



## **TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT**

**Board Meeting Date: December 16, 2025**

**DATE:** November 14, 2025  
**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners  
**FROM:** Richard J. Edwards, Fire Chief  
Phone: (775) 326-6000 Email: [redwards@tmfps.us](mailto:redwards@tmfps.us)  
**SUBJECT:** Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on January 6, 2026, at 10 a.m. (All Commission Districts). FOR POSSIBLE ACTION

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### **SUMMARY**

This item is to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on January 6, 2026, at 10 a.m.

### **PREVIOUS ACTION**

The Board has, in the past, canceled and/or rescheduled Board of Fire Commissioners meetings due to outside factors.

### **BACKGROUND**

The district's regularly scheduled Board meeting in January is typically a short one. Given consideration to the holiday season and that preparation and coordination would fall into the previous holiday week, staff recommend cancelling the regularly scheduled meeting of January 6, 2026, and resuming the regularly scheduled meeting in February of 2026.

### **FISCAL IMPACT**

There is no fiscal impact with this staff report.

### **RECOMMENDATION**

Staff recommend the Board approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on January 6, 2026, at 10 a.m.

### **POSSIBLE MOTION**

If the Board agrees with the staff recommendation, a possible motion can be:

*"I move to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on January 6, 2026, at 10 a.m."*