



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: November 18, 2025

**DATE:** Friday, October 17, 2025

**TO:** Board of County Commissioners

**FROM:** Jon Miller, Sergeant, Traffic Unit  
775-328-3350, [jomiller@washoecounty.gov](mailto:jomiller@washoecounty.gov)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$10,000.00, \$2,500.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, project number TS-2026-WCSO-1068, for overtime personnel costs associated with instructing the Drive Responsibly Includes Vehicle Education (DRIVE Program) for the grant period of effective date of authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

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### SUMMARY

This item is presented seeking approval to accept the grant award from the State of Nevada Department of Public Safety Office of Traffic Safety.

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This grant has been awarded to the Washoe County Sheriff's Office and seeks to educate young drivers; reduce underage drinking and driving; improve pedestrian and motorist safety; and increase awareness of the impact of seatbelt usage and the dangers of impaired and distracted driving, speeding, and aggressive driving. The Washoe County Sheriff's Office is a partnering agency in the Zero Teen Fatalities Program and the DRIVE Program focusing on young driver education.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations: Support vulnerable populations with a regional approach

### PREVIOUS ACTION

Funding for this project was originally awarded in October 2024 but the project was postponed until this year.

AGENDA ITEM # \_\_\_\_\_

The Washoe County Board of Commissioners has accepted the State of Nevada Department of Public Safety Office of Traffic Safety funding in support of other traffic enforcement initiatives since 2013.

### **BACKGROUND**

The Washoe County Sheriff's Office has been awarded a grant with the Nevada Office of Traffic Safety in support of personnel costs associated with the Zero Teen Fatalities and D.R.I.V.E. Programs.

Motor vehicle crashes are the number one cause of teen fatalities in the United States. In Nevada, young drivers aged 15-20 represent 5% of the driving population but 10% of all vehicle crashes. High fatality rates are associated with behaviors such as speeding, distracted driving, driving under the influence of alcohol and/or drugs, inexperience, immaturity, and lack of seat belt use.

The Zero Teen Fatalities Program was developed to address Nevada's Strategic Highway Safety Plan. This Program aims to educate young drivers, reduce underage drinking and driving, increase awareness, and improve pedestrian and motorist safety.

The DRIVE Program is a court-mandated program for juveniles who receive traffic citations. Funds from this grant will ensure the continued success of this program by partnering with the Washoe County Sheriff's Office to provide instructors.

This grant will pay for overtime personnel costs incurred by WCSO staff for instruction of the DRIVE Program for the duration of the grant period through September 30, 2026.

Reason for retroactive submittal: Item was submitted to the first Board of County Commissioners meeting after paperwork was completed.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** *FY26 OTS DRIVE Program*

**Scope of the Project:** *Provide instructors and support of the Zero Teen Fatalities and Drive Responsibly Includes Vehicle Education (DRIVE) Programs.*

**Benefit to Washoe County Residents:** *Safer roads for our community and a reduction of motor vehicle crashes involving young drivers.*

**On-Going Program Support:** *N/A*

**Award Amount:** *\$10,000.00*

**Grant Period:** *10/1/25 – 9/30/26*

**Funding Source:** *U.S. Department of Transportation*

**Pass Through Entity:** *State of Nevada Department of Public Safety Office of Traffic Safety*

**Assistance Listing #/CFDA:** *20.205*

**Grant ID Number:** *TS-2026-WCSO-1068*

**Match Amount and Type:** \$2,500.00 *in-kind*

**Sub-Awards and Contracts:** *None*

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff's Office adopted budget will be increased by \$10,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
IO-12593 FY26 OTS DRIVE Program	431100 – Federal Grants	\$10,000.00
IO-12593 FY26 OTS DRIVE Program	701300 – Overtime	\$10,000.00

- 25% match required (\$2,500.00), will be fulfilled with regular hours worked (Cost Center 150830)
- Indirect costs are not allowable on this grant award

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$10,000.00, \$2,500.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, project number TS-2026-WCSO-1068, for overtime personnel costs associated with instructing the Drive Responsibly Includes Vehicle Education (DRIVE Program) for the grant period of effective date of authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$10,000.00, \$2,500.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, project number TS-2026-WCSO-1068, for overtime personnel costs associated with instructing the Drive Responsibly Includes Vehicle Education (DRIVE Program) for the grant period of effective date of authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."