



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: November 28, 2023

DATE: Wednesday, October 18, 2023

TO: Board of County Commissioners

FROM: Steve Johnson, Director, Forensic Science Division
(775) 328-8721, sjohnson@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to retroactively approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Douglas County on behalf of Douglas County Sheriff's Office in the amount of \$36,165, paid to Washoe County; Lyon County on behalf of Lyon County Sheriff's Office in the amount of \$131,264 paid to Washoe County; the City of Reno on behalf of the Reno Fire Department in the amount of \$12,000 paid to Washoe County; State of Nevada Department of Wildlife \$3,215 paid to Washoe County for Forensic Laboratory Analysis Service, including but not limited to DNA analysis, firearms/toolmark examinations, latent print comparisons and processing, controlled substance analysis, and limited forensic scene investigation, for the retroactive term of July 1, 2023 to June 30, 2024, with a total revenue of [\$182,644.00]. (All Commission Districts)

SUMMARY

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies and other Local Government agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

Washoe County Strategic Objective supported by this item: Efficient Delivery of Regional Services and Supports a Thriving Community.

PREVIOUS ACTION

On October 10, 2023, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 17., Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On April 26, 2022, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On September 21, 2021, The Board approved Item 12., Forensic Support Services Agreements for various outside agencies.

On April 27, 2021, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On June 16, 2020, The Board approved Item 13., Forensic Support Services Agreements for various outside agencies.

On November 12, 2019, The Board approved Item 8.D.5., Forensic Support Services Agreements for various outside agencies.

On July 23, 2019, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On September 25, 2018, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On July 24, 2018, The Board approved Item 23, Forensic Support Services Agreements for various outside agencies.

On June 26, 2018, The Board approved Item 16, Forensic Support Services Agreements for various outside agencies.

On June 27, 2017, The Board approved Item 11, Forensic Support Services Agreements for various outside agencies.

The Board has been approving the Forensic Support Services Agreements for various outside agencies since July 10, 2001.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis as outlined in Option A including field investigation or Option B excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services with either Option A or Option B will not be able to use Forensic Services. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Items were submitted to the first available BCC Meeting once contracts were received from Agencies.

The attached contracts cover the following agencies for the Fiscal Year 2023-2024:

Douglas County SO	\$ 36,165.00
Lyon County SO	\$131,264.00
Reno Fire Department	\$ 12,000.00
State of Nevada Department of Wildlife	\$ 3,215.00

FISCAL IMPACT

The revenues from these contracts will be deposited into General Ledger Account 150650 (Crime Labs) - 460162 (Services to Other Agencies) in the amount of \$182,644.00. The revenue and related expenditure authority were built into the approved Washoe County FY 2024 budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Douglas County on behalf of Douglas County Sheriff's Office in the amount of \$36,165, paid to Washoe County; Lyon County on behalf of Lyon County Sheriff's Office in the amount of \$131,264 paid to Washoe County; the City of Reno on behalf of the Reno Fire Department in the amount of \$12,000 paid to Washoe County; State of Nevada Department of Wildlife \$3,215 paid to Washoe County for Forensic Laboratory Analysis Service, including but not limited to DNA analysis, firearms/toolmark examinations, latent print comparisons and processing, controlled substance analysis, and limited forensic scene investigation, for the retroactive term of July 1, 2023 to June 30, 2024, with a total revenue of [\$182,644.00].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Douglas County on behalf of Douglas County Sheriff's Office in the amount of \$36,165, paid to Washoe County; Lyon County on behalf of Lyon County Sheriff's Office in the amount of \$131,264 paid to Washoe County; the City of Reno on behalf of the Reno Fire Department in the amount of \$12,000 paid to Washoe County; State of Nevada Department of Wildlife \$3,215 paid to Washoe County for Forensic Laboratory Analysis Service, including but not limited to DNA analysis, firearms/toolmark examinations, latent print comparisons and processing, controlled substance analysis, and limited forensic scene investigation, for the retroactive term of July 1, 2023 to June 30, 2024, with a total revenue of [\$182,644.00].

