

**TMFPD FIRE DISTRICT
BUDGET SCHEDULE FOR FY25-26 BUDGET**

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| February 7 th | Supplemental Budget Request Forms to be provided to employees |
| February 15 th | Preliminary Revenue Projections (CTX, Motor Vehicle Fuels, etc.) |
| February 21 st | Supplemental Budget Requests due from Employees |
| March 7 th | CFO provides Department Heads spreadsheets to complete Projection and Requested Status Quo budget. Coincide with Budget review |
| March 10 th | Division Chief prioritization of Supplemental Budget Requests due to Fire Chief, Deputy Fire Chief and CFO |
| March 15 th | Final Revenue Projections (CTX, Motor Vehicle Fuels, etc.) |
| March 17 th | Department Projections (FY24 Actual) and FY25 Status Quo Budget due back to CFO |
| March 25 th | First Group Review of Budget with Fire Chief, Deputy Chief and Division Chiefs |
| March 25 th | Updated revenue projection Ad Valorem received |
| March 26 th | Preliminary review of Tentative Budget with Fire Chief, Deputy Chief and CFO |
| April 1 st | Preliminary presentation to the Board of Fire Commissioners |
| April 9 th | Final review of Tentative Budget with Fire Chief and Deputy Chief |
| April 11 th | Finalization of Tentative Budget |
| April 15 th | Tentative Budget due to the Department of Taxation before April 15 th |
| April 21 st | Staff report due for Presentation of the Tentative Budget |
| May 6 th | Present Expected Budget to BOFC |
| May 9 th | Final Budget completed with BOFC recommendations if any |
| May 7 th | Staff Report due for Public Hearing of Budget |
| May 6 th – 13 th | Notice of Public Hearing Published (<i>shall be published not more than 14 days or less than seven days prior to the date set for the hearing.</i>) |
| May 20 th | Final TMFPD Budget to BOFC for final approval (<i>No sooner than 3rd Monday in May and not later than the last day in May - May 19th-31st, 2025</i>) |
| May 27 th | Back-up date for BOFC public hearing. |
| June 1 st | TMFPD Final Budget due to Dept of Taxation before June 1 st |