

Application Form

Profile

Donald _____ Christensen _____
 First Name Middle Initial Last Name

Home Address _____ Suite or Apt _____
 City _____ State _____ Postal Code _____
 Email Address _____

Retired NV Dept of Taxation _____ Revenue Officer III _____
 Employer Job Title
 Primary Phone _____ Alternate Phone _____

How long have you lived in your area of Washoe County? *

11-20 years

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

What district do you live in? *

District 4 - Commissioner Andriola

Find your Commissioner District [HERE](#).

Interests & Experiences

Which Boards would you like to apply for?

Board of Adjustment: Submitted

Please tell us about yourself

Why are you interested in being part of this board, commission, or academy?

I have lived in Washoe County for 45 years and raised 4 children and 3 grandchildren here all attending local public schools thru graduation. My home and two rental properties are here so I am committed to helping Washoe County remain a high-quality place in which to live. I serve the 400 neighbors in our CIC (LMA) and enjoy their respect and cooperation, being twice re-elected. I simply enjoy the satisfaction in serving my neighbors.

Donald Christensen

Question applies to multiple boards

How do you feel you are qualified to serve on this board? Include any past experience, as well as serving on other board/commissions.

I am involved with rental property ownership and career experience with the NV Dept of taxation. I have experience in following complex rules and laws and speaking before boards and commissions on the State and local level. In the past 4 years on the BOA I have learned much about the planning and zoning process.

Do you currently serve on any boards/committees or volunteer?

Yes No

If yes, please list the boards/committees or volunteer programs.

BOA -Vice Chair Shadow Ridge LMA - Secretary

Upload a Resume

Please attach a letter of recommendation.

Please Agree with the Following Statement

I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

I Agree

Demographic Information

The purpose of collecting demographic information is to gain a comprehensive insight into the applicant pool. It is important to note that none of the demographic questions will affect the selection process for a position, ensuring that everyone has an equal opportunity to be considered.

What is your age range? *

What gender do you identify as? *

Which race/ethnicity best describes you? *

What is your highest level of school completed? If enrolled, highest degree received? *

What is your employment status? *

What is your total household income? *

Current or Past Washoe County Leadership Academy (WCLA) participant?

Yes No

Nepotism

Are you a current employee of or related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, list the names and relationship of all persons you are related to. If you are an employee, list "Washoe County Employee" below:

Please note that after submitting your application, it becomes part of the public record and is available for public viewing. Personal information is redacted.

Application Form

Profile

Patrick _____ M _____ Caldwell _____
 First Name Middle Initial Last Name

Home Address _____ Suite or Apt _____
 City _____ State _____ Postal Code _____
 Email Address _____

94-3025207 _____ Washoe County Board of Adjustment Member _____
 Employer Job Title
 Primary Phone _____ Alternate Phone _____

How long have you lived in your area of Washoe County? *

1-5 years

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

What district do you live in? *

District 4 - Commissioner Andriola

Find your Commissioner District [HERE](#).

Interests & Experiences

Which Boards would you like to apply for?

Board of Adjustment: Submitted

Please tell us about yourself

Why are you interested in being part of this board, commission, or academy?

I have recently relocated to Nevada and I am interested in being more involved in my newly adopted community. I see areas in which my experience may be beneficial. I have the time and talent in which to employ my abilities to the betterment of my new home location. I take my commitments seriously and honor the trust placed in me in any position.

Patrick M Caldwell

How do you feel you are qualified to serve on this board? Include any past experience, as well as serving on other board/commissions.

My work experience has centered around finance in the biotec industry. My volunteer interests were mostly in the education area for twelve years. I chaired the Finance Committee for Notre Dame High School in San Jose, CA; I served on the Board of Directors leading to two terms as Chair. My efforts in that regard led to the school developing a strong financial base, including building and implementing policies to the school's Endowments from three million to over twenty-five million and the construction of the new Center for Women's Leadership. I also chaired the annual Crab Fest raising over a million dollars in ten years. This was the fun component of my dedication to Notre Dame. I was eventually given the L'Esprit de Francoise Award, the most prestigious volunteer recognition of the school, for my years of service. That school still lives in my heart.

Do you currently serve on any boards/committees or volunteer?

Yes No

If yes, please list the boards/committees or volunteer programs.

Volunteer for fund raising events for Step 2.

[P.CaldwellResume_1_.doc](#)

Upload a Resume

[Caldwell_Rec_Letter_5_16_25.docx](#)

Please attach a letter of recommendation.

Please Agree with the Following Statement

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PATRICK M. CALDWELL



Professional Summary

Proven executive with a track record of achievement enabled by strong problem-solving, process management and people development skills. Have demonstrated an ability to contribute in dynamic environments, working across functions and geographies to improve productivity and enhance internal control. Seasoned leader with the capacity to translate vision into plans, raise the call to action, build successful teams and deliver results.

Financial Planning & Reporting
Investment Management
Internal Controls

Project Management
Process Improvement
Systems Implementation

Business Analysis
Mergers and Acquisitions
People Development

Experience

Retired April 2020

Business Consultant/Chief Financial Officer

Project BioSpecifics Technologies Corporation

October 2006 – March 2020

Chief Financial Officer / Financial Adviser and Consultant for Long Island, New York Biotechnology Company.

- ◆ Provide Board of Directors leadership, financial guidance and road map to recovery.
- ◆ Developed and implemented plan to establish a process to bring this public company current in its SEC filings and tax filings.
- ◆ Directed and assisted communications with SEC in resolving all matters.
- ◆ Established guidelines and expectations for consistent internal and external reporting.
- ◆ Developed internal budgets and provided framework for analyzing results.
- ◆ Oversee external auditors and tax partner
 - Work with both internal and external auditors during financial and operational audits
- ◆ Created processes, procedures and methods for internal control SOX requirements
- ◆ Reviewing all documentation and contracts in order to develop and improve internal controls
- ◆ Monitor compliance with generally accepted accounting principles (GAAP) and company procedures
 - Research and analyze accounting matters
- ◆ Review, investigate, and correct errors and inconsistencies in financial entries, documents, and reports
- ◆ Assisting with quarterly and annual financial reporting - including drafting and reviewing SEC documents
- ◆ Developed external relationship with Endo senior management
- ◆ Perform financial analysis and reporting to management as needed.
- ◆ Provide guidance to Controller when needed

Project PDLI

April 2005 – June 2006

Business Consultant for former employer Protein Design Labs, Inc. Projects and responsibilities included:

- ◆ Finance Team Leader for Phase II SAP project included implementation of Production Processing, Product Costing, Human Resource Management and Organizational Structure Workflow modules, as well as integration and conversion of newly acquired company.
- ◆ Developed guidelines and road map for implementation.
- ◆ Analyzed impact on existing finance and project structures.
- ◆ Team member for selection of Enterprise Project Management software system.

PATRICK M. CALDWELL

Protein Design Labs, Inc.,

Fremont, CA.

VP, Finance and Controller (Corporate Officer - 2002)

February 1992- April 2005

Responsibilities included managing the accounting, financial, tax, purchasing and facilities functions of this publicly traded biotech company (Ticker: PDLI).

Particular areas of responsibility included:

- ◆ Management of all SEC reporting (10-K, 10-Q, 8-K), as well as quarterly and year-end audits, monthly, quarterly and annual executive financial reports.
- ◆ Facilitated the development of Sarbanes-Oxley compliance strategy including identification of risks and controls.
- ◆ Management of \$800+ million investment portfolio.
- ◆ Finance Lead for private \$40 million acquisition target and integration team member.
- ◆ Played critical role in developing corporate budgets and analyzing results.
- ◆ Managed administration of all liability insurance programs.
- ◆ Provided principal accounting support 1997 secondary offering of \$73 million, 2000 convertible debt offering of \$150 million and secondary offering of \$355 million and 2003 convertible debt offering of \$250 million.
- ◆ Established appropriate internal controls and accounting policies as company grew from 40 to over 700 employees, including establishment of a commercial manufacturing facility.
- ◆ Team Leader for successful Phase I SAP ERP system implementation which included Finance, Accounting, Reporting, Project Costing, Purchasing and Inventory modules.

Meta-Software, Inc.,

Campbell, CA.

Controller

October 1988 - January 1992

Responsibilities included managing accounting, financial, tax, human resources, purchasing and facilities functions of this privately held software circuit simulation company.

Particular areas of responsibility included:

- ◆ Established corporate and departmental operating budgets, developed cash flow and forecasting models, performed analyses and evaluated capital expenditures.
- ◆ Managed administration of all company insurance programs, approved all purchases, negotiated vendor supply agreements, credit terms and discounts, implemented competitive bidding processes.
- ◆ Developed and implemented employee policy manual, administration of company's benefit programs, including 401(k), profit-sharing plans, employee insurance; Managed resolution of personnel issues.
- ◆ Created uniform credit policies for customer base.
- ◆ Managed conversion from manual to computer-based system, established appropriate internal controls and accounting policies, implemented collections procedures to reduce past due accounts, supervised and trained accounting staff, and prepared monthly and annual financial reports.
- ◆ Managed construction activities during building phase of new facility; managed other facility contractors and routine building maintenance.
- ◆ Coordinated complete company relocation.

Education

1988 San Jose State University, Bachelor of Science, Finance 1988

16 May 2025

Dr. Laurence Korn

LaurenceKorn@Comcast.net

To Whom It May Concern:

This letter is in regards to Patrick Caldwell's application to serve on the Washoe County Board of Adjustment.

I have known Pat for thirty-three years. Our initial relationship was when I was CEO and co-founder of Protein Design Labs. Pat was initially hired as our Accounting Manager and subsequently promoted to a corporate officer position as VP of Finance and Accounting. Our relationship built through the years as one of mutual respect and eventually friendship. I found Pat to be a committed employee willing to grow with our company but there was also something different about him, in the way he related to people of all types. This caught my attention.

When I joined another biotech company, BioSpecifics Technologies Corp in New York, Pat joined a couple of years later. This commenced another cooperative venture for thirteen years where we transformed a struggling company into a marketable, financially stable enterprise.

I believe Pat would do well in almost any environment in which he chose to invest himself due to his ability to understand people and relate at any level. I wish him well in his volunteer efforts and congratulate any organization who employs his abilities.

Sincerely yours,

Dr. Laurence Korn