



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *May 19, 2026*

DATE: Thursday, May 14, 2026

TO: Board of County Commissioners

FROM: Janet Tennant, Senior Fiscal Analyst, Finance
(775) 328-2016, jtennant@washoecounty.gov

Lori Cooke, Division Director - Budget, Finance
(775) 328-2072, lcooke@washoecounty.gov

THROUGH: Abbe Yacoben, Chief Financial Officer
(775) 325-8243, ayacoben@washoecounty.gov

SUBJECT: Discussion and possible action on the County Manager's recommended Capital Improvement Plan (CIP) for Fiscal Years 2027-2031 and direct the County Manager to submit the CIP to the State of Nevada and others by August 1, 2026 as required by NRS 354.5945 [FY 2027 total appropriations of \$123,236,701] which requires all local governments annually to prepare a five-year capital improvement plan to be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year. The CIP is a five-year plan for the County's capital improvements for park facilities, including trails, open space, and regional parks; libraries; roads under purview of the County; purchase of light and heavy fleet equipment; utilities infrastructure; capital outlay for major equipment; and County buildings and other facilities. The CIP is limited to capital projects with an estimated cost of \$100,000 or more for assets that have a life-span of more than one year, as part of the reporting requirements of the State and under Board of County Commissioner (BCC) policies. (All Commission Districts). FOR POSSIBLE ACTION

SUMMARY

The purpose of this item is to consider approval of the County Manager's recommended Capital Improvement Plan (CIP) for Fiscal Years 2027-2031. The CIP is a five-year plan for the County's capital improvements for park facilities, including trails, open space, and regional parks; libraries; roads under purview of the County; purchase of light and heavy fleet equipment; utilities infrastructure; capital outlay for major equipment; County buildings and other facilities; and County technology infrastructure and software. The CIP is limited to capital projects with an estimated cost of \$100,000 or more for assets that have a life-span of more than one year, as part of the reporting requirements of the State and under Board of County Commissioner (BCC) policies.

AGENDA ITEM # _____

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On May 19, 2026 – The BCC adopted the Final budget for Fiscal Year 2027 that included the capital funds.

On April 14, 2026, the Board of County Commissioners received and discussed the County Manager’s recommendations for the Fiscal Year 2027 budget and directed the County Manager to return to the Board of County Commissioners on May 19, 2026 for Fiscal Year Tentative and Final budget adoption public hearing.

On March 17, 2026, the Board of County Commissioners acknowledged the presentation of the Washoe County Financial Outlook for Fiscal Year 2027 and Budget. The overview includes a Mid-Year General Fund 2026 review, economic, revenue and expenditure trends, Board of County Commissioner strategic goals, known cost increases, unquantified/outstanding cost impacts, and a general outlook for Fiscal Year 2027 and Budget.

On January 27, 2026, the Board of County Commissioners held a budget workshop. The purpose of the Budget Workshop is to provide the Board with information in preparation for the budget process. Topics of discussion include national and regional economic updates, review of county financials, review of updated five-year forecast, an overview of county services, and a strategic overlook. This item was discussion only.

On January 20, 2026, the Board of County Commissioners acknowledged the presentation of the Washoe County Financial Outlook for Fiscal Year 2027 and Budget. The overview included a review of the General Fund’s financial results for Fiscal Year 2025, a Mid-Year 2026 review, and economic, revenue and expenditure trends, Board of County Commissioner strategic goals, known cost increases, unquantified/outstanding cost impacts, and a general outlook for Fiscal Year 2027 and Budget.

On December 16, 2025, the Board of County Commissioners acknowledged receipt of the Washoe County Annual Comprehensive Financial Report (ACFR), auditor’s report, and report on internal control for the fiscal year ended June 30, 2025 as presented; approve the re-appropriation of [\$117,880,477.50] for the fiscal year 2026 budget, consisting of [\$68,481,627.22] for purchase order encumbrances committed in fiscal year 2025 and [\$49,398,850.28] for spending of restricted contributions and fees; and, authorize the Comptroller to proceed with distribution of the ACFR for public record, as required by law.

On November 18, 2025, the Board of County Commissioners acknowledged the receipt of the Interim Financial Report for Washoe County Governmental Funds for the Three Months Ended September 30, 2025 – Unaudited

On October 28, 2025, the Board of County Commissioners received a presentation on the unaudited FY2025 year-end general fund budget-to-actual revenue and expenditures in addition to potential updates on the FY2026 budget-to-actual revenue and expenditures.

On July 22, 2025, the Washoe County Finance Department held a public event for “Budget 101” and the “Washoe Checkbook”. The presentation outlined basic county budgeting and how to use the Washoe Checkbook, an online interactive tool for viewing

revenue and expenditures across all county departments – which was launched in April 2025.

BACKGROUND

NRS 354.5945 requires all local governments to annually prepare a five-year capital improvement plan, which must be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year.

The County's capital planning process begins with departments submitting proposed capital projects. Project submittals are categorized under three project types: Core/Critical Projects, Benefits to Community/Staff, and Quality of Life. This is done to ensure that the CIP Committee considers projects in each category and that each type has a share of available funding. All submissions are evaluated by the CIP Committee, comprised of the two Assistant County Managers, Chief Financial Officer, Chief Information Officer, Comptroller, Community Services Director, and Division Director Budget. Each project receives a score in each of the following criteria:

- Assessment of Need
- BCC Strategic Planning Goals
- Project Life Cycle
- Implications of Project Deferral
- Fiscal Impact
- Economic Impact
- Environmental Impact

For FY 2027, departmental CIP requests were not submitted. The decision was made for a variety of reasons, including the large volume of current projects, projects with expiring funding and various funding streams, ongoing future of the workplace planning, etc. However, facility and technology related CIP projects were submitted and evaluated based on the criteria above along with a risk/condition assessment.

For FY 2027, project scores were averaged and for projects relying on funding from the General Fund, a scoring cutoff was determined based on the level of General Fund support to the CIP. To continue to improve and maintain existing County facilities and capital assets, the intent is to increase the level of General Fund support each year by \$1 million with FY 2027 at \$14 million.

The entire 5-year plan includes over \$558 million in capital expenditures. The first year of the plan that is incorporated into the Fiscal Year 2027 Budget, totals \$123,236,701.

CAPITAL IMPROVEMENT PLAN SUMMARY	Year 1 FY 2027
Fund	
Capital Improvement Fund	
Capital Outlay	27,735,236
Services and Supplies/Other	4,650,857
Parks Capital Fund	
Capital Outlay	4,993,464
Services and Supplies/Other	3,060,283
Capital Facilities Tax Fund	-
Other Funds	11,197,740
Utilities Fund	63,652,000
Equipment Services Fund	7,947,121
Capital Projects Included in CIP	\$ 123,236,701

**Note: The capital expenditures above do not include Capital Facilities Tax Fund appropriations of \$11,522,091. Total capital fund appropriations for FY 2027 are \$134,758,792.*

The County Manager’s recommended capital projects for Fiscal Year 2027 includes:

FY 2027 Recommended Projects - Capital Improvements Fund	Estimated Cost
ROV Warehouse Phase II	3,400,000
Building Automation Systems Upgrade	6,000,000
Liberty Center Parking Garage Structural Repairs	600,000
ERP Modernization - TS Project	5,000,000
NSRS Future Infrastructure	1,500,000
P25 Radios (on-going)	300,000
Recommended New Projects	16,800,000
Other Projects and Expenditures	Estimated Cost
Existing Projects Carry-Over	10,735,236
Undesignated Budget	4,287,669
Salaries and Wages; Benefits; Other	563,188
Subtotal Other	15,586,093
Total Capital Improvements Fund	32,386,093

FY 2027 Recommended Projects - Parks Capital Fund	Estimated Cost
Hawkins Amphitheater - Sound & Lighting Replacement	300,000
North Valleys Regional Park - Dog Park Planning & Design	110,000
*Rancho San Rafeal Arboretum Garden Gazebo & Pollinator Garden	300,000
*Avansino House - Mothballing & Security Improvements	650,000
*Carcione - Canepa Ranch Bridge Design & Permitting	2,100,000
*Sierra Front Trail Construction Phase III	500,000
Undesignated Budget	4,093,747
Total Parks Capital Fund	8,053,747
<i>*contingent on grant funds</i>	
FY 2027 Recommended Projects - Utilities Fund	Estimated Cost
Field Creek Generator Replacement (Rates)	250,000
Screw Press, Conveyor Belt (Rates)	100,000
Steamboat Lift Station Replacement and 2nd Force Main (Rates)	700,000
STMWRF Projects (Rates)	2,350,000
Cold Springs WRF Projects (Rates)	1,351,200
LVWRF-RSWRF Upgrade, Lift Station, Effluent Pipeline, Decommissioning (Rates)	5,000,000
Pleasant Valley Interceptor - Reach 3 Conveyance Project (Connection Fees)	32,950,000
Steamboat Lift Station Replacement and 2nd Force Main (Connection Fees)	2,800,000
STMWRF 2020 Expansion (Connection Fees)	200,000
Recycled Water Distribution Expansion (Connection Fees)	12,750,000
Cold Springs WRF Projects (Connection Fees)	1,200,800
Storm Water Conveyance Improvements (Connection Fees)	4,000,000
Total Utilities Fund	63,652,000
FY 2027 Recommended Projects - Roads	Estimated Cost
Slurry Seal	8,286,000
Total Roads Capital	8,286,000
<i>*Slurry Seal for FY27 areas TBD</i>	
FY 2027 Recommended Projects - Equipment Services Fund and Other Funds	Estimated Cost
Equipment Services Capital (Heavy and Light Fleet)	7,947,121
Other Fund Projects	2,911,740

Projects in years 2-5 of the CIP are presented in this document as part of the long-range capital planning process to monitor and plan for future capital needs of the County. This document is a planning tool and is also needed to meet the requirements of the State as part of Washoe County’s Fiscal Year 2027 budget submittal, as outlined in the Nevada Revised Statute 354.5945.

A master plan for the Sheriff’s facility was completed in Fiscal Year 2018, which will provide direction on future improvements to the facility including possible construction of a new infirmary and a new crime lab. Other significant projects either in the pre-planning phase and/or included in years 2-5 of the CIP are the District Court Building and the North Valleys Library. For these projects/facilities, the cost is indicated as “To be Determined”, as conceptual plans have not been finalized. Ultimately, if the County wishes to fund these projects, the BCC will need to consider the issuance of long-term debt along with identifying revenue sources for fiscal sustainability.

The Capital Facilities Tax Fund was established to account for the ad valorem tax revenues generated by the five-cent capital facility property tax levy, of which 60% is paid to the State Highway Fund and 11.25% to the City of Reno and City of Sparks. Principal resources are derived from capital facilities property taxes and investment earnings. Proceeds are restricted for the purchase, renovation, and repayment of medium-term financing of capital assets. As previously mentioned, these expenditures are not considered capital, but they are included in total budget appropriations.

FY 2027 Capital Facilities Tax	Estimated Cost
Services and Supplies	63,605
Payments to Other Agencies (City of Reno/City of Sparks)	1,430,287
Payments to State Highway Fund	7,628,199
Transfers to Roads Special Revenue Fund	2,400,000
Total Capital Facilities Tax	11,522,091

The summary of the CIP and Consolidated Project List is attached as Attachment “A”.

FISCAL IMPACT

Total funding for the first year of the CIP is \$123,236,701. This includes new projects funded from transfers from the General Fund, other special revenue funds, park bond funds, fuel taxes (for roads), ad valorem property taxes, sewer bonds for Utilities, and bonds for the Nevada Shared Radio System. None of the Community Reinvestment and the State and Local Fiscal Recovery Fund (SLFRF) grant awarded to Washoe County pursuant to the American Rescue Plan Act of 2021 (ARPA) projects are included in this amount. Projects budgeted in Fiscal Year 2026 but not yet completed will be reappropriated through the County’s year-end process at an estimated \$88M.

RECOMMENDATION

It is recommended that the Board adopt the County Manager’s recommended Capital Improvement Plan (CIP) for Fiscal Years 2027-2031 and direct the County Manager to submit the CIP to the State of Nevada and others by August 1, 2026 as required by NRS 354.5945 [FY 2027 total appropriations of \$123,236,701] which requires all local governments annually to prepare a five-year capital improvement plan to be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year. The CIP is a five-year plan for the County’s capital improvements for park facilities, including trails, open space, and regional parks; libraries; roads under purview of the County; purchase of light and heavy fleet equipment; utilities infrastructure; capital outlay for major equipment; and County buildings and other facilities. The CIP is limited to capital projects with an estimated cost of \$100,000 or more for assets that have a life-span of more than one year, as part of the reporting requirements of the State and under Board of County Commissioner (BCC) policies.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be, *“move to adopt the County Manager’s recommended Capital Improvement Plan (CIP) for Fiscal Years 2027-2031 and direct the County Manager to submit the CIP to the State of Nevada and others by August 1, 2026 as required by NRS 354.5945 [FY 2027 total appropriations of \$123,236,701] which requires all local governments annually to prepare a five-year capital improvement plan to be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year.”*