

NORTHERN NEVADA  
**Public Health**

**Emergency Medical Services Advisory Board  
Meeting Minutes**

**Thursday, February 5, 2026  
9:00 a.m.**

**Members**

**Kate Thomas (Chair)** – County  
Manager, Washoe County

**Jackie Bryant (Vice-Chair)** – City  
Manager, City of Reno

**Dion Louthan** – City Manager, City of  
Sparks

**Dr. Nicholas Von Foerster** –  
Emergency Room Physician

**Chad Kingsley** – District Health Officer,  
Northern Nevada Public Health

**Cassandra Deen** – Director of Clinical  
Excellence, Renown Health

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**This meeting was held virtually via Zoom.**

**1. \*Roll Call and Determination of Quorum**

Chair Thomas called the meeting to order at 9:00 am.

The following members and staff were present:

Members present: Kate Thomas  
JW Hodge, representing Jackie Bryant  
Dion Louthan  
Chad Kingsley  
Dr. Von Foerster  
Cassandra Deen

**Ms. Miller verified that a quorum was present.**

Staff present: Dania Reid  
Dr. Nancy Diao  
Andrea Esp  
April Miller

**2. \*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Thomas opened the public comment period. As there were no public comments, Chair Thomas closed the public comment period.

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**3. Consent Items (For Possible Action)**

Matters which the Emergency Medical Services Advisory Board may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

**A. Approval of Draft Minutes**

November 6, 2025

Mr. Hodge moved to approve the draft minutes. Dr. Von Foerster seconded the motion, which passed unanimously.

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**4. \* EMS Oversight Program and Performance Data Updates** – Joint Advisory Committee Activities, Special Projects, EMS Planning, Data Performance, REMSA Health Franchise Agreement Updates, REMSA Health Exemption Requests, Community Services Department Reviews, Mass Gatherings and Special Events Reviews.

Andrea Esp

Ms. Esp reported that the EMS Program has created 13 dashboards to review the performance of the fire agencies based on some regional metrics that EMS partners have identified. The program is working with two vendors to establish a regional repository to house all data. Once all data is stored in one repository, it will be able to be assessed collectively.

Dr. Von Foerster expressed his excitement to see this move forward from a regional quality standpoint.

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**5. \*Regional Computer Aided Dispatch (CAD) Update** – Public Board Activities, Technology Updates, Special Projects, Partnering Agency Discussions, CAD Team Goals

Cody Shadle, Director, Reno Public Safety Dispatch

Mr. Shadle reviewed the background and the project goals with remaining timelines for completion. To date, items completed are the hardware and software installation,

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system(s) build, and initial configuration and testing. Currently the project is in the defect resolution and re-testing phase. The second functional and acceptance training, and training & go-live phases are still to be complete. The vendor is currently providing onsite support and is working with teams to ensure successful integration. The remaining timeline anticipates a go-live date of Summer to Fall of 2026. Mr. Shadle expressed that the system development is encountering less problems than it was in the Fall, and largely contributes that improvement with the deployment of the vendors on-site staff and resources.

Mr. Hodge emphasized the importance of the new CAD system and how vital it is to our community for regional fire collaboration, EMS authority, and data sharing among agencies.

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**6. \*Update on Amended and Restated Franchise Agreement for Ambulance Service.**

Presentation will include whether the agreement was approved by the District Board of Health (DBOH) and next steps.

Dr. Chad Kingsley

Dr. Kingsley reported that the District Board of Health (DBOH) provided a motion for approval with certain amendments to be placed into the franchise agreement. The amendments have been made, and the agreement is out for signature with an additional six-month window to address any immediate needs or final changes. He noted that the agreement allows for amendments and if there is a need to make changes, that can be brought to the DBOH to review and approval. This new agreement allows for flexibility as the region grows and to provide the appropriate EMS service to the community.

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**7. \*Update on the development of the AB102 Workgroup.** Presentation on the topics the workgroup has discussed and next steps.

Andrea Esp

Ms. Esp reported that the workgroup met on January 15, 2026, to discuss the desired accomplishments. An initial item identified was determining the fee categories for this region, not the fees themselves. A subsequent meeting is scheduled for this afternoon to further those discussions.

**8. Discussion and possible action to direct the District Health Officer (DHO) to form a workgroup pursuant to the ILA for EMS Oversight, Article 4, Section 4.1(b) to establish an EMS Joint Advisory Workgroup, to be known as the EMS Joint Advisory Committee (JAC), in coordination with Northern Nevada Public Health**

**(NNPH) and its EMS Oversight Program.** The directive may include guidance to receive input from EMS system partners but without the approval of any kind of formal membership structure or voting process by the EMSAB. The DHO and EMS Oversight Program will receive recommendations related to clinical resource deployment, Emergency Medical Dispatch (EMD) determinants, quality assurance and improvement (QA/QI), and EMS system performance and report to the EMSAB, which will then make any recommendation to the DBOH for possible action and/or approval. **(For possible action)**

Andrea Esp

Ms. Esp reported that the Joint Advisory Committee (JAC) already currently exists in an informal state and this directive would allow reporting up to this board. The intent is to have a collaborative consensus-building body in our region between NNPH and our EMS agencies that can provide recommendations from topics ranging from clinical improvement, quality assurance, or quality improvement.

Dr. Kingsley noted that there are some potential partners that are not currently participating in the JAC and action will be taken to extend invitations to these partners as well as receiving direction from this board for inclusion of additional partners.

Mr. Hodge opined that he is in support of this provided that there is a pathway to bring information from the JAC back to this board and then this board should feed the information up to the DBOH. This allows for the work of EMS chiefs and the operations staff that participate in the JAC to have their work heard and implemented.

Mr. Hodge moved to approve the motion. Mr. Louthan seconded the motion, which passed unanimously.

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## 9. \*Agency Reports and Updates

- A. **\*REMSA Health EMSAB Report, Adam Heinz**  
Data Performance Report, EMS Operations Report

Mr. Scott Norman presented REMSA Health's report and highlighted that they had 42 medic students on-site in attendance between two standard cohorts and a fire cohort. Mr. Norman expressed thanks to NNPH and Renown Health in collaboration for dispensing flu shots at various locations to community members that might not otherwise be able to obtain them through normal means. He also thanked Renown Crisis Care Center for

their collaboration in transport of care. Approximately 200 patients have been transported to the facility.

**B. \*City of Sparks Fire Department EMSAB Report, Chief Jeff Sullivan**  
Data Performance Report, EMS Operations Report

Chief Jeff Sullivan presented the EMS Operations Report, noting that this last quarter was primarily focused on the state requirements for recertification. Sparks Fire Department (SFD) completed CPR training and full skills training for EMTs and paramedics, as well as distributive educational modules. The department is onboarding a new firefighter and is preparing for six new fire recruits that will be going through the academy.

**C. \*Truckee Meadows Fire and Rescue EMSAB Report, Chief Joe Kammann**  
Data Performance Report, EMS Operations Report

Chief Joe Kammann presented the EMS Operations Report noting that the last quarter of the year was focused primarily on trainings. He highlighted their joint Care Flight and Truckee Meadows Fire training which has historically been very well received. Participants were able to go through complex scenario-based training focusing on skill development and skill building. Chief Kammann expressed his thanks to all agencies for offering support and assisting with covering their stations while their department attended the memorial of Chief Rizzuto and his wife.

**D. \*Reno Fire Department EMSAB Report, Chief Cindy Green**  
Data Performance Report, EMS Operations Report

Chief Cindy Green presented the EMS Operations Report and noted that they have been busy with recertifications and internal training. Reno Fire Department (RFD) has had a record number of preceptorships of internal line staff, which has allowed for an increase in the level of care that they are able to provide in the community. They are looking to hire fourteen new firefighters.

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**10. \*Board Comment**

Limited to announcements or issues for future agendas. No action may be taken.

No board comment at this time.

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**11. \*Public Comment**

Limited to three (3) minutes per person. No action may be taken.

Chair Thomas opened the public comment period.

As there was no one wishing to speak, Chair Thomas closed the public comment period.

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**Adjournment**

Chair Thomas adjourned the meeting at 9:40 a.m.

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