



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *May 20, 2025*

**DATE:** Thursday, May 15, 2025

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Agency Director, Human Services Agency  
(775)785-8600, [rgustafson@washoecounty.gov](mailto:rgustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept various items donated totaling an estimated market value of [\$6,476.00], from multiple donors as described in this staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of January 1, 2025 through March 31, 2025. The donors are: (1) Renaissance Hotel (100 hotel pillows), (2) Denise Kolten (2, 32" used TVs), (3) Kendra DeSoto-Silva (kitchen supplies for outreach), (4) Pearsons Reno (200 first aid kits and supplies), (5) Cindy Dawson (socks), (6) Susan Buchwald (dress shirts, shoes, jackets, suits), (7) Jesse Hendrick (20 shirts). (All Commission Districts.) **FOR POSSIBLE ACTION**

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### SUMMARY

Recommendation to accept various items donated totaling an estimated market value of [\$6,476.00], from multiple donors as described in this staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of January 1, 2025 through March 31, 2025. The donors are: (1) Renaissance Hotel (100 hotel pillows), (2) Denise Kolten (2, 32" used TVs), (3) Kendra DeSoto-Silva (kitchen supplies for outreach), (4) Pearsons Reno (200 first aid kits and supplies), (5) Cindy Dawson (socks), (6) Susan Buchwald (dress shirts, shoes, jackets, suits), (7) Jesse Hendrick (20 shirts).

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations: Address homelessness with a regional approach.

### PREVIOUS ACTION

On February 25, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$6,256.06]; and (2) accepted donations from various donors to Washoe County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$9,539.40] retroactive for the period of October 1, 2024 through December 31, 2024.

On February 11, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$17,274.00]; and (2) accepted donations from various donors to Washoe

**AGENDA ITEM #** \_\_\_\_\_

County Human Services Agency Homelessness Fund to support welfare activities in the amount of [\$1,000.00] retroactive for the period of July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

**BACKGROUND**

Housing and Homeless Services (HHS), a division of Human Services Agency, regularly accepts donations from community members and businesses, which are for distribution to persons experiencing homelessness.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

The Agency is requesting that the Board accept the following items donated to Homeless Services to support welfare activities retroactive for the period October 1, 2024 through December 31, 2024:

<b>Donor Name</b>	<b>Donated Items</b>	<b>Estimated Market Value</b>
Renaissance Hotel	100 hotel pillows	\$1,000.00
Denise Kolten	(2) 32" used TVs	\$236.00
Kendra DeSoto-Silva	Kitchen supplies for outreach	\$40.00
Pearsons Reno	200 first aid kits and supplies	\$2,000.00
Cindy Dawson	Socks	\$100.00
Susan Buchwald	Dress shirts, shoes, jackets, suits	\$3,000.00
Jesse Hedrick	20 shirts	\$100.00
	<b>TOTAL</b>	<b>\$6,476.00</b>

**FISCAL IMPACT**

No fiscal impact

### **RECOMMENDATION**

Recommendation to accept various items donated totaling an estimated market value of [\$6,476.00], from multiple donors as described in this staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of January 1, 2025 through March 31, 2025. The donors are: (1) Renaissance Hotel (100 hotel pillows), (2) Denise Kolten (2, 32" used TVs), (3) Kendra DeSoto-Silva (kitchen supplies for outreach), (4) Pearsons Reno (200 first aid kits and supplies), (5) Cindy Dawson (socks), (6) Susan Buchwald (dress shirts, shoes, jackets, suits), (7) Jesse Hendrick (20 shirts).

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept various items donated totaling an estimated market value of [\$6,476.00], from multiple donors as described in this staff report, to support Cares Campus, Our Place, CrossRoads and other homeless services retroactive for the period of January 1, 2025 through March 31, 2025. The donors are: (1) Renaissance Hotel (100 hotel pillows), (2) Denise Kolten (2, 32" used TVs), (3) Kendra DeSoto-Silva (kitchen supplies for outreach), (4) Pearsons Reno (200 first aid kits and supplies), (5) Cindy Dawson (socks), (6) Susan Buchwald (dress shirts, shoes, jackets, suits), (7) Jesse Hendrick (20 shirts)."*