



## **CAB Ordinance**

Second Reading and possible adoption of ordinance proposing changes to Washoe County Code Chapter 5 pertaining to Citizens Advisory Boards (CABs) – June 17, 2025

# Overview



- This is part of a multi-step process to update documents pertaining to CABs
- Documents:
  - **Washoe County Code Chapter 5 (Sections 5.425-5.435)**
    - “Big Picture” framework document
    - Resolutions
    - Bylaws
    - CAB Handbook
- Today’s item - Second Reading & possible adoption of proposed code amendments

# Overview of proposed Code changes



- Renaming the CABs
  - Retaining name "Citizens Advisory Board" & correcting inconsistent naming in Code provisions
- Update the general purpose section to include:
  - "Advise and collaborate with" the County Commissioner in whose district the CAB is located +
  - Clarify that CAB advice/recommendations is limited to matters *within Washoe County's governmental jurisdiction*.
- Require the geographical boundaries of the CABs to fall within a single commissioner district.
- Allow persons residing within CAB boundaries + within 1 mile to serve as CAB members

# Overview of proposed Code changes



- Retain applications for CAB membership for 1 year (rather than 3.5 years).
- Remove provision allowing County Commissioner to select CAB officers, rather than CAB.
- Align the terms for alternates with the terms for regular members.
- Remove prohibition on CAB members from concurrently serving on County's Planning Commission and/or Board of Adjustment.
- Ensure that provisions for removal of CAB members comport with current Nevada Open Meeting law requirements & are not duplicative of state law.
- Update provisions related to Bylaws to ensure uniformity of procedures

# Public Input



April 29, 2025- Public Input Session

- Public input session had 28 in-person attendees, 6 online attendees, and written input from 2 individuals. All but one CAB was represented.
- Transcript and recording of the meeting is available on the homepage of the CAB page on Washoe County's website.
- Maintain the name *Citizens Advisory Board/CAB*.
- An amendment to the original proposed ordinance change (prior to 1<sup>st</sup> reading) was made to reflect CAB board appointment opportunity for residents living within one mile from the boundary of CAB district.

# Thank you

