



## **TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT**

**Board Meeting Date: June 3, 2025**

**DATE:** May 15, 2025

**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners

**FROM:** Cindy Vance, Chief Fiscal Officer  
Phone: (775) 326-6070 Email: [cvance@tmfpd.us](mailto:cvance@tmfpd.us)

**THROUGH:** Dale Way, Interim Fire Chief  
Phone: (775) 326-6000 Email: [dway@tmfpd.us](mailto:dway@tmfpd.us)

**SUBJECT:** Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities. (All Commission Districts) FOR POSSIBLE ACTION

---

### **SUMMARY**

Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities.

### **PREVIOUS ACTION**

June 16, 2020, the Board approved a resolution that gives standing authorization to the Truckee Meadows Fire Protection District Chief or his or designated staff to purchase supplies, materials,

equipment, and contractual services required by the district to accomplish the purposes of NRS chapter 474 in annual amounts or estimated annual amounts of \$100,000 or less per purchase.

### **BACKGROUND**

Board approval is required for the purchase of all supplies, materials, equipment and contractual services in annual amounts or estimated annual amounts in excess of \$100,000 in accordance with the provisions of the Local Government Purchasing Act.

All of the below listed suppliers have exceeded and/or will exceed the \$100,000 threshold this fiscal year. Each supplier listed has been contracted for supplies and/or services which individually did not exceed the \$100,000 threshold that would require approval of these purchases by the Board of Fire Commissioners. Cumulatively, these purchases will exceed \$100,000. Prior legal opinion held that Board approval is also needed for cumulative purchases with a supplier throughout a year, which in aggregate will exceed \$100,000.

Since Truckee Meadows Fire Protection District purchases with the below listed suppliers have cumulatively exceeded or are expected to exceed \$100,000 for fiscal year 2024-2025, the District is requesting purchase approval for these suppliers. Such additional purchases will remain within the adopted budget funding for the fiscal year, and all purchases will still be subject to competitive bidding or purchased in joinder to existing contracts, as applicable. The retroactive approval request is due to the timing of purchases by individual departments, which in the aggregate exceed the approval threshold.

### **Recommended Suppliers:**

- Flyers Energy, LLC
- Interstate Oil Company
- LN Curtis & Sons
- NV Energy
- Spectrum

### **FISCAL IMPACT**

Expenditures with each of the above suppliers are expected to exceed \$100,000 within fiscal year 2024-2025. The maximum fiscal impact would depend upon the results of any remaining purchases in the current fiscal year. All purchases will remain within adopted budget funding for fiscal year 2024-2025.

### **RECOMMENDATION**

Staff recommends the Board of Fire Commissioners approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to

be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities.

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be:

*"I move to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Interstate Oil Company, LN Curtis & Sons, Flyers Energy, LLC, and Spectrum. The amounts to be paid to LN Curtis & Sons, Flyers Energy, LLC, and Spectrum shall not exceed \$175,000. The amounts to be paid to Interstate Oil Company shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, fuel, uniforms, supplies, internet service, and utilities."*