Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
Director and State Court Administrator

JOHN MCCORMICK
Assistant Court Administrator

March 6, 2025

The Honorable Erica Flavin
Sparks Justice Court

Re: Fiscal Year 2025 RISE Funding

Dear Judge Erica Flavin:

The Specialty Court Funding and Policy Committee of the Judicial Council of the State of Nevada has approved the additional training funds to the Fiscal Year 2025 allocation, to help support the Sparks Justice Court specialty court:

- Increase in the amount of: $4,000 towards two attendees at RISE25

The term of this funding is specific to the RISE25 conference taking place on May 28-31, 2025. The distributions will be made in March of 2025. All programs will receive their distributions by Electronic Funds Transfer (EFT). This EFT will be sent directly to your city or county treasurer.

The following conditions apply to this funding:

- Compliance with the approved ***Nevada Specialty Court Funding Guidelines and Criteria*** and the ***Nevada Specialty Courts Best Practices and Standards***;
- $2,000 per attendee
- Unspent funds to be reported immediately to the AOC for further determination
- Report travel-related expenses on your quarterly financial report under "Other-RISE training"
- Update total revenue to include additional awarded funds; and
- Compliance with the required financial status and statistical reporting requirements.

Please consider this letter as your receipt of approved funding and acknowledgment of the conditions outlined in the ***Nevada Specialty Court Funding Guidelines and Criteria*** and the ***Nevada Specialty Courts Best Practices and Standards.*** If you have any questions, please do not hesitate to contact me.

Sincerely,

Stephanie Gouveia

Stephanie D. Gouveia
Specialty Courts Statewide Coordinator
Nevada Supreme Court/Administrative Office of the Courts

Cc: John McCormick, Assistant Court Administrator
Todd Myler, Chief Financial Officer
Cynda Horning, Court Administrator, Sparks Justice Court