



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: November 15, 2022

DATE: October 21, 2022

TO: Board of County Commissioners

FROM: Jamie Hemingway, Interim Development Officer, Library
775-327-8360, jhemingway@washoecounty.gov

THROUGH: Jeff Scott, Library Director

SUBJECT: Recommendation to approve State Public Library Collection Development Project Grant-In-Aid Award funds from the State of Nevada in the amount of [\$17,879.00, no local match required] for a term retroactive from October 7, 2022 through June 30, 2023 for the augmentation of the digital library collection to increase the number of in-demand downloadable library materials, direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents. (All Commission Districts.)

SUMMARY

The Library is requesting Board approval of the State Public Library Collection Development Project Grant-In-Aid Award funds from the State of Nevada in the amount of [\$17,879.00, no local match required] for a term retroactive from October 7, 2022 through June 30, 2023 for the augmentation of the digital library collection to increase the number of in-demand downloadable library materials, direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents.

Example: The Washoe Board of County Commissioners must accept grant awards, and must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the necessary budget amendments.

County Strategic Objective supported by this item: Stewardship of our community.

PREVIOUS ACTION

No Previous Action Taken.

AGENDA ITEM # _____

BACKGROUND

In September 2022 the Nevada State Library, Archives & Public Records announced a formula-based grant for fiscal year 2023 for the purchase of books and library materials. Washoe County Library System submitted an application for the grant called the Shorten the Wait project, which would augment the digital collection with these formula-based grant monies in order to reduce holds ratios and decrease patron wait times for in-demand digital titles. If approved, these grant monies will be used to purchase additional copies of digital titles, which will directly benefit library patrons by making it easier and faster to obtain popular, in-demand eBooks and downloadable audiobooks.

The reason for a retroactive approval is because award documents were received on September 23, 2022 with a project start date of October 7, 2022, and documents were submitted at the earliest available BCC meeting.

GRANT AWARD SUMMARY

Project/Program Name: Shorten the Wait (State Public Library Collection Development Fund Project)

Scope of the Project: Washoe County Library System will purchase additional OverDrive copies when holds ratios are greater than 5 holds per copy. Current data shows that the Library catalog contains more than 500 titles on OverDrive that exceed this holds ratio, with 30 titles exceeding a 10:1 holds ratio. The Library will use this year's State Grant-In-Aid to purchase additional copies to shorten the wait time.

Benefit to Washoe County Residents: Patrons have embraced eBooks and downloadable audiobooks but become frustrated with lengthy wait times for popular titles. Patrons indicate what they'd like to see more of by making requests and placing holds. The Shorten the Wait project will provide more of these in-demand titles to the community, and the increase in quantity will lead to a decrease in wait times for each title. It will be easier and faster to obtain popular eBooks and downloadable audiobooks.

On-Going Program Support: N/A: Grant fundsd will not be used to support costs of ongoing programs.

Award Amount: \$17,879.00

Grant Period: October 7, 2022-June 30, 2023

Funding Source: Nevada State Library, Archives & Public Records

Pass Through Entity: State of Nevada

CFDA Number: N/A

Grant ID Number: State FY2023

Match Amount and Type: None

Sub-Awards and Contracts: None

FISCAL IMPACT

Money granted must not supplant, reduce, nor cause any other source of funding to a public library, and must be used exclusively to purchase additional books, library materials and computer databases. Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget. Should the board accept this grant award and approve these amendments, the FY23 adopted budget will be increased by \$17,879.00 [no local match required] in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-12097 23 STATE COLLECTION DEVELOPMENT	431100-Federal Grants	<\$17,879>
IO-12097 23 STATE COLLECTION DEVELOPMENT	710314-Library Materials	\$17,879

RECOMMENDATION

It is recommended that the Board of County Commissioners approve State Public Library Collection Development Project Grant-In-Aid Award funds from the State of Nevada in the amount of [\$17,879.00, no local match required] for a term retroactive from October 7, 2022 through June 30, 2023 for the augmentation of the digital library collection to increase the number of in-demand downloadable library materials, direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"move to approve State Public Library Collection Development Project Grant-In-Aid Award funds from the State of Nevada in the amount of [\$17,879.00, no local match required] for a term retroactive from October 7, 2022 through June 30, 2023 for the augmentation of the digital library collection to increase the number of in-demand downloadable library materials, direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents."