Spot cleanups, secure adopters for the Adopt-A-Spot program and coordinate cleanups with 198 completed in FY2024. During those clean ups, KTMB 3,910 volunteers removed 31,700 pounds of trash and over 79,000 pounds of green waste. KTMB conducted public outreach events that reached 4,750 individuals. KTMB's recycling Guide continues to be utilized heavily by the public and had almost 5,265 views online.

The previously budgeted amount was for \$120,000 per year and has been in place since 2020. The new amount represents an increase of approximately 25%, which is essentially in-line with inflation over the time period. The value will also likely not be increased again for several contract cycles or until it is clear that another inflation adjustment is needed. The services that KTMB provides to the community are extremely valuable and the program expected to increase funding to offset inflation. Tire fund revenues are sufficient to offset the increase and the budget authority already exists for the increase.

FISCAL IMPACT

No fiscal impact. There is sufficient budget authority in the Solid Waste Management Program's restricted funds account IN20269. The budget authority is already in place in anticipation of the needed increase.

RECOMMENDATION

It is recommended that the District Board of Health approve the Agreement for Services between Northern Nevada Public Health and Keep Truckee Meadows Beautiful in the amount of \$300,000 for the period July 1, 2025 through June 30, 2027 in support of the Recycling and Solid Waste Management Plan program activities on behalf of the Environmental Health Services Division of Northern Nevada Public Health; authorize the Chair or the Board designee to execute the Agreement and related documents.

POSSIBLE MOTION

Should the Board agree with staff's recommendation , a possible motion would be: "Move to the Agreement for Services between Northern Nevada Public Health and Keep Truckee Meadows Beautiful in the amount of \$300,000 for the period July 1, 2025 through June 30, 2027 in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of Northern Nevada Public Health; authorize the Chair or the Board designee to execute the Agreement and related documents."