



# WASHOE COUNTY

Integrity Communication Service

[www.washoecounty.gov](http://www.washoecounty.gov)

## STAFF REPORT

BOARD MEETING DATE: *June 24, 2025*

**DATE:** Wednesday, June 18, 2025

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Director, Human Services Agency  
(775) 785-8600, [rgustafson@washoecounty.gov](mailto:rgustafson@washoecounty.gov)

Pamela Mann, Division Director, Human Services Agency  
(775) 785-8600, [pmann@washoecounty.gov](mailto:pmann@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept the Children's Justice Act (CJA) FY26 sub-grant from the State of Nevada, Division of Child and Family Services in the amount of [\$24,100.00; no county match required] for the period of July 1, 2025 through June 30, 2026; authorize the Director of Human Services Agency to execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments. (All Commission Districts.)

---

### SUMMARY

Recommendation to accept the Children's Justice Act (CJA) FY26 sub-grant from the State of Nevada, Division of Child and Family Services in the amount of [\$24,100.00; no county match required] for the period of July 1, 2025 through June 30, 2026; authorize the Director of Human Services Agency to execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### PREVIOUS ACTION

On September 10, 2024, the Board of County Commissioners approved item 6.D.3, the Department's request to accept [\$15,000.00; no county match requirement] in Children's Justice Act funds from the State of Nevada Division of Child and Family Services for the period of July 1, 2024 through June 30, 2025.

On July 11, 2023, the Board of County Commissioners approved item 4.E.1, the Department's request to accept [\$40,684.00; no county match requirement] in Children's Justice Act funds from the State of Nevada Division of Child and Family Services for the period of July 1, 2023 through June 30, 2024.

**AGENDA ITEM #** \_\_\_\_\_

On July 19, 2022, the Board of County Commissioners approved item 7.C.2, the Department's request to accept [\$40,050; no county match requirement] in Children's Justice Act funds from the State of Nevada Division of Child and Family Services retroactive to July 1, 2022 through June 30, 2023.

On July 20, 2021, the Board of County Commissioners approved item 8.E.1, the Department's request to accept [\$2,500.00; no county match requirement] in Children's Justice Act funds from the State of Nevada Division of Child and Family Services retroactive to May 1, 2021 through September 30, 2021.

On August 31, 2020, the Board of County Commissioners approved item 5.G.2, the Department's request to accept [\$53,950; no county match requirement] in Children's Justice Act funds from the State of Nevada Division of Child and Family Services retroactive to July 1, 2020 through June 30, 2021.

### **BACKGROUND**

The State of Nevada Division of Child and Family Services awards federal Children's Justice Act (CJA) funding to assist qualifying agencies in developing, establishing, and operating programs designed to improve the assessment and investigation of suspected child abuse and neglect cases including child sexual abuse and neglect-related fatalities and the assessment and investigation of cases involving children with disabilities or serious health-related problems who are suspected victims of child abuse and/or neglect.

CJA funding has supported HSA with critical training and technology in the past. Highlights for the FY26 CJA funding include Forensic Training, Trauma Informed Leadership to improve response to secondhand trauma among child protection workers, technology for improving the intake and assessment process.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Washoe County Human Services Agency  
Children's Justice Act

**Scope of the Project:** Provide specialized training for child protection workers and stakeholders with discipline specific and advanced training, and technology to improve the investigation and assessment of child abuse and neglect.

**Benefit to Washoe County Residents:** The benefits to residents will be quality trained staff with advanced skills and resources to address the needs of child victims.

**On-Going Program Support:** N/A

**Award Amount:** \$24,100.00 (\$24,100.00 direct/\$0 indirect)

**Grant Period:** July 1, 2025 to June 30, 2026

**Funding Source:** Department of Health and Human Services  
Administration for Children and Families

**Pass Through Entity:** Nevada Department of Health and Human Services  
Division of Child and Family Services

**Assistance Listing #/CFDA:** 93.643

**Grant ID Number:** 93643-23-105

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** The Agency follows County and federal grant procurement guidelines for subawards and contracts.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY26 Child Protective Services Fund 228, adopted budget will be increased by \$24,100.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12534 - 431100	Federal Grants	\$ 24, 100.00
	<b>Total Revenue</b>	<b>\$ 24, 100.00</b>
IO 12534 - 710100	Professional Services	\$ 14,000.00
- 710509	Seminars and Meetings	\$ 5,100.00
- 711504	Equipment Noncapital	\$ 5,000.00
	<b>Total Expenditures</b>	<b>\$ 24,100.00</b>

**RECOMMENDATION**

It is recommended that the Board of County Commissioners accept the Children’s Justice Act (CJA) FY26 sub-grant from the State of Nevada, Division of Child and Family Services in the amount of [\$24,100.00; no county match required] for the period of July 1, 2025 through June 30, 2026; authorize the Director of Human Services Agency to execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: *“move to accept the Children’s Justice Act (CJA) FY26 sub-grant from the State of Nevada, Division of Child and Family Services in the amount of [\$24,100.00; no county match required] for the period of July 1, 2025 through June 30, 2026; authorize the Director of Human Services Agency to execute the grant and related documents; and direct the Finance Office to make the necessary budget amendments.”*