

CETS #:	
Agency Reference #:	

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting by and through its

Public Entity #1:	Department of Public Safety – Director’s Office
Address:	555 Wright Way
City, State, Zip Code:	Carson City, NV 89711
Contact:	Melissa Sabatini, DPS Contract Manager
Phone:	775-684-4593
Fax:	775-684-4809
Email:	msabatini@dps.state.nv.us

Public Entity #2:	Washoe County Sheriff’s Office – Forensic Science Division
Address:	911 Parr Blvd
City, State, Zip Code:	Reno, NV 89512-1000
Contact:	Steven Johnson, Forensic Science Division Director
Phone:	775-328-2800
Email:	sjohnson@washoecounty.gov
Contact:	Stephanie Farrell, Fiscal Compliance Officer
Phone:	775-328-2800
Email:	sfarrell@washoecounty.gov

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1 st and ending June 30 th of the following year.
Contract	Unless the context otherwise requires, ‘Contract’ means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

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3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 4, Termination*.

Effective From:	July 1, 2026	To:	June 30, 2030
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4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in *Section 3, Contract Term*, provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.
5. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.
6. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT A:	SCOPE OF WORK – DNA TESTING – PER NRS 176.0916
ATTACHMENT B:	SCOPE OF WORK – FORENSIC ANALYSIS/TOXICOLOGY AND ACCREDITATION
ATTACHMENT C:	FISCAL YEAR 27 FEE SCHEDULE
ATTACHMENT D:	DESCRIPTION OF SERVICES

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

A. ATTACHMENT A: SCOPE OF WORK DNA TESTING – PER NRS 176.0916

Total Amount for DNA Testing Not to Exceed:	\$60,000
Total Contract or installments payable at:	Monthly, upon receipt and approval of invoice

B. ATTACHMENT B: SCOPE OF WORK FORENSIC ANALYSIS/TOXICOLOGY

FY27 Not to Exceed:	\$600,000 for FY27 (invoiced monthly based on FY27 Fee Schedule)
FY28 Not to Exceed:	\$650,000 for FY28 (invoiced monthly based on FY28 Fee Schedule)
FY29 Not to Exceed:	\$700,000 for FY29 (invoiced monthly based on FY29 Fee Schedule)
FY30 Not to Exceed:	\$750,000 for FY30 (invoiced monthly based on FY30 Fee Schedule)

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Total Contract or installments payable at:	Monthly, upon receipt and approval of invoice
Total Amount for Forensic Analysis/Toxicology Not to Exceed:	\$2,700,000

Total Contract Not to Exceed:	\$2,760,000
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Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT.** The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.
9. **INSPECTION & AUDIT**
 - A. **Books and Records.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.
 - B. **Inspection & Audit.** Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.
 - C. **Period of Retention.** All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
10. **BREACH - REMEDIES.** Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed \$150.00 per hour.
11. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.
12. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
13. **INDEMNIFICATION.** Neither party waives any right or defense to indemnification that may exist in law or equity.

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14. **INDEPENDENT PUBLIC AGENCIES.** The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
15. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
16. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
17. **ASSIGNMENT.** Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.
18. **OWNERSHIP OF PROPRIETARY INFORMATION.** Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.
19. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.
20. **CONFIDENTIALITY.** Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.
21. **FEDERAL FUNDING.** In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:
 - A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.
 - C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
 - D. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

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22. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in *Section 6, Incorporated Documents*.
23. **GOVERNING LAW – JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
24. **ENTIRE AGREEMENT AND MODIFICATION.** This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

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IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Washoe County Sheriff's Office


7/28/26
Washoe County Sheriff

 Darin Balaam Date Title

Washoe County

 Washoe County Board of County Commissioners Date Chairman

Title

ATTEST:

 Washoe County Clerk Date Clerk

Title

Nevada Department of Public Safety

 Jennifer Ramos Date Senior Fiscal Officer, ASO IV, DPS Director's Office

Title

APPROVED BY BOARD OF EXAMINERS

Signature – Board of Examiners

On: _____
Date

Approved as to form by:

 Deputy Attorney General for Attorney General On: _____
Date

**ATTACHMENT A
SCOPE OF WORK
DNA TESTING – PER NRS 176.0916**

This Scope of Work represents the agreed upon services provided between the Department of Public Safety (DPS) Nevada Parole and Probation (NPP) and Washoe County Sheriffs Office (WCSO) Forensic Science Division related to DNA Testing.

Nevada Parole and Probation:

- Collect payments from probationers or parolees for completion of DNA testing per NRS 176.0916.
- Deposit money in a fund for genetic marker testing, created in the state general fund.
- Create a monthly report identifying list of probationers or parolees and related amounts of money that have been paid to NPP and DNA testing.
 - o Download this report to a CSV (comma delimited) file.
 - o Send the file to the appropriate WCSO Forensic Science Division employee.
- Remit to the WCSO the total amount actually collected from NPP client, up to the sum of one hundred fifty dollars and no cents (\$150.00), for each DNA test performed.

Washoe County Sheriff's Office Forensic Science Division:

- Conduct an analysis of each biological specimen obtained from an NPP offender and submit it to the WCSO to determine the genetic markers of the specimen.
- Cross check the list of NPP offenders with samples received.
- Based on the list and monies paid to NPP, create an invoice for payment of DNA testing services.
- Send the invoice to NPP for payment.

All notices relating to this Scope of Work are to be sent to:

For DPS:

Department of Public Safety – Director's Office
ATTN: Contracts Manager
555 Wright Way
Carson City, NV 89711-0200
(775) 684-4593

For WCSO:

Washoe County Sheriff's Office, Forensic Science Division
ATTN: Steven Johnson, Forensic Science Division Director
911 Parr Blvd
Reno, NV 89512-1000
(775) 328-2800

Washoe County Sheriff's Office, Forensic Science Division
ATTN: Stephanie Farrell, Fiscal Compliance Officer
911 Parr Blvd
Reno, NV 89512-1000
(775) 328-2800

ATTACHMENT B

Scope of Work - Forensic Analysis/Toxicology

Accredited forensic services provided by the Washoe County Sheriff's Office – Forensic Science Division (FSD) and covered within this agreement can be found on the FSD's Scope of Accreditation. The Scope of Accreditation is attached to this Exhibit or can be found on the Washoe County Sheriff's Office website.

Crime Scene Response (24 hours a day / 7 days a week response)

The FSD responds to the following types of crimes

- Arson with loss of life and serial arsonist
- Homicide
- Attempted homicide
- Officer Involved Shootings (OIS)
- Questionable deaths with detective involvement
- Kidnapping
- Child abuse
- Sexual assault with substantial bodily injury or unknown suspect
- Battery with a deadly weapon
- Battery with substantial bodily injury
- High loss burglary
- Armed robbery with substantial bodily injury
- Bank robbery with substantial bodily injury
- Fatal traffic accidents when vehicular homicide is suspected

Toxicology

Refer to the Washoe County Sheriff's Office website for a list of drugs the Toxicology Section can screen and confirm.

Services provided by the FSD will be for the following Nevada Department of Public Safety Agencies for work performed in all Nevada counties except Nye, Esmerelda, Lincoln, and Clark.

- Investigations
- Highway Patrol
- Parole and Probation
- State Fire Marshals Office
- Capitol Police

For any questions contact the Washoe County Sheriff's Office Forensic Science Division Director:

Steven Johnson
sjohnson@washoecounty.gov
775-328-2800

ATTACHMENT B



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Washoe County Sheriff's Office
Forensic Science Division
911 Parr Blvd., Reno, Nevada 89512 USA**

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)

FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020

FBI Quality Assurance Standards for DNA Databasing Laboratories:2020

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.


Pamela L. Sale, Vice President, Forensics

Expiry Date: 31 October 2026
Certificate Number: FT-0040





**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020
FBI Quality Assurance Standards for DNA Databasing Laboratories:2020**

Washoe County Sheriff's Office Forensic Science Division

911 Parr Blvd.
Reno, Nevada 89512 USA

FORENSIC TESTING

ISO/IEC 17025 Accreditation Granted: 29 May 2014

Certificate Number: FT-0040

Certificate Expiry Date: 31 October 2026

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
DNA Profile Determination (Database Samples)	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Capillary Electrophoresis Chemical Fluorescence Spectroscopy General Microscopy Immunoassay

Discipline: Rapid DNA		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
DNA Profile Development	Short Tandem Repeat (STR)	Capillary Electrophoresis

This Scope of Accreditation, version 007, was last updated on: 11 November 2024 and is valid only when accompanied by the Certificate.

1899 L Street NW, Suite 1100-A, Washington, DC 20036
414-501-5494
www.anab.org



Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Distance Determination	Firearm Physical Item	Chemical General Microscopy Measuring Equipment
Function Evaluation	Air Gun Firearm	Dead Weight Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Visual
Qualitative Determination	Ammunition Firearm Metal Nitrate/Nitrite Tool	Chemical General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual
Trajectory Determination	Inspection/Test Result Physical Item	Measuring Equipment

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual
Qualitative Determination	Blood	Chemical

Discipline: Scene Investigation		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Enhancement	Physical Item	Chemical

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		Physical Software Program
Qualitative Determination	Body Fluid Metal Physical Item	Chemical Metal Detector Visual

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Raman Spectroscopy Visual
Weight Measurement	Botanical Liquid Solid	Balance

Discipline: Toxicology – General Testing		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Ante-Mortem Biological Item	Gas Chromatography Immunoassay Liquid Chromatography Mass Spectrometry
Qualitative Determination (Volatiles)	Ante-Mortem Biological Item	Gas Chromatography
Quantitative Measurement	Ante-Mortem Biological Item	Gas Chromatography Immunoassay Liquid Chromatography Mass Spectrometry
Quantitative Measurement (Volatiles)	Ante-Mortem Biological Item	Gas Chromatography

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics

This Scope of Accreditation, version 007, was last updated on: 11 November 2024 and is valid only when accompanied by the Certificate.

1899 L Street NW, Suite 1100-A, Washington, DC 20036
414-501-5494
www.anab.org



Attachment C – Fiscal Year 27 Fee Schedule

Service Name	FY27 Rates
DNA FEES	
DNA – Reference Sample (Rate per Sample)	\$456
DNA – Per Sample (Rate per Evidence Samples)	\$1606
DNA – Stop at Quantification or Interpretation Only (Rate per Sample)	\$1103
DNA – Sexual Assault Kit (Kit includes 1 Reference and 3 Evidence Samples)	\$1912
DNA – Report Only	\$274
DNA – Per Hour	\$137
FIREARMS FEES	
Firearms – Per Hour	\$164
CRIME SCENE FEES	
Crime Scene – 4 Staff	\$30,261
Crime Scene – 3 Staff	\$9,782
Crime Scene – 2 Staff	\$4,163
Crime Scene – 1 Staff	\$2,579
Crime Scene – Per Hour	\$131
LATENT PRINT FEES	
Latent Print Comparisons – Per Hour	\$124
Latent Print Processing – Per Hour	\$131
OTHER FEES	
Controlled Substances – Per Assignment (Up to 5 Exhibits)	\$834
TOXICOLOGY FEES	
Toxicology (Alcohol, Blood Test) – Per Sample	\$157
Toxicology (Drug Screen, Blood Test) – Per Sample	\$350*
Toxicology (Drug Confirmation, Blood Test) – Per Sample	\$536

*Drug Screens will be performed as part of an OTS Grant and the cost of this service will not be billed to the submitting agency.

Attachment D – Description of Services

Service Name	Description
DNA Fees	
DNA – Reference Sample	The fee to analyze one reference sample. Multiple reference samples may be required per assignment , and this charge will be applied per submitted sample .
DNA – Per Sample	The fee to analyze one evidential DNA sample through the interpretation and report writing process. Multiple evidential samples may be collected from a single piece of evidence, and this charge will be applied for each sample processed.
DNA – Stop at Quantification (Lab)	The fee for an evidential DNA sample that does not move forward to the interpretation process, and the DNA analysis is stopped at the quantification step.
DNA – Interpretation Only	The fee to compare a DNA profile to a previously generated profile with no laboratory work performed.
DNA – Sexual Assault Kit	The fee to process one DNA Sexual Assault Kit. The “Kit” includes testing for one reference sample and up to three evidential samples. Any additional reference samples will be charged at the Reference Sample rate and additional evidential samples will be charged at the Per Sample or Stop at Quantification rate, as appropriate.
DNA – Report Only	The fee to generate a report without any other work performed by the laboratory. This typically occurs when a case is outsourced to another laboratory.
DNA – Hour	The hourly rate used for work not outlined in the above charges. This typically occurs when items of evidence are screened for biological samples, but no samples are collected and forwarded for DNA analysis. In this example, the hourly rate will be used for the time spent screening the evidence and writing the report.
DNA Assignment Example	An agency submits a case with three evidence items and two reference samples. Three biological samples were collected from one item of evidence, and two biological samples were collected from each of the other two evidence items (total of seven evidence samples). Five evidence samples were processed through the interpretation and report writing process, two evidence samples were stopped at quantification, and the two reference samples were processed. The agency would be billed for: DNA – Per Sample x 5 samples DNA – Stop at Quantification x 2 samples DNA – Reference Sample x 2 The number of biological samples collected necessary to support the testing request will be determined by the laboratory.

Latent Print Fees	
Latent Print Comparisons – Per Hour	The hourly rate used for all work performed in the latent print comparison section.
Latent Print Processing – Per Hour	The hourly rate used for all work performed in the latent print processing section.

Firearms Fees	
Firearms – Per Hour	The hourly rate used for all work performed in the firearms sections, including trajectory analysis.

Attachment D – Description of Services

Crime Scene Fees	
Crime Scene – 1 Staff	The fee for a request for Crime Scene service for X number of analysts. A request for service may include one or multiple scenes or multiple requests for service. The rate charged will be for the number of analysts needed to complete each request for service per case. For example, one request for service may have four small scenes (primary, secondary, victim, and suspect) and would only require one analyst to manage that request. In this example, the agency would be charged the Crime Scene - 1 Staff rate. Conversely, a request for service may include one large scene which requires 3 analysts (i.e. large shooting scene with multiple weapons, multiple shooting locations within the scene, and a large volume of evidence to collect and process on scene). In this example, the agency would be charged with the Crime Scene - 3 Staff rate. Most of the requests for Crime Scene services only require one or two analysts. A case could have multiple requests for service. Using the first example, after the first request was processed with one analyst, the agency added a separate request for vehicle processing. This request only requires one analyst, and the agency would be charged a <u>second</u>, Crime Scene - 1 Staff rate. Suspect and victim processing may be considered a separate scene when additional staff is requested by the agency for processing. Using the first example again, if one analyst is working on the primary scene and the agency requests a second analyst to process a suspect, the agency will be charged at the Crime Scene - 1 Staff rate for the initial request and the Crime Scene - 1 Staff rate for the secondary request (suspect processing). The number of analysts needed to work a scene will be determined by the laboratory and will be based on the complexity of the scene. Each scene will typically be worked start to finish before moving to another scene.
Crime Scene – 2 Staff	
Crime Scene – 3 Staff	
Crime Scene – 4 Staff	
Crime Scene – Per Hour	The hourly rate used to travel to a scene outside of Washoe County. The agency will be charged from Portal to Portal.

Controlled Substances Fees	
Controlled Substances – Per Assignment	Fee for a completed assignment, up to five exhibits tested. Exhibits are tested as needed to support the highest criminal charge(s). When more than five exhibits are tested, additional assignments will be created. Exhibits are substances with the same general makeup (white powder, crystalline substance, black tar material, etc.) and multiple similar items from the same evidence package can be one exhibit or a single item of evidence may contain multiple exhibits if different.

Toxicology Fees	
Toxicology (Alcohol, Blood Test)	Fee for each completed blood alcohol test. Cases with three-part blood draws will be charged for each alcohol blood draw tested.
Toxicology (Drug Screen, Blood Test)	Fee to screen a blood sample for the presence of controlled substances.
Toxicology (Drug Confirmation, Blood Test)	Fee to confirm the presence of controlled substances in a blood sample. A Drug Screen will occur prior to a Drug Confirmation . When a request is submitted to analyze a blood sample for alcohol and drugs and the alcohol result is greater than 0.100, only a Drug Screen will be performed. The agency can make an additional Drug Confirmation request to confirm the drugs identified in the Drug Screen .