



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: July 15, 2025

**DATE:** June 16, 2025

**TO:** Board of County Commissioners

**FROM:** Jennifer Hoekstra, Fiscal Compliance Officer,  
Community Services Dept., 328-3600, [jhoekstra@washoecounty.gov](mailto:jhoekstra@washoecounty.gov)

**THROUGH:** Samantha Turner, Division Director Finance and Customer Service,  
Community Services Dept. 328-3600, [sturner@washoecounty.gov](mailto:sturner@washoecounty.gov)

**SUBJECT:** Recommendation to accept cash donations totaling \$43,379.05:  
[\$22,068.50 Lazy 5 Summer Music Series, Come In From The Cold, general donations for North Valleys Regional Park, Bowers Regional Park, and Lazy 5 Park]; [\$33.05 from the donation drop box at the May Museum]; [\$17,660.00 May Foundation reimbursements for Past Perfect Software, Manpower purchase order, and advertising]; [\$1,992.50 closure of an old Museum Gift Store account]; [\$1,625.00 to the Arboretum for bricks, general maintenance and support] for Regional Parks and Open Space programs and facilities; and direct Finance to make the appropriate budget amendments. (All Commission Districts.)

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### **SUMMARY**

Accept donations in the amount of \$43,379.05 in cash from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities retroactive to date of receipt.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability:  
Long-term sustainability.

### **PREVIOUS ACTION**

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

### **BACKGROUND**

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Cash donations, in the amount of \$43,379.05 have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

Cash donations received at this time are dedicated to general donations to the Lazy 5 Summer Music Series, Come In From The Cold, Various donors in support of North

**AGENDA ITEM # \_\_\_\_\_**

Valleys Regional Park, Bowers Regional Park, and Lazy 5 Park, tree and brick donations and general maintenance support for the Arboretum, general donation support to the May Museum, and reimbursements from the May Foundation for the May Museum.

| Donor                         | Amount                     | Program   |
|-------------------------------|----------------------------|---|
| <b><u>Cash Donations:</u></b> |                            |   |
| Various donors                | \$ 588.01                  | Come In From The Cold   |
| Various donors                | \$ 280.49                  | General donations to North Valleys Regional Park                              |
| Various donors                | \$ 222.00                  | General donations to Bowers Regional Park                                     |
| Various donors                | \$ 120.00                  | General donations to Lazy 5 Park  |
| Various donors                | \$ 20,858.00               | Lazy 5 Summer Music Series  |
| Total General Donations       | <u>\$ 22,068.50</u>        |   |
| Various donors                | \$ 33.05                   | May Museum-general donations  |
| May Foundation                | \$ 17,660.00               | May Foundation- Past Perfect Software, Manpower PO, Advertising reimbursement |
| Internal                      | \$ 1,992.50                | Gift Store Account Closure  |
| Various donors                | \$ 1,625.00                | Arboretum -Memorial tree, bench and general maintenance support               |
| Total May Center Donations    | <u>\$ 21,310.55</u>        |   |
| <b>Total Cash Donations</b>   | <u><b>\$ 43,379.05</b></u> |   |

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

### **FISCAL IMPACT**

Cash donations in the amount of \$22,068.50 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Museum donations in the amount of \$19,685.70 have been deposited into the May Museum (C640200) and donations in the amount of \$1,625.00 for the Arboretum have been deposited into the May Arboretum donation account (IN20034).

Should the Board accept these donations, the FY26 budget will need to be amended in the following accounts:

|                                     |                            |                                      |
|-------------------------------------|----------------------------|--------------------------------------|
| <b><u>Increase Revenue</u></b>      |                            |                                      |
| IN20020-484000                      | \$ 22,068.50               | Regional Parks Donations             |
| C640200-484000                      | \$ 19,685.55               | May Museum Donations                 |
| IN20034-484000                      | \$ 1,625.00                | May Arboretum Donations              |
| <b>Total</b>                        | <u><b>\$ 43,379.05</b></u> |                                      |
| <b><u>Increase Expenditures</u></b> |                            |                                      |
| IN20020-710300                      | \$ 22,068.50               | Operating supplies - Parks Donations |
| C640200-710500                      | \$ 19,685.55               | Other Expenses - Museum Donations    |
| IN20034-710500                      | \$ 1,625.00                | Other Expenses - Arboretum Donations |
| <b>Total</b>                        | <u><b>\$ 43,379.05</b></u> |                                      |

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the park system.

### **RECOMMENDATION**

It is recommended that the Board accept cash donations totaling \$43,379.05: [\$22,068.50 Lazy 5 Summer Music Series, Come In From The Cold, general donations for North Valleys Regional Park, Bowers Regional Park, and Lazy 5 Park]; [\$33.05 from the donation drop box at the May Museum]; [\$17,660.00 May Foundation reimbursements for Past Perfect Software, Manpower purchase order, and advertising]; [\$1,992.50 closure of an old Museum Gift Store account]; [\$1,625.00 to the Arboretum for bricks, general maintenance and support] for Regional Parks and Open Space programs and facilities; and direct Finance to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash donations totaling \$43,379.05: [\$22,068.50 Lazy 5 Summer Music Series, Come In From The Cold, general donations for North Valleys Regional Park, Bowers Regional Park, and Lazy 5 Park]; [\$33.05 from the donation drop box at the May Museum]; [\$17,660.00 May Foundation reimbursements for Past Perfect Software, Manpower purchase order, and advertising]; [\$1,992.50 closure of an old Museum Gift Store account]; [\$1,625.00 to the Arboretum for bricks, general maintenance and support] for Regional Parks and Open Space programs and facilities; and direct Finance to make the appropriate budget amendments."