



CAB Ordinance

Second Reading and possible adoption of ordinance proposing changes to Washoe County Code Chapter 5 pertaining to Citizens Advisory Boards (CABs) – June 17, 2025

Overview



- This is part of a multi-step process to update documents pertaining to CABs
- Documents:
 - **Washoe County Code Chapter 5 (Sections 5.425-5.435)**
 - "Big Picture" framework document
 - Resolutions
 - Bylaws
 - CAB Handbook
- Today's item - Second Reading & possible adoption of proposed code amendments

Overview of proposed Code changes



- Renaming the CABs
 - Retaining name "Citizens Advisory Board" & correcting inconsistent naming in Code provisions
- Update the general purpose section to include:
 - "Advise and collaborate with" the County Commissioner in whose district the CAB is located +
 - Clarify that CAB advice/recommendations is limited to matters *within Washoe County's governmental jurisdiction*.
- Require the geographical boundaries of the CABs to fall within a single commissioner district.
- Allow persons residing within CAB boundaries + within 1 mile to serve as CAB members

Overview of proposed Code changes



- Retain applications for CAB membership for 1 year (rather than 3.5 years).
- Remove provision allowing County Commissioner to select CAB officers, rather than CAB.
- Align the terms for alternates with the terms for regular members.
- Remove prohibition on CAB members from concurrently serving on County's Planning Commission and/or Board of Adjustment.
- Ensure that provisions for removal of CAB members comport with current Nevada Open Meeting law requirements & are not duplicative of state law.
- Update provisions related to Bylaws to ensure uniformity of procedures

Public Input



April 29, 2025- Public Input Session

- Public input session had 28 in-person attendees, 6 online attendees, and written input from 2 individuals. All but one CAB was represented.
- Transcript and recording of the meeting is available on the homepage of the CAB page on Washoe County's website.
- Maintain the name *Citizens Advisory Board/CAB*.
- An amendment to the original proposed ordinance change (prior to 1st reading) was made to reflect CAB board appointment opportunity for residents living within one mile from the boundary of CAB district.

Thank you

